



CHINO VALLEY
UNIFIED SCHOOL DISTRICT

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

BOARD OF EDUCATION AGENDA

July 20, 2017

BOARD OF EDUCATION

Sylvia Orozco, President

Pamela Feix, Vice President

James Na, Clerk

Irene Hernandez-Blair, Member

Andrew Cruz, Member

SUPERINTENDENT

Wayne M. Joseph

5130 Riverside Drive. Chino. California 91710
www.chino.k12.ca.us

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
District Board Room
5130 Riverside Drive, Chino, CA 91710
4:40 p.m. – Closed Session • 7:00 p.m. – Regular Meeting
July 20, 2017

AGENDA

- The public is invited to address the Board of Education regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Persons wishing to address the Board are requested to complete and submit to the Administrative Secretary, Board of Education, a "Request to Speak" form available at the entrance to the Board room.
- In compliance with the Americans with Disabilities Act, please contact the Administrative Secretary, Board of Education, if you require modification or accommodation due to a disability.
- Agenda documents that have been distributed to members of the Board of Education less than 72 hours prior to the meeting are available for inspection at the Chino Valley Unified School District Administration Center, 5130 Riverside Drive, Chino, California, during the regular business hours of 7:30 a.m. to 4:30 p.m., Monday through Friday.
- Order of business is approximate and subject to change.

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:40 P.M.

1. Roll Call
2. Public Comment on Closed Session Items
3. Closed Session

Discussion and possible action (times are approximate):

- a. Conference with Legal Counsel - Existing Litigation (Government Code 54954.4(c) and 54956.9 (d)(1): Federal District Court, Case No. EDCV 14-2336-JGB (DTBx) Freedom from Religion Foundation vs. Chino Valley Unified School District Board of Education. (Tyler & Bursch, LLP) (15 minutes)
- b. Conference with Legal Counsel: Existing Litigation: Government Code 54954.5 (c) and 54956.9 (d)(1): Oxford Preparatory Academy v. Chino Valley Unified School District, et. al. SBC No. CIVDS1710045. (Chidester, Margaret A. & Associates) (60 minutes)
- c. Conference with Legal Counsel: Anticipated Litigation significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9: One potential case. (Atkinson, Andelson, Loya, Ruud & Romo) (20 minutes)
- d. Student Readmission Matter (Education Code 35146, 48916 (c)): Case 16/17-15. (5 minutes)
- e. Public Employee Discipline/Dismissal/Release (Government Code 54957): (20 minutes)
- f. Public Employee Appointment (Government Code 54957): Coordinator. Child Welfare and Attendance. (5 minutes)

I.B. RECONVENE TO REGULAR OPEN MEETING – 7:00 P.M.

1. Report Closed Session Action
2. Pledge of Allegiance

I.C. PRESENTATIONS

1. Knights of Columbus Donation to HOPE Program
2. 2017/2018 Community Impact Grant from Inland Empire United Way to CVUSD's EXCEL Program

- I.D. EMPLOYEE REPRESENTATIVES' COMMUNICATIONS**
- I.E. COMMUNITY LIAISONS' COMMUNICATIONS**
- I.F. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**
- I.G. CHANGES AND DELETIONS**

II. CONSENT

II.A. ADMINISTRATION

II.A.1. Minutes of the Regular Meeting of June 29, 2017

Page 8 Recommend the Board of Education approve the minutes of the regular meeting of June 29, 2017.

II.B. BUSINESS SERVICES

II.B.1. Warrant Register

Page 15 Recommend the Board of Education approve/ratify the warrant register, provided under separate cover.

II.B.2. Fundraising Activities

Page 16 Recommend the Board of Education approve/ratify the fundraising activities.

II.B.3. Donations

Page 19 Recommend the Board of Education accept the donations.

II.B.4. Legal Services

Page 21 Recommend the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud and Romo; Chidester, Margaret A. & Associates; and McCune & Harber, LLP.

II.B.5. Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Page 22 Recommend the Board of Education approve/ratify the applications to operate fundraising activities and other activities for the benefit of students.

II.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

II.C.1. Student Readmission Case 16/17-15

Page 24 Recommend the Board of Education approve the student readmission case 16/17-15.

II.C.2. School-Sponsored Trips

Page 25 Recommend the Board of Education approve/ratify the following school-sponsored trips for: Dickson ES; Oak Ridge ES; Rolling Ridge ES; Briggs K-8; Ayala HS; and Chino HS.

II.C.3. Boys Republic HS, Chino Valley Learning Academy, and Chino Valley Adult School Student Attendance Calendars for the 2018/2019 and 2019/2020 School Years

Page 27

Recommend the Board of Education approve the Boys Republic HS, Chino Valley Learning Academy, and Chino Valley Adult School Student Attendance Calendars for the 2018/2019 and 2019/2020 school years.

II.C.4. Course Modification to Spanish 3 Honors

Page 34

Recommend the Board of Education approve the course modification to Spanish 3 Honors.

II.C.5. Application for Funding Consolidated Application for the 2017/2018 School Year

Page 41

Recommend the Board of Education approve the Application for Funding Consolidated Application for the 2017/2018 school year.

II.D. FACILITIES, PLANNING, AND OPERATIONS

II.D.1. Purchase Order Register

Page 82

Recommend the Board of Education approve/ratify the purchase order register, provided under separate cover.

II.D.2. Agreements for Contractor/Consultant Services

Page 83

Recommend the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

II.D.3. Surplus/Obsolete Property

Page 88

Recommend the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

II.D.4. Notice of Completion for CUPCCAA Projects

Page 106

Recommend the Board of Education approve the Notice of Completion for CUPCCAA Projects.

II.D.5. Resolutions 2017/2018-01, 2017/2018-02, 2017/2018-03, 2017/2018-04, 2017/2018-05, 2017/2018-06, 2017/2018-07, and 2017/2018-08 for Authorization to Utilize Piggyback Contracts

Page 107

Recommend the Board of Education adopt Resolutions 2017/2018-01, 2017/2018-02, 2017/2018-03, 2017/2018-04, 2017/2018-05, 2017/2018-06, 2017/2018-07, and 2017/2018-08 for authorization to utilize piggyback contracts.

II.D.6. License Agreement Between Chino Valley Unified School District and Spectrum Center, Inc. for the Use of Real Property for the 2017/2018 School Year

Page 125

Recommend the Board of Education approve the license agreement between Chino Valley Unified School District and Spectrum Center, Inc. for the use of real property for the 2017/2018 school year.

II.E. HUMAN RESOURCES

II.E.1. Certificated/Classified Personnel Items

Page 136

Recommend the Board of Education approve/ratify the certificated/classified personnel items.

II.E.2. Revision of Board Policy 4216 Classified Personnel—Probationary/Permanent Status

Page 150

Recommend the Board of Education approve the revision of Board Policy 4216 Classified Personnel—Probationary/Permanent Status.

II.E.3. Revision of the Job Description for Director of Planning

Page 152

Recommend the Board of Education approve the revision of the job description for Director of Planning.

III. INFORMATION

III.A. ADMINISTRATION

III.A.1. Revision of Bylaws of the Board 9012—Board Member Electronic Communications

Page 157

Recommend the Board of Education receive for information the revision of Bylaws of the Board 9012—Board Member Electronic Communications.

III.A.2. Superintendent Search Options

Page 161

Recommend the Board of Education receive for information the superintendent search options.

III.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

III.B.1. 2016/2017 Second Semester Student Expulsion Report

Page 162

Recommend the Board of Education receive for information the 2016/2017 Second Semester Student Expulsion Report.

III.B.2. Adoption of English Language Development Curriculum for High Schools
Page 166

Recommend the Board of Education receive for information the adoption of English Language Development curriculum for high schools, as follows: Moore, David W., Short, Deborah J., Smith, Michael W., and Tatum, Alfred W. (2014). EDGE. 2nd. Monterey, CA: National Geographic Learning/Cengage Learning.

III.B.3. Revision of Board Policy 5146 Students—Married/Pregnant/Parenting Students
Page 167

Recommend the Board of Education receive for information the revision of Board Policy 5146 Students—Married/Pregnant/Parenting Students.

III.B.4. Revision of Board Policy 6145 Instruction—Extracurricular and Cocurricular Activities
Page 173

Recommend the Board of Education receive for information the revision of Board Policy 6145 Instruction—Extracurricular and Cocurricular Activities.

III.B.5. Revision of Board Policy and Administrative Regulation 6145.2 Instruction—Athletic Competition
Page 178

Recommend the Board of Education receive for information the revision of Board Policy and Administrative Regulation 6145.2 Instruction—Athletic Competition.

III.C. HUMAN RESOURCES

III.C.1. Revision of Board Policy 1160 Community Relations—Political Procedures
Page 191

Recommend the Board of Education receive for information the revision of Board Policy 1160 Community Relations—Political Processes.

III.C.2. Revision of Board Policy and Administrative Regulation 1312.3 Community Relations—Uniform Complaint Procedures
Page 196

Recommend the Board of Education receive for information the revision of Board Policy and Administrative Regulation 1312.3 Community Relations—Uniform Complaint Procedures.

III.C.3. Revision of Board Policy and Administrative Regulation 4119.25, 4219.25, and 4319.25 All Personnel—Political Activities of Employees
Page 217

Recommend the Board of Education receive for information the revision of Board Policy and Administrative Regulation 4119.25, 4219.25 and 4319.25 All Personnel—Political Activities of Employees.

IV. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

V. ADJOURNMENT

Prepared by: Patricia Kaylor, Administrative Secretary, Board of Education
Date posted: July 14, 2017

CHINO VALLEY UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
June 29, 2017

MINUTES

I. OPENING BUSINESS

I.A. CALL TO ORDER – 4:50 P.M.

1. Roll Call

President Orozco called to order the regular meeting of the Board of Education, Thursday, June 29, 2017, at 4:52 p.m. with Blair, Cruz, Feix, and Orozco present. Mr. Na arrived at 4:56 p.m.

Administrative Personnel

Wayne M. Joseph, Superintendent
Norm Enfield, Ed.D., Deputy Superintendent
Sandra H. Chen, Assistant Superintendent, Business Services
Lea Fellows, Assistant Superintendent, Human Resources
Grace Park, Ed.D., Assistant Superintendent, CIIS
Gregory J. Stachura, Asst. Supt., Facilities, Planning, & Operations

2. Public Comment on Closed Session Items

Alexis Tabernero, Raul Tabares, Kamoza Kabandama, Noah Peck, Janelle Santos, Kaylie Hedrick, Sebastian Ramirez, David Ramirez, Sandra Garner, Nicole Suit, Vanessa Okamoto, Joanna Salmon, Cynthia Brito, Marlene Lyall, and Autumn Goodin addressed the Board regarding existing litigation (Oxford Preparatory Academy v. Chino Valley Unified School District).

3. Closed Session

President Orozco adjourned to closed session at 5:23 p.m. regarding conference with legal counsel existing and anticipated litigation; student discipline matters; conference with labor negotiators, A.C.T. and CSEA; public employee discipline/dismissal/release; and public employee appointment: JHS Assistant Principal; ES Assistant Principal and Principal; and HS Assistant Principal. President Orozco stated that the Board will hear 30 minutes of speakers regarding the Oxford Preparatory Academy item and hear the remaining speakers after the regular meeting and prior to the Board reconvening to closed session regarding the item.

I.B. RECONVENE TO REGULAR OPEN MEETING – 7:00 P.M.

1. Report Closed Session Action

President Orozco reconvened the regular meeting of the Board of Education at 7:05 p.m. The Board met in closed session from 5:23 p.m. to 7:00 p.m. regarding conference with legal counsel existing and anticipated litigation; student discipline matters; conference with labor negotiators, A.C.T. and CSEA; public employee discipline/dismissal/release; and public employee appointment: JHS Assistant Principal; ES Assistant Principal and Principal; and HS Assistant Principal. By a unanimous vote of 5-0 with Blair, Cruz, Feix, Na, and Orozco voting yes, the Board appointed Emily Lao, Assistant Principal, Butterfield Ranch ES effective date to be determined; Ofelia Verdugo, Assistant Principal, Magnolia JHS effective date to be determined; Sally Jarvis-Lubbe, Assistant Principal, Chino HS effective July 19, 2017; and Diana Escalante, Principal, Marshall ES effective July 3, 2017. Mrs. Blair excused herself after closed session and did not participate in the open session. No further action was taken that required public disclosure.

2. Pledge of Allegiance

President Orozco led the Pledge of Allegiance.

I.C. EMPLOYEE REPRESENTATIVES' COMMUNICATIONS

Todd Hancock, A.C.T. President, shared a quote regarding the past, present, and future; announced Steve Ball as the new A.C.T. president; shared a quote regarding mistakes; recognized the upcoming July 4 holiday; and thanked everyone for support and working together.

I.D. COMMUNITY LIAISONS' COMMUNICATIONS

None.

I.E. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

None.

I.F. CHANGES AND DELETIONS

The following changes/deletions were read into the record: Facilities, Planning, and Operation, Item IV.D.2., Agreements for Contractor/Consultant Services, deleted contracts: CIIS 1718-034, Anthony M. Cummings Educational Consultants, LLC, and CIIS 1718-36, California State Polytechnic University; and under HR 1718-002, All City Management Services, Inc./Chino Consortium, corrected the contract amount to read \$317,639.25.

II. DISCUSSION

II.A. ADMINISTRATION

II.A.1. Superintendent Search Options

Moved (Na) seconded (Cruz) to discuss superintendent search options. President Orozco stated that staff will be directed to obtain information regarding the different options available to the Board for a search. No action was taken.

III. ACTION

III.A. ADMINISTRATION

III.A.1. 2017/2018 Local Control and Accountability Plan

Moved (Na) seconded (Cruz) motion carried (4-0, Blair absent) to adopt the 2017/2018 Local Control and Accountability Plan.

III.B. BUSINESS SERVICES

III.B.1. Adoption of the 2017/2018 Budget

Moved (Na) seconded (Feix) motion carried (4-0, Blair absent) to adopt the 2017/2018 budget for all funds and authorized the Superintendent or designee to sign the 2017/2018 District Certification of Budget Adoption.

IV. CONSENT

Pamela Feix pulled for separate action Item IV.D.2., and President Orozco pulled for separate action item IV.C.4. Moved (Na) seconded (Cruz) motion carried (4-0, Blair absent) to approve the remainder of consent items, as amended.

IV.A. ADMINISTRATION

IV.A.1. Minutes of the Special Meeting of June 8, 2017, and Regular and Special Meetings of June 15, 2017

Approved the minutes of the special meeting of June 8, 2017, and regular and special meetings of June 15, 2017.

IV.B. BUSINESS SERVICES

IV.B.1. Warrant Register

Approved/ratified the warrant register.

IV.B.2. Fundraising Activities

Approved/ratified the fundraising activities.

IV.B.3. Donations

Accepted the donations.

IV.B.4. Legal Services

Approved payment for legal services to the law offices of McCune & Harber, LLP; and Parker & Covert LLP.

IV.B.5. Applications to Operate Fundraising Activities and Other Activities for the Benefit of Students

Approved/ratified the applications to operate fundraising activities and other activities for the benefit of students.

IV.B.6. Resolution 2016/2017-68 Use of 2017/2018 Education Protection Accounts Funds

Adopted Resolutions 2016/2017-68 Use of 2017/2018 Education Protection Account Funds.

IV.B.7. Resolution 2016/2017-69 Transfers of Appropriations for 2017/2018

Adopted Resolution 2016/2017-69 Transfers of Appropriations for 2017/2018.

IV.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

IV.C.1. Student Expulsion Cases 16/17-52 and 16/17-53

Moved (Na) seconded (Feix) motion carried (4-0, Blair absent) to reconsider the vote on this item. Regarding case 16/17-52, moved (Na) seconded (Cruz) motion failed (0-4, Blair absent) to approve the student expulsion case; and regarding case 16/17-53, moved (Na) seconded (Cruz) motion carried (4-0, Blair absent) to approve the student expulsion case.

IV.C.2. Revision of Board Policy 5131.2 Students—Bullying

Approved the revision of Board Policy 5131.2 Students—Bullying.

IV.C.3. School-Sponsored Trips

Approved/ratified the following school-sponsored trips for: Ayala HS, Chino HS, and Chino Hills HS.

IV.C.4. Student Attendance Calendars for the 2018/2019 and 2019/2020 School Years

Moved (Feix) seconded (Cruz) motion carried (3-1, Feix voted no and Blair absent) to approve the Student Attendance Calendars for the 2018/2019 and 2019/2020 school years.

IV.C.5. Cal Aero Preserve Academy Multi Track Year Round Student Attendance Calendars for the 2018/2019 and 2019/2020 School Years

Approved the Cal Aero Preserve Academy Multi Track Year Round Student Attendance Calendars for the 2018/2019 and 2019/2020 school years.

IV.C.6. New Course Management of Hospitality and Tourism

Approved the new course Management of Hospitality and Tourism.

IV.D. FACILITIES, PLANNING, AND OPERATIONS

IV.D.1. Purchase Order Register

Approved/ratified the purchase order register.

IV.D.2. Agreements for Contractor/Consultant Services

Moved (Na) seconded (Cruz) motion carried (4-0, Blair absent) to approve/ratify the Agreements for Contractor/Consultant Services, as amended.

IV.D.3. Surplus/Obsolete Property

Declared the District property surplus/obsolete and authorized staff to sell/dispose of said property.

IV.D.4. Notice of Completion for CUPCCAA Projects

Approved the Notice of Completion for CUPCCAA Projects.

IV.D.5. Resolutions 2016/2017-67 and 2016/2017-70 for Authorization to Utilize Piggyback Contracts

Adopted Resolutions 2016/2017-67 and 2016/2017-70 for authorization to utilize piggyback contracts.

IV.E. HUMAN RESOURCES

IV.E.1. Certificated/Classified Personnel Items

Approved/ratified the certificated/classified personnel items.

IV.E.2. Rejection of Claims

Rejected the claims and referred them to the District's insurer adjuster.

IV.E.3. Graduate and Professional Education Agreement with the University of Redlands

Approved the graduate and professional education agreement with the University of Redlands.

IV.E.4. Student Teaching Agreement with California State University's CalStateTEACH

Approved the student teaching agreement with California State University's CalStateTEACH.

V. INFORMATION

V.A. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT

V.A.1. Boys Republic HS, Chino Valley Learning Academy, and Chino Valley Adult School Student Attendance Calendars for the 2018/2019 and 2019/2020 School Years

Received for information the Boys Republic HS, Chino Valley Learning Academy, and Chino Valley Adult School Student Attendance Calendars for the 2018/2019 and 2019/2020 school years.

V.A.2. Course Modification to Spanish 3 Honors

Received for information the course modification to Spanish 3 Honors.

V.B. HUMAN RESOURCES

V.B.1. Revision of Board Policy 4216 Classified Personnel—Probationary/Permanent Status

Received for information the revision of Board Policy 4216 Classified Personnel—Probationary/Permanent Status.

VI. COMMUNICATIONS

BOARD MEMBERS AND SUPERINTENDENT

Andrew Cruz acknowledged the students for addressing the Board regarding OPA; spoke about Oxford Preparatory Academy; and commented on the upcoming July 4 celebrations.

James Na spoke about the passing away of parent Rosalinda Hernandez and asked that the meeting be adjourned in her memory; spoke about Oxford Preparatory Academy; and said he believes in miracles.

Pamela Feix said she and Mr. Na attended the Boys Republic graduation and thanked staff for working with the student population; attended Rhodes ES's first day of summer school; and extended July 4 wishes.

Superintendent Joseph said the 2017/2018 school year starts on July 6 for three tracks at Cal Aero Preserve Academy; and mentioned that Mrs. Blair excused herself after closed session due to illness.

President Orozco made no comments.

Karen Kabandama, Franklin Peck II, Miriam Preciado, Heather Peery, Paula Ramirez, Veronica Velasco, Alicia Hedrick, Caitlyn Welsh, Lauren Odo, Lucia Merida, Imelda Ramirez, Narid Ramirez, Anne Jones, Patricia Aguilar, Margarita Cosio, and Kristin Kroeze addressed the Board on the closed session item regarding Oxford Preparatory Academy.

President Orozco adjourned to closed session at 8:25 p.m. The Board met in closed session from 8:25 p.m. to 9:26 p.m. regarding existing litigation (Oxford Preparatory Academy v. Chino Valley Unified School District). Moved (Na) seconded (Cruz) motion carried (4-0, Blair absent) to direct counsel to defend the appeal; and moved (Na) seconded (Feix) motion carried (4-0, Blair absent) to direct District counsel to contact Oxford counsel to explore the possibility of a timely resolution to the litigation.

VII. ADJOURNMENT

President Orozco adjourned the regular meeting of the Board of Education at 9:28 p.m.

Sylvia Orozco, President

James Na, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

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DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Business Services
SUBJECT: WARRANT REGISTER

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BACKGROUND

Education Code 42650 requires the Board to approve and/or ratify all warrants. These payments are made in the form of warrants, and the warrant (check) form is approved by the County Superintendent.

All items listed are within previously budgeted amounts. There is no fiscal impact beyond currently available appropriations.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the warrant register, provided under separate cover.

FISCAL IMPACT

\$3,691,688.31 to all District funding sources.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Business Services
SUBJECT: FUNDRAISING ACTIVITIES

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BACKGROUND

Board Policy 3452 Business and Noninstructional Operations – Student Activity Funds and Board Policy 1230 Community Relations – School Connected Organizations require that fundraising activities be submitted to the Board of Education for approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the fundraising activities.

FISCAL IMPACT

None.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2017

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Dickson ES</u>		
PTA	School Spirit T-Shirt Sale	8/10/17 - 5/31/18
PTA	Fall Catalog Sale	8/28/17 - 9/8/17
PTA	Halloween Boo Gram Sale	10/18/17 - 10/27/17
PTA	Valentine Gram Sale	1/9/18 - 2/9/18
PTA	Buddy Pictures	2/13/18 - 2/14/18
<u>Oak Ridge ES</u>		
PTA	Chipotle Spirit Night	9/14/17
PTA	McDonald's Spirit Night	10/12/17
PTA	Chino Hills Pizza Co. Spirit Night	11/9/17
PTA	SmashBurgers Spirit Night	12/7/17
PTA	B.J.'s Restaurant Spirit Night	1/26/18
PTA	Corner Bakery Spirit Night	2/22/18
PTA	Roscoe's Spirit Nights	3/22/18 - 3/23/18
PTA	The Habit Spirit Night	4/26/18
PTA	Yogurtland Spirit Night	5/24/18
<u>Chino HS</u>		
P.E.	P.E. Clothing	7/21/17 - 6/30/18
Cowboy Huddle	Community Discount Card Sale	7/22/17 - 8/11/17
Cowboy Huddle	Off Campus Car Wash	7/29/17
Class of 2019	Football Food Concessions	8/1/17 - 12/5/17
Class of 2018	Sweatshirt Sale	8/1/17 - 6/30/18
ASB - General	Parking Permit Sale	8/2/17 - 6/1/18
Girls P.E.	Hydration Station	8/3/17 - 6/30/18
Cowboy Huddle	Relay For Life	8/4/17 - 8/6/17
Journalism	Advertisement Sale	8/15/17 - 5/31/18
Class of 2018	Senior Luau	8/18/17
AP Club	After School Pizza Sale	8/22/17 - 4/13/18
AVID/Class of 2019	Snap!Raise Donation Drive	8/28/17 - 9/1/17
National Honor Society	Applebee's Flapjack Breakfast	9/16/17
AVID/Class of 2019	Before School Chick-fil-A Biscuit Sale	9/29/17
AVID/Class of 2019	Applebee's Flapjack Breakfast	10/7/17
Club Hope	Off Campus Cookie Dough Sale	10/16/17 - 10/20/17
National Honor Society	Harkins Movie Gift Card Sale	11/6/17 - 11/10/17
AP Club/Science Club	Pine Cone Sale	11/13/17 - 11/17/17
LJPS Club	Chipotle Family Day	11/16/17
Latino Club	Off Campus Popcorn Sale	11/20/17 - 12/1/17

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2017

<u>SITE/DEPARTMENT</u>	<u>ACTIVITY/DESCRIPTION</u>	<u>DATE</u>
<u>Chino HS</u> (cont.)		
Renaissance	Powder Puff Football Game	12/1/17
AVID/Class of 2021	Harkins Movie Gift Card Sale	12/4/17 - 12/8/17
English AP Club	Off Campus Candy Sale	1/15/18 - 1/19/18
National Honor Society	Applebee's Flapjack Breakfast	2/3/18
Class of 2020	Talent Show	3/15/18
Club Hope	Catalog Sale	3/19/18 - 3/23/18
AVID/Class of 2021	Applebee's Flapjack Breakfast Ticket Sale	3/26/18 - 3/30/18
LJPS Club	Goodwill Donation Collection	4/13/18
Band Boosters	Apparel Sale	7/21/17 - 6/30/18
Band Boosters	Penny Wars Donation Drive	7/26/17 - 9/10/17
Girls Volleyball	Donation Drive	7/31/17 - 11/30/17
ASB	Student Parking Permit Sale	8/1/17 - 6/1/18
Band Boosters	Bracelet Sale	9/1/17 - 10/27/17
Band Boosters	Mattress Sale	9/23/17
Band Boosters	Drumline Review Show	1/28/18
Band Boosters	Drumline Finals Show	4/21/18
Band Boosters	Stuffed Husky Sale	5/30/18
<u>Don Lugo HS</u>		
College Tour Readiness	PSAT Testing	8/1/17 - 10/25/17

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DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Business Services
SUBJECT: DONATIONS

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BACKGROUND

Board Policy 3290 Business and Noninstructional Operations - Gifts, Grants, and Bequests states the Board of Education may accept any bequest or gift of money or property on behalf of the District. All gifts, grants, and bequests shall become property of the District. Use of the gift shall not be impaired by restrictions or conditions imposed by the donor. Approximate values are determined by the donor.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education accept the donations.

FISCAL IMPACT

Any cost for repairs of donated equipment will be a site expense.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2017

<u>DEPARTMENT/SITE DONOR</u>	<u>ITEM DONATED</u>	<u>APPROXIMATE VALUE</u>
<u>Don Lugo HS</u>		
Peggy Peich	Cash	\$20.00
Mark & Judith Scott	Cash	\$25.00
Kula Foundation	Cash	\$28.00
Ananta Mukerji & Kumkum Mukherjee	Cash	\$50.00
Ronald & Carmen Sinsabaugh	Cash	\$100.00
Regal Packaging, Inc.	Cash	\$100.00
Patricia Sturchio Trust	Cash	\$100.00
Blueprint Interactive, LLC	Cash	\$250.00
Chipotle	Cash	\$265.00
Chino National Little League	Cash	\$600.00
Norma Rodriguez	Cash	\$300.00
Children's Fund, Inc.	Cash	\$340.00
Michael & Connie Weeks	Cash	\$400.00
Friar Tux Shop	Cash	\$800.00

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Our Motto:
 Student Achievement • Safe Schools • Positive School Climate
 Humility • Civility • Service

DATE: July 20, 2017

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
 Liz Pensick, Director, Business Services

SUBJECT: LEGAL SERVICES

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BACKGROUND

The following law firms provide services to the Chino Valley Unified School District and have submitted their invoices. The current invoice amounts, along with the fiscal year-to-date totals for each individual law firm, are listed below.

FIRM	MONTH	INVOICE AMOUNTS	2016/2017 YEAR-TO-DATE
Atkinson, Andelson, Loya, Ruud & Romo	May 2017	\$ 15,692.11	\$ 197,557.71
Chidester, Margaret A. & Associates	April 2017	\$143,301.96	\$1,149,658.79
McCune & Harber, LLP	June 2017	\$ 132.00	\$ 7,814.41
Parker & Covert LLP	-	-	\$ 2,091.00
	Total	\$159,126.07	\$1,357,121.91

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; Chidester, Margaret A. & Associates; and McCune & Harber, LLP.

FISCAL IMPACT

\$159,126.07 to the General Fund.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Sandra H. Chen, Assistant Superintendent, Business Services
Liz Pensick, Director, Business Services
**SUBJECT: APPLICATIONS TO OPERATE FUNDRAISING ACTIVITIES AND
OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

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BACKGROUND

Administrative Regulation 1230 Community Relations – School Connected Organizations requires that any person or group of people desiring to raise money to benefit a student or students at one or more schools within the District shall request authorization to operate by applying to the Chino Valley Unified School District Board of Education.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the applications to operate fundraising activities and other activities for the benefit of students.

FISCAL IMPACT

None.

WMJ:SHC:LP:wc

CHINO VALLEY UNIFIED SCHOOL DISTRICT
July 20, 2017

**AUTHORIZATION TO OPERATE FUNDRAISING ACTIVITIES
AND OTHER ACTIVITIES FOR THE BENEFIT OF STUDENTS**

Elementary Schools

Organization

Cortez

PFA

Dickson

PTA

Oak Ridge

PTA

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Norm Enfield, Ed.D., Deputy Superintendent
Stephanie Johnson, Director, Student Support Services
SUBJECT: STUDENT READMISSION CASE 16/17-15

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BACKGROUND

Administrative Regulation 5144.1 Students – Suspension and Expulsion/Due Process
Readmission after Expulsion state:

- The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference, the student’s rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met.
- School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
- The Superintendent or designee shall transmit his/her recommendation regarding readmission to the Board. The Board shall consider this recommendation, in closed session, if information disclosed would be in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve student readmission case 16/17-15.

FISCAL IMPACT

None.

WMJ:NE:SJ:ss

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
SUBJECT: SCHOOL-SPONSORED TRIPS

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BACKGROUND

The Board of Education recognizes that school-sponsored trips are an important component of a student’s development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the District’s course of study or school related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. Resources will be identified and established at the school site to assist economically disadvantaged students in obtaining funding for field trips and, in some cases, student travel. School sponsored trips that require overnight stay or are in excess of 250 miles (one way) require board approval.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the following school-sponsored trips for:

School-Sponsored Trips	Date	Fiscal Impact
Site: Dickson ES Event: Thousand Pines Science Camp Place: Crestline, CA Chaperone: 60 students/22 chaperones	October 16-20, 2017	Cost: \$285.00 per student Funding Source: Parents and ASB
Site: Oak Ridge ES Event: Pali Institute Science Camp Place: Running Springs, CA Chaperone: 115 students/20 chaperones	October 16-18, 2017	Cost: \$305.00 per student Funding Source: Parents

Site: Rolling Ridge ES Event: Thousand Pines Science Camp Place: Crestline, CA Chaperone: 68 students/28 chaperones	October 23-27, 2017	Cost: \$285.00 per student Funding Source: Parents
Site: Briggs K-8 Event: Catalina Island Marine Institute Place: Avalon, CA Chaperone: 24 students/3 chaperones	September 29-October 1, 2017	Cost: \$325.00 per student Funding Source: Parents
Site: Ayala HS Event: Girls Golf Team Pre-Season Trip Place: Hoover, AL Chaperone: 6 students/2 chaperones	August 4-10, 2017	Cost: \$900.00 per student Funding Source: Parents
Site: Ayala HS Event: Girls Golf Team Tournament Trip Place: Rancho Mirage, CA Chaperone: 8 students/3 chaperones	September 7-9, 2017	Cost: \$170.00 per student Funding Source: Parents
Site: Ayala HS Event: Coronado Water Polo Tournament Place: Coronado, CA Chaperone: 10 students/2 chaperones	September 22-24, 2017	Cost: \$75.00 per student Funding Source: Boosters
Site: Ayala HS Event: Kaylee Scholarship Association Florida Basketball Tournament Place: Kissimmee, FL Chaperone: 8 students/2 chaperones	December 17-22, 2017	Cost: \$1,779.00 per student Funding Source: Parents and USB
Site: Chino HS Event: Winter Basketball - Nike Tournament of Champions Place: Phoenix, AZ Chaperone: 15 students/4 chaperones	December 18-22, 2017	Cost: \$350.00 per student Funding Source: Fundraisers

FISCAL IMPACT

None.

WMJ:GP:rtt

Chino Valley Unified School
District Our Motto:
Student Achievement • Safe Schools • Positive School
Climate Humility • Civility • Service

DATE: July 20, 2017

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: BOYS REPUBLIC HS, CHINO VALLEY LEARNING ACADEMY, AND CHINO VALLEY ADULT SCHOOL STUDENT ATTENDANCE CALENDARS FOR THE 2018/2019 AND 2019/2020 SCHOOL YEARS

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BACKGROUND

The Student Attendance Calendar is adopted sufficiently in advance of the school year in order to provide community stakeholders with ample time to provide input and conduct advance planning for the coming year. Additionally, adoption of the Student Attendance Calendars at this time permits the District to meet with exclusive representatives of the District’s certificated and classified employees regarding applicable work year calendars. The Student Attendance Calendar is not intended to constitute the employee work year calendar, which will be negotiated to the extent required by law. These items were presented to the Board of Education on June 29, 2017, as information.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Boys Republic HS, Chino Valley Learning Academy, and Chino Valley Adult School Student Attendance Calendars for the 2018/2019 and 2019/2020 school years.

FISCAL IMPACT

None.

WMJ:GP:rtt

Chino Valley Unified School District
2018-2019 STUDENT ATTENDANCE CALENDAR

Boys Republic High School
217 School Days

JULY 2018

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AUGUST 2018

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OCTOBER 2018

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NOVEMBER 2018

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DECEMBER 2018

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IMPORTANT DATES

July 2-6	School Closed	Jan 21	Martin Luther King Day	 First day of School  Last Day of School  Legal Holiday  School Closed
July 4	Independence Day	Feb 11	Lincoln's Birthday	
July 9	First Day of School	Feb 18	Washington's Birthday	
September 3	Labor Day	March 25-29	Spring Break	
September 3-7	School Closed	May 27	Memorial Day	
September 17	X Teacher Workday (student free)	June 20	Last Day of School	
November 12	Veteran's Day Observed	June 21	X Teacher Workday (student free)	
November 19-23	Thanksgiving Break			
December 21	X Teacher Workday (student free)			
Dec 21-Jan 4	Christmas/Winter Break			
July 20, 2017				

Chino Valley Unified School District
2019-2020 STUDENT ATTENDANCE CALENDAR

Boys Republic High School
217 School Days

JULY 2019

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AUGUST 2019

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NOVEMBER 2019

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DECEMBER 2019

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FEBRUARY 2020

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APRIL 2020

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MAY 2020

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JUNE 2020

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IMPORTANT DATES

July 1-5	School Closed	January 20	Martin Luther King Day	 First day of School  Last Day of School  Legal Holiday  School Closed
July 4	Independence Day	February 10	Lincoln's Birthday	
July 8	First Day of School	February 17	Washington's Birthday	
September 2	Labor Day	March 23-27	Spring Break	
September 2-6	School Closed	May 25	Memorial Day	
September 16	X Teacher Workday (student free)	June 18	Last Day of School	
November 11	Veteran's Day	June 19	X Teacher Workday (student free)	
November 25-29	Thanksgiving Break			
December 20	X Teacher Workday (student free)			
December 20-Jan 3	Christmas/Winter Break			
July 20, 2017 Page 29				

Chino Valley Unified School District
2018-2019 STUDENT ATTENDANCE CALENDAR
 Chino Valley Learning Academy
 204 School Days

JULY 2018

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AUGUST 2018

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OCTOBER 2018

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NOVEMBER 2018

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JANUARY 2019

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FEBRUARY 2019

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MARCH 2019

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APRIL 2019

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MAY 2019

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JUNE 2019

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IMPORTANT DATES

July 4	Independence Day	Jan 21	Martin Luther King Day	 First day of School  Last Day of School  Legal Holiday  School Closed
July 5	First Day of School	Feb 11	Lincoln's Birthday	
July 23-Aug 10	School Closed	Feb 18	Washington's Birthday	
August 10	X Teacher Workday (student free)	March 22	School Closed	
September 3	Labor Day	March 25-29	Spring Break	
November 12	Veteran's Day Observed	April 19	School Closed	
November 19-23	Thanksgiving Break	May 27	Memorial Day	
December 21	X Teacher Workday (student free)	June 17	Last Day of School	
Dec 21-Jan 4	Christmas/Winter Break	June 18	X Teacher Workday (student free)	
		July 20, 2017		

Chino Valley Unified School District
2019-2020 STUDENT ATTENDANCE CALENDAR
 Chino Valley Learning Academy
 204 School Days

JULY 2019

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AUGUST 2019

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SEPTEMBER 2019

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OCTOBER 2019

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NOVEMBER 2019

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DECEMBER 2019

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JANUARY 2020

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FEBRUARY 2020

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MARCH 2020

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APRIL 2020

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
MAY 2020

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JUNE 2020

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IMPORTANT DATES

July 4	Independence Day	Jan 20	Martin Luther King Day	 First day of School  Last Day of School
July 5	First Day of School	Feb 10	Lincoln's Birthday	
July 22-Aug 9	School Closed	Feb 17	Washington's Birthday	 Legal Holiday
August 9	X Teacher Workday (student free)	March 20	School Closed	
Sept 2	Labor Day	March 23-27	Spring Break	 School Closed
Nov 11	Veterans' Day	April 10	School Closed	
Nov 25-29	Thanksgiving Break	May 25	Memorial Day	
December 20	X Teacher Workday (student free)	June 16	Last Day of School	
Dec 20-Jan 3	Christmas/Winter Break	June 17	X Teacher Workday (student free)	

Chino Valley Unified School District
2018-2019 STUDENT ATTENDANCE CALENDAR

Chino Valley Adult School
205 School Days

JULY 2018

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AUGUST 2018

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SEPTEMBER 2018

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OCTOBER 2018

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NOVEMBER 2018

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DECEMBER 2018

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JANUARY 2019

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FEBRUARY 2019

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APRIL 2019

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IMPORTANT DATES

July 2-6	School Closed	Jan 21	Martin Luther King Day	 First day of School  Last Day of School
July 4	Independence Day	Feb 11	Lincoln's Birthday	
July 9	First Day of School	Feb 18	Washington's Birthday	 Legal Holiday  School Closed
September 3	Labor Day	March 22	School Closed	
November 12	Veteran's Day Observed	March 25-29	Spring Break	
November 19-23	Thanksgiving Break	April 19	School Closed	
December 21-Jan 4	Christmas/Winter Break	May 27	Memorial Day	
		May 30	Last Day of School	

Chino Valley Unified School District
2019-2020 STUDENT ATTENDANCE CALENDAR

Chino Valley Adult School
205 School Days

JULY 2019

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SEPTEMBER 2019

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OCTOBER 2019

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NOVEMBER 2019

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DECEMBER 2019

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JANUARY 2020

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MARCH 2020

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APRIL 2020

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JUNE 2020

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IMPORTANT DATES

July 1-5	School Closed	Jan 20	Martin Luther King Day	 First day of School  Last Day of School
July 4	Independence Day	Feb 10	Lincoln's Birthday	
July 8	First Day of School	Feb 17	Washington's Birthday	 Legal Holiday
Sept 2	Labor Day	March 20	School Closed	
Nov 11	Veteran's Day	March 23-27	Spring Break	 School Closed
Nov 25-29	Thanksgiving Break	April 10	School Closed	
Dec 20-Jan 3	Christmas/Winter Break	May 25	Memorial Day	
		May 28	Last Day of School	

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: COURSE MODIFICATION TO SPANISH 3 HONORS

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BACKGROUND

The Chino Valley Unified School District routinely revises curriculum guides and develops courses in accordance with State Content Standards, State Frameworks, and student need. Accordingly, the revision and development of curriculum guides are the results of a collaborative effort of teachers in the related academic areas. Spanish 3 Honors is being modified to meet the requirements needed in order to qualify for the Honors Distinction within the UC Course Management System.

The standards for Spanish 3 Honors are aligned with the five goal areas specified by the National Foreign Language Standards as follows: communication, cultures, connections, comparisons, and communities. There are eleven (11) standards. These standards are general in nature and apply to all levels of foreign language instruction. For each of the eleven standards, there are specific objectives that define what students should know and can do upon completion of each level of instruction. In addition, performance indicators, or examples of student performance and appropriate classroom activities, are provided for many of the objectives.

Modifications to course language are provided in UPPER CASE.

This course was presented to the Curriculum Council, A.C.T. has been consulted, and was presented to the Board of Education on June 29, 2017, as information.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the course modification to Spanish 3 Honors.

FISCAL IMPACT

None.

Chino Valley Unified School District High School Course Description

A. CONTACTS	
1. School/District Information:	School/District: Chino Valley Unified School District Street Address: 5130 Riverside Dr., Chino, CA 91710 Phone: (909) 628-1201 Web Site: chino.k12.ca.us
2. Course Contact:	Teacher Contact: Office of Secondary Curriculum Position/Title: Director of Secondary Curriculum Site: District Office Phone: 909-628-1201 X1630
B. COVER PAGE - COURSE ID	
1. Course Title:	Spanish 3 Honors
2. Transcript Title/Abbreviation:	Spanish 3 H
3. Transcript Course Code/Number:	5726
4. Seeking Honors Distinction:	Yes
5. Subject Area/Category:	Meets the UC/CSU "e" Foreign Language requirement
6. Grade Level(S):	9-12
7. Unit Value:	10 credits/5 credits per semester
8. Course Previously Approved by UC:	Yes
9. Classified as a Career Technical Education Course:	No
10. Modeled After an UC-Approved Course:	Yes
11. Repeatable for Credit:	No
12. Date of Board Approval:	November 21, 2002
Date of Revision Approval:	
13. Brief Course Description:	<p>The standards for foreign language are aligned with the five goal areas specified by the National Foreign Language Standards as follows: communication, cultures, connections, comparisons, and communities. There is a total of eleven (11) standards. These standards are general in nature and apply to all levels of foreign language instruction. For each of the eleven standards, there are specific objectives that define what students should know and can do upon completion of a particular level of instruction. In addition, performance indicators, or examples of student performance and appropriate classroom activities, are provided for many of the objectives.</p>
14. Prerequisites:	Spanish 2
15. Context for Course:	<p>In this advanced language course, which is aligned with the California World Language Standards, students will continue to expand their listening, speaking, reading, and writing skills and build cultural knowledge and understanding. To prepare students for the rigor of the 4th year of advanced placement course, grammar skills and vocabulary development are enhanced and intensified and will be assessed in oral, aural, reading comprehension, and written competencies. The variety and differences of cultures within the Spanish speaking world are highlighted and students will gain a greater understanding of various Hispanic cultures. This course is communication based and it is conducted primarily in Spanish.</p>
16. History of Course Development:	<p>Stages of Learning – For each level of instruction, stages of learning are indicated. There are three stages of learning: beginning, developing, and expanding. The learning stages represent a continuum of development, reflecting the diversity and idiosyncratic nature of individual student learning, as opposed to levels of instruction, defined by years or semesters of classroom instruction. Each learning stage may require more than one level of instruction, depending</p>

Chino Valley Unified School District

High School Course Description

on various factors such as student ability, classroom instruction, diversity of scheduling, and other variables affecting student learning. The beginning stage commences in Level I and may carry over into Level II. The developing stage may begin in Level II and generally includes Level III, perhaps extending into Level IV. The expanding stage will usually incorporate instruction initiated in Level IV and possibly continue through Level VI.

Beginning Stage – Students can communicate with memorized phrases and words. Expressing basic wants and needs is accomplished with simple statements such as “I would like to go to the movies.”

Developing Stage – Students are not only able to express basic wants and needs, but can also elaborate on them. For example, “I would like to go to the movies, but I don’t have any money because I spent it all on CDs yesterday.”

Expanding Stage – Students can communicate in more complex and involved situations, can respond to problems, and can resolve those problems using the foreign language. For example, “I would like to go to the movies, but I don’t have any money. Could you loan me some money and I’ll pay you back when I have the chance?”

17. Textbooks:	Descubre 3 Vista Higher Learning, 2013 ISBN: 1618572008
18. Supplemental Instructional Materials:	None

C. COURSE CONTENT

1. Course Purpose:
A key element to success in our current world is the ability to speak other peoples’ languages and to function with people from other cultures. In our own state alone, proficiency in languages in addition to English is critical simply as a means for communicating with one another.

- 2. Course Outline:**
- Standard 1 – Students engage in conversation, provide and obtain information, express feelings and emotions, and exchange opinions. (Interpersonal)
- Standard 2 – Students understand and interpret written and spoken language on a variety of topics. (Interpretive)
- Standard 3 – Students present information, concepts, and ideas to an audience of listeners or readers on a variety of topics. (Presentational)
- Standard 4 – Students demonstrate an understanding of the relationship between the practices and perspectives of the culture studies.
- Standard 5 – Students demonstrate an understanding of the relationship between the products and perspectives of the culture studied.
- Standard 6 – Students reinforce and further their knowledge of other disciplines through the foreign language.
- Standard 7 – Students acquire information and recognize the distinctive viewpoints that are only available through the foreign language and its culture.
- Standard 8 – Students demonstrate understanding of the nature of language through comparisons of the language studied and their own.

Chino Valley Unified School District

High School Course Description

Standard 9 – Students demonstrate understanding of the concept of culture through comparisons of the cultures studied and their own.

Standard 10 – Students use the language both within and beyond the school setting.

Standard 11 – Students show evidence of becoming life-long learners by using the language for personal enjoyment and enrichment.

IN ADDITION, STUDENTS WILL LEARN CONTENT IN THE FOLLOWING THEMES:

THEME 1: PERSONAL RELATIONSHIPS

STUDENTS WILL BE INTRODUCED TO VOCABULARY FOR DESCRIBING PERSONALITY, EMOTIONAL STATES, FEELINGS, AND RELATIONSHIPS. STUDENTS WILL REVIEW GRAMMAR INCLUDING THE PRESENT TENSE, SER VS. ESTAR, AND THE PRESENT PROGRESSIVE TENSE. STUDENTS WILL EXPAND THEIR ABILITY TO DESCRIBE IN THE PRESENT, NARRATE IN THE PRESENT, AND EXPRESS PERSONAL RELATIONSHIPS. FOCUSING CULTURALLY ON HISPANICS IN THE UNITED STATES, STUDENTS WILL LEARN ABOUT INTERCULTURAL RELATIONSHIPS. THEY WILL LEARN ABOUT CULTURAL ORGANIZATIONS SUCH AS THE SPANISH NATIONAL ORGANIZATION OF THE BLIND (ONCE) AS THEY WATCH A SHORT FILM ON A RELATIONSHIP ("DI ALGO"). STUDENTS WILL READ POETRY BY PABLO NERUDA ABOUT A RELATIONSHIP ("POEMA 20"), AND READ ABOUT HIGH-ACHIEVING MINORITY FIGURES AND THEIR RELATIONSHIPS (SONIA SOTOMAYOR). A CRITICAL THINKING PROJECT WILL BE GIVEN AT THE END OF THE UNIT. FOR EXAMPLE, STUDENTS WILL ANALYZE AND DESCRIBE DATING TRADITIONS THEY HAVE LEARNED IN AN E-MAIL OR A CONVERSATION (INTERPERSONAL MODE) OR RESEARCH OTHER HIGH-ACHIEVING MINORITY FIGURES AND WRITE A SHORT COMPOSITION (PRESENTATIONAL MODE).

THEME 2: LEISURE ACTIVITIES

STUDENTS WILL BE INTRODUCED TO VOCABULARY RELATED TO MUSIC AND THEATER, RECREATION, SPORTS AND GAMES, AND ENTERTAINMENT. STUDENTS WILL REVIEW AND EXPAND GRAMMAR INCLUDING DIRECT AND INDIRECT OBJECT PRONOUNS, THE VERB GUSTAR AND SIMILAR VERBS, AND REFLEXIVE VERBS. STUDENTS WILL EXPAND THEIR ABILITY TO AVOID REDUNDANCY, EXPRESS PERSONAL LIKES AND DISLIKES, AND DESCRIBE DAILY ROUTINES AND ACTIVITIES. FOCUSING ON THE CULTURE OF MEXICO, STUDENTS WILL LEARN ABOUT THE ENTERTAINMENT INDUSTRY BY STUDYING MEXICAN CINEMA (ACTORS SALMA HAYAK AND GAEL GARCIA BERNAL; DIRECTORS ALFONSO ARAU, ALFONSO CUARÓN, ALEJANDRO IÑÁRRITU, AND GUILLERMO DEL TORO), AND BULLFIGHTING. STUDENTS WILL EXPLORE THE CONCEPT OF TONE AS THEY READ A SHORT STORY ABOUT TELEVISION ("IDILIO") AND EXPLORE CONFUSING FICTION WITH REALITY. A CRITICAL THINKING PROJECT WILL BE GIVEN AT THE END OF THE UNIT. FOR EXAMPLE, STUDENTS WILL PRESENT SITUATION SKITS ABOUT DAILY ROUTINES OR A SCENE ABOUT SEEING A FRIEND AT A CAFÉ (PRESENTATIONAL MODE) THEN WRITE AN E-MAIL TO A FRIEND DESCRIBING THE SCENE USING DIRECT AND INDIRECT PRONOUNS (INTERPRETIVE AND INTERPERSONAL MODES).

THEME 3: DAILY LIFE

STUDENTS WILL BE INTRODUCED TO VOCABULARY RELATED TO HOUSEHOLD TASKS, SHOPPING, EXPRESSIONS OF FREQUENCY, AND DAILY LIFE. STUDENTS WILL REVIEW AND LEARN GRAMMAR INCLUDING THE PRETERIT, THE IMPERFECT, THE PRETERIT VS. THE IMPERFECT, AND THE PAST PARTICIPLE (PRESENT PERFECT TENSE). STUDENTS WILL EXPAND THEIR ABILITY TO NARRATE IN THE PAST, EXPRESS COMPLETED PAST ACTIONS AND EXPRESS HABITUAL OR ONGOING PAST EVENTS AND CONDITIONS. WITH A FOCUS ON THE CULTURE OF SPAIN, STUDENTS WILL LEARN ABOUT SPAIN'S ROYAL FAMILY (WITH AN EMPHASIS ON LETIZIA ORTIZ), AND DAILY LIFE IN SPAIN BY WATCHING A VIDEO ABOUT SHOPPING IN BARCELONA. STUDENTS WILL WATCH A SHORT FILM WHERE AN ORDINARY ENCOUNTER WITH A

Chino Valley Unified School District

High School Course Description

STRANGER IN A MARKET TURNS INTO SOMETHING UNEXPECTED ("ADIÓS MAMÁ"). STUDENTS WILL RECOUNT WHAT HAPPENED IN THE FILM AND DISCUSS SAFETY RULES ABOUT STRANGERS (INTERPRETIVE AND PRESENTATIONAL MODES). STUDENTS WILL READ AND DISCUSS A CONVERSATIONAL POEM BY ROSARIO CASTELLANOS ("AUTORETRATO") AND LEARN ABOUT ART THAT DEPICTS DAILY LIFE (DIEGO VELÁZQUEZ). A CRITICAL THINKING PROJECT WILL BE GIVEN AT THE END OF THE UNIT. FOR EXAMPLE, STUDENTS WILL SHARE AN ANECDOTE (AS AN E-MAIL, SHORT PARAGRAPH OR CONVERSATIONAL POEM) ABOUT SOMETHING FUNNY OR EMBARRASSING THAT HAPPENED IN THE PAST USING THE PRETERIT AND THE IMPERFECT TENSES (PRESENTATIONAL MODE).

THEME 4: HEALTH AND WELL-BEING

STUDENTS WILL BE INTRODUCED TO VOCABULARY FOR TALKING ABOUT HEALTH AND ILLNESS, AND GIVING ADVICE AND RECOMMENDATIONS. STUDENTS WILL LEARN GRAMMAR INCLUDING THE SUBJUNCTIVE IN NOUN CLAUSES, COMMAND FORMS, AND POR AND PARA. FOCUSING ON SOUTH AMERICA, STUDENTS WILL GAIN CULTURAL UNDERSTANDING ABOUT COLUMBIAN HERBAL MEDICINE, CICLOVÍA AS A FORM OF COMMUNITY RECREATION, AND HEALTH SYSTEMS IN VARIOUS SPANISH-SPEAKING COUNTRIES. STUDENTS WILL WATCH A VIDEO ABOUT PHARMACIES IN ECUADOR AND A SHORT FILM ABOUT A RELATIONSHIP BETWEEN THE YOUNG AND THE OLD AND A PERSON LIVING IN A NURSING HOME, AND A DIFFICULT SITUATION THAT BECOMES EVEN MORE COMPLICATED ("ÉRAMOS POCOS"). STUDENTS WILL ALSO LEARN ABOUT A FIGHT AGAINST A TERRIBLE DISEASE IN COLUMBIA ("CEGUERA DE LOS RÍOS"). A CRITICAL THINKING PROJECT WILL BE GIVEN AT THE END OF THE UNIT. FOR EXAMPLE, STUDENTS WILL PRODUCE A DIALOG BETWEEN A SICK PATIENT AND A DOCTOR, USING NEWLY ACQUIRED VOCABULARY, COMMAND FORMS AND THE SUBJUNCTIVE MOOD (INTERPERSONAL AND PRESENTATIONAL MODES).

THEME 5: TRAVEL

STUDENTS WILL BE INTRODUCED TO VOCABULARY RELATING TO TRIPS, LODGING, SECURITY AND ACCIDENTS, AND TOURING. STUDENTS WILL LEARN GRAMMAR INCLUDING COMPARATIVES AND SUPERLATIVES; NEGATIVE, AFFIRMATIVE AND INDEFINITE EXPRESSIONS; AND THE SUBJUNCTIVE IN ADJECTIVE CLAUSES. STUDENTS WILL EXPAND THEIR ABILITY TO MAKE COMPARISONS, USE NEGATIVE, AFFIRMATIVE AND INDEFINITE EXPRESSIONS AND EXPRESS UNCERTAINTY AND INDEFINITENESS. FOCUSING ON THE CULTURE OF CENTRAL AMERICA, STUDENTS WILL LEARN ABOUT LA RUTA DEL CAFÉ, VEGETABLES NATIVE TO LATIN AMERICA, THE PANAMA CANAL AND PLANNING A VACATION TO COSTA RICA. STUDENTS WILL LEARN HOW TO TALK ABOUT CHANCE AND COINCIDENCE BY EXPANDING ON A SHORT FILM ABOUT A MISPLACED ITEM OF VALUE ("EL ANILLO") (INTERPRETIVE MODE). STUDENTS WILL LEARN ABOUT MAGICAL REALISM ("LA LUZ ES COMO EL AGUA" BY GABRIEL GARCÍA MARQUEZ) AND THE MAYAN EMPIRE ("LA RUTA MAYA"). A CRITICAL THINKING PROJECT WILL BE GIVEN AT THE END OF THE UNIT. FOR EXAMPLE, STUDENTS WILL WORK IN GROUPS TO TALK ABOUT A FICTITIOUS TRIP THEY TOOK IN CENTRAL AMERICA. THEY WILL COMPARE THEIR TRIP WITH ANOTHER GROUP, USING COMPARATIVE WORDS AS WELL AS AFFIRMATIVE AND NEGATIVE EXPRESSIONS (INTERPERSONAL AND PRESENTATIONAL MODES).

THEME 6: NATURE AND THE ENVIRONMENT

STUDENTS WILL BE INTRODUCED TO VOCABULARY RELATED TO NATURE, ANIMALS, NATURAL PHENOMENA AND THE ENVIRONMENT. STUDENTS WILL LEARN AND REVIEW GRAMMAR INCLUDING THE FUTURE TENSE, THE SUBJUNCTIVE IN ADVERBIAL CLAUSES, AND PREPOSITIONS A, HACIA AND CON. STUDENTS WILL EXPAND THEIR ABILITY TO DESCRIBE AND NARRATE IN THE FUTURE; EXPRESS PURPOSE, CONDITION, AND INTENT; AND DESCRIBE RELATIONSHIPS BETWEEN THINGS/PEOPLE/IDEAS. WITH A FOCUS ON THE CARIBBEAN, STUDENTS WILL LEARN ABOUT CORAL REEFS, SUBMARINE PARKS, TROPICAL FORESTS (EL YUNQUE NATIONAL FOREST), AND ENVIRONMENTAL CONSERVATION ON THE PUERTO RICAN ISLAND OF VIEQUES. STUDENTS WILL DISCUSS THE ISSUE OF DROUGHT AND WATER SHORTAGE BY WATCHING A SHORT FILM ("EL DÍA MENOS PENSADO") (INTERPRETIVE MODE). STUDENTS WILL LEARN HOW AN AUTHOR DEPICTS THE PASSING OF TIME THROUGH THE NATURAL PHENOMENON OF AN ECLIPSE (EL ECLIPSE) AND THE CONSERVATION

Chino Valley Unified School District

High School Course Description

EFFORTS OCCURRING TO PROTECT THE BIOLUMINESCENCE IN VIEQUES, PUERTO RICO. A CRITICAL THINKING PROJECT WILL BE GIVEN AT THE END OF THE UNIT. FOR EXAMPLE, STUDENTS WILL WORK IN PAIRS TO PREPARE A TOURISM BROCHURE TO A LOCAL NATIONAL PARK IN THE SPANISH-SPEAKING WORLD USING THE UNIT VOCABULARY AND THE FUTURE TENSE (INTERPRETIVE AND PRESENTATIONAL MODES).

3. Key Assignments:

Performance indicators in Communication include:

- Role-play of conversations
- Sharing of opinions with classmates on familiar topics of interest, e.g., films, musical groups, athletic teams
- Describing the weather in different regions
- Demonstrating understanding of an authentic hotel guide by matching particular hotels to written descriptions of specific travelers' needs
- Demonstrating understanding of foreign cultural travel ads by identifying destination, price, departure/arrival times, and intermediate stops of the trip
- Demonstrating understanding of authentic catalogue order forms or job application forms by appropriately filling them out
- Creating short written pieces such as children's "books" or travel brochures
- Writing a letter to an advice column explaining a personal problem and requesting help in solving it
- Selecting a famous tourist attraction in the foreign culture and describe (orally or in writing) certain aspects of the attraction, e.g., history, architecture, current relevance, etc.

Performance indicators in Culture include:

- Listing cultural similarities and differences observed in a film or a literary work from the foreign culture, e.g., family roles and relationships, methods of conflict resolution, use of leisure time
- Listing ways in which geographical features have affected culture, e.g., the development of winter sports in the mountains, eating more seafood along the coast, etc.
- Conducting research on the regional differences in a province or country in which the foreign language is spoken and explain how geography and/or history influences such differences, e.g., language, cooking, style of homes, clothing, etc.
- Researching traditional clothing of various regions of the countries where the foreign language is spoken and explain the influence of geography and climate
- Discussing the importance of and identify possible causes for identified current events in the foreign culture
- Comparing attitudes toward the use of alcoholic beverages in the foreign culture and the United States

Performance indicators in Connections include:

- Conducting Internet research on contemporary cultural practices and products of the foreign culture
- Presenting findings from foreign culture media research (e.g., magazines, newspapers, Internet, TV stations, etc.) on selected topics of contemporary society
- Viewing current videos to understand the roles of males and females in the foreign culture
- Using a variety of authentic sources to prepare reports on topics of personal interest, comparing foreign culture perspectives to information available on the same topics from an American viewpoint

Performance indicators in Comparisons include:

- Applying the correct possessive structures in communicating in the foreign language
- Explaining the historical reasons for specified place names in California
- Reading a poem with correct intonation, phrasing, and stress

Chino Valley Unified School District

High School Course Description

- Noting and explaining foreign culture contributions (e.g., advertising, architectural styles, etc.) as evidence in the print media in the United States

Performance indicators in Communities include:

- Asking informed, comprehensible questions that can be answered by a native guest speaker, following a presentation
- Initiating a conversation or respond in the foreign language when encountering the foreign language teacher or other speakers of the language outside the classroom
- Inviting identified community members to class to explain how they use the foreign language in their occupations, e.g., health care workers, executive assistants in corporations, police officers, etc.
- Attending a performance of a ballet or theatrical play representative of the foreign culture
- Attending an international soccer game

4. Instructional Methods and/or Strategies:

Communication is primarily in Spanish, practice is provided in oral and written communication, and there is an emphasis on cultural comparisons.

5. Assessment Including Methods and/or Tools:

THE EVALUATION OF STUDENT PROGRESS AND EVALUATION WILL BE BASED ON THE FOLLOWING CRITERIA OUTLINED IN BOARD POLICY:

- ASSESSMENTS: 60-75% OF THE FINAL GRADE
- ASSIGNMENTS AND CLASS DISCUSSIONS: 25-40% OF THE FINAL GRADE

Chino Valley Unified School District
Our Motto:
Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum,
Instruction, Innovation and Support
Mary M. Salcido, Director, Access & Equity

**SUBJECT: APPLICATION FOR FUNDING CONSOLIDATED APPLICATION
FOR THE 2017/2018 SCHOOL YEAR**

=====

BACKGROUND

The California Department of Education requires that school districts annually indicate in which categorical programs participation will occur during the following school year. The application contains assurances indicating that the LEA will comply with the legal requirements of each program in order to supplement the regular educational programs provided by the District. The application becomes part of the entitlement funding process for all districts.

The submission of an application for funding of consolidated categorical programs indicates the District's intention to participate in various categorical programs and provides assurances that the program guidelines will be met. For the 2017/2018 school year, the District will be participating in the following programs: Title I Part A (Basic Grant), Title I Part D (Delinquent), Title II Part A (Teacher Quality), Title III Part A Immigrant, and Title III Part A LEP.

Approval of this item supports the goals identified within the District's Strategic Plan described in the LEA Plan Addendum.

RECOMMENDATION

It is recommended the Board of Education approve the Application for Funding Consolidated Application for the 2017/2018 school year.

FISCAL IMPACT

Entitlement determined by approval of the State budget.

2017-18 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <http://www.cde.ca.gov/fg/aa/co/ca17asstoc.asp>.

CDE Program Contact:

Joy Paull, jpaul@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form is on file.

Authorized Representative's Full Name	Grace Park, Ed.D.
Authorized Representative's Signature	<i>Grace Park</i>
Authorized Representative's Title	Assistant Superintendent of Curriculum, Instruction, Innovation, and Support
Authorized Representative Signature Date	06/30/2017

Warning

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2017-18 Protected Prayer Certification

ESSA Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring and Support Office, frzic@cde.ca.gov, 916-319-0269
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	<i>Grace Park</i> Grace Park, Ed.D.
Authorized Representative Title	Assistant Superintendent of CIIS
Authorized Representative Signature Date	06/30/2017
Comment	
If the LEA is not able to certify at this time an explanation must be provided in the Comment field. (Maximum 500 characters)	

*****Warning*****

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2017-18 Application for Funding

CDE Program Contact:

Education Data Office, ConApp@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	07/20/2017
---	------------

District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Alma Delgado
DELAC review date	02/28/2017
Meeting minutes web address Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	http://www.chino.k12.ca.us/Page/18770
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Title I Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III Part A Immigrant ESEA Sec. 3102 SACS 4201	Yes
Title III Part A English Learner ESEA Sec. 3102 SACS 4203	Yes

*****Warning*****

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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Chino Valley Unified (36 67678 0000000)

Home	Data Entry Forms	Certification Preview	Certify Data	Reports	Users	Contacts	FAQs
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[Data Entry Instructions](#)

2017-18 School Student Counts, Projected

The purpose of this data collection is to allow the LEA to select allowable ranking and funding options and to enter school level student data. The information entered will be used to calculate eligibility and ranking for Economic Impact Aid and or Title I Part A school allocations.

Required fields are denoted with an asterisk (*).

NOTE: Your LEA has previously certified this data collection as official. One or more other data collection(s) may be dependent on this data collection. Please be aware if a change is saved and certified, it may cause a dependent data collection to become obsolete and your LEA may have to revise and resubmit those data collection(s).

* Group By Grade Span: No Yes

* Select a Low Income Measure:

Note: The columns and student count options displayed below are based on the selections made above. They are also displayed based on the school type and whether or not the school continues to meet Economic Impact Aid funding requirements.

School Name	School Code	Low Grade Offered	High Grade Offered	Grade Span Group	* Projected Student Enrollment	Projected Low Income
Don Antonio Lugo High	3630035	9	12	3	1619	1064
Ruben S. Ayala High	3630522	9	12	3	2656	547
Boys Republic High	3631587	9	12	3	92	0
Buena Vista Continuation High	3631769	9	12	3	164	108
Chino High	3632502	9	12	3	2071	1270
E. J. Marshall Elementary	6035513	K	6	1	459	330
Glenmeade Elementary	6035554	K	6	1	517	307
Newman Elementary	6035570	K	6	1	632	489
Walnut Avenue Elementary	6035588	K	6	1	682	579
Magnolia Junior High	6059372	7	8	2	659	469
Ramona Junior High	6061840	7	8	2	552	466
Dickson Elementary	6098347	K	6	1	603	494
Alicia Cortez Elementary	6098354	K	6	1	655	457
Anna A. Borba Fundamental Elementary	6098362	K	6	1	543	468
Levi H. Dickey Elementary	6101513	K	6	1	506	400
Lyle S. Briggs Fundamental	6102974	K	8	1	838	398
Robert O. Townsend Junior High	6105712	7	8	2	1077	315

Eagle Canyon Elementary	6106629	K	6	1	554	162
Oak Ridge Elementary	6107270	K	6	1	684	152
Howard Cattle Elementary	6107288	K	6	1	674	315
Rolling Ridge Elementary	6108195	K	6	1	510	143
Butterfield Ranch Elementary	6108666	K	6	1	688	161
Canyon Hills Junior High	6109813	7	8	2	1111	281
Woodcrest Junior High	6111215	7	8	2	408	299
Country Springs Elementary	6111710	K	6	1	565	75
Hidden Trails Elementary	6112833	K	6	1	496	112
Chino Hills High	3631017	9	12	3	2886	754
Chino Valley Learning Academy	3631181	7	12	3	23	20
Edwin Rhodes Elementary	0100578	K	6	1	826	244
Michael G. Wickman Elementary	0100586	K	6	1	899	114
Liberty Elementary	0100594	K	6	1	642	407
Chaparral Elementary	0110726	K	6	1	590	247
Cal Aero Preserve Academy	0120329	K	8	1	1207	302

Schools to Display: 50 ▼

[Download Schools Template](#)

[Choose File](#) No file chosen

[Upload Schools File](#)

Last Saved: Mary Salcido (msalcido7), 6/5/2017 3:28 PM, Certified

[Save](#)

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Alan Frank, Title I / SCE | afrank@cde.ca.gov | 916-319-0
 Deborah Busch, EIA / LEP | dbusch@cde.ca.gov | 916-319-0
 General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0

California Department of Education
 10 N Street
 Sacramento, CA 95814

[Web Policy](#)

2017-18 Nonprofit Private School Consultation

The LEA shall provide, on an equitable basis, special education services or other benefits to eligible children attending a nonprofit private school.
CDE Program Contact:

Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948

The LEA must offer to provide equitable services that address the needs of eligible students attending nonprofit private school and staff under the programs listed below. The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information field in the Private School Affidavit is not verified, and the CDE takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data if it is being used for the purpose of providing equitable services.

Note:

The LEA of residence is responsible for providing Title I, Part A services to all eligible students who reside in the LEA's Title I attendance area but attend a nonprofit private school. This includes students who attend nonprofit private schools outside the LEA's boundaries

Results of Consultation Allowable Values

- Y1: meaningful consultation occurred
- Y2: timely and meaningful consultation did not occur
- Y3: the program design is not equitable with respect to eligible private school children
- Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children

School Name	School Code	Enrollment	Consultation Occurred	Was Consultation Agreement Met	Signed Written Affirmation on File	Results of Consultation	School Added
City of Knowledge	7087141	202	Y	Y	Y	Y1	Y
Heights Christian School / Chino Hills Christian	7094477	218	Y	Y	Y	Y1	N

Warning

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2017-18 Nonprofit Private School Consultation

The LEA shall provide, on an equitable basis, special education services or other benefits to eligible children attending a nonprofit private school.

School Name	School Code	Enrollment	Consultation Occurred	Was Consultation Agreement Met	Signed Written Affirmation on File	Results of Consultation	School Added
Loving Savior Lutheran School	7089006	305	Y	Y	Y	Y1	N
New Hope Christian Schools	6924385	30	N				N
Orion International Academy	6145957	26	N				N
St. Margaret Mary	6975148	327	Y	Y	Y	Y1	N

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California Department of Education

Chino Valley Unified (36 67678 0000000)

Consolidated Application

Status: Certified
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 Date: 6/14/2017 1:50 PM

2017-18 Other ESEA Nonprofit Private School Participation

The LEA must offer to provide equitable services that address the needs of nonprofit private school students, teachers and other educational personnel under the programs listed below.

CDE Program Contact:

Anie Wilson, Educator Excellence Office, awilson@cde.ca.gov, 916-445-5669
 Patty Stevens, Language Policy and Leadership Office, pslevens@cde.ca.gov, 916-323-5838

Title II, Part A Supporting Effective Instruction

The LEA must offer to provide Title II, Part A equitable services that address the needs of nonprofit private school students, teachers and other educational personnel. The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information filed in the Private School Affidavit is not verified and the CDE takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify nonprofit status and the accuracy of student enrollment data if it is being used for the purpose of providing equitable services.

Title III, Part A Immigrant and English Learner Student Subgrant Program

On an annual basis, the LEA must consult with all nonprofit private schools within its boundaries, as to whether the private school students and teachers will participate in the Title III, Part A English Language Acquisition, Language Enhancement, and Academic Achievement Program. Consultation with appropriate nonprofit private school officials must be done during the design and development of programs and before decisions are made that affect the opportunities of students and teachers to participate. LEAs may not require documentation that poses an administrative barrier that is inconsistent to their responsibility to ensure equitable participation of private school students and teachers.

School Name	School Code	Enrollment	Title II, Part A Participation	Title III, Part A Immigrant Participation	Title III, Part A English Learner Participation	School Added
St. Margaret Mary	6975148	327	Y	N	N	N
Loving Savior Lutheran School	7089006	305	Y	N	N	N

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2017-18 Other ESEA Nonprofit Private School Participation

The LEA must offer to provide equitable services that address the needs of nonprofit private school students, teachers and other educational personnel under the programs listed below.

School Name	School Code	Enrollment	Title II, Part A Participation	Title III, Part A Immigrant Participation	Title III, Part A English Learner Participation	School Added
Heights Christian School / Chino Hills Christian	7094477	218	Y	N	N	N

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California Department of Education

Chino Valley Unified (36 67678 00000000)

Consolidated Application

Status: Certified
 Saved by: Mary Salcido
 Date: 6/14/2017 10:23 AM

2017-18 Title I, Part A Nonprofit Private School Participation

The LEA shall provide, on an equitable basis, special educational services or other benefits to nonprofit private school eligible children.
CDE Program Contact:

Sylvia Hanna, Title I Policy and Program Guidance Office, shanna@cde.ca.gov, 916-319-0948
 Rina DeRose, Title I Policy and Program Guidance Office, RDeRose@cde.ca.gov, 916-323-0472

The LEA must offer to provide equitable services that address the needs of eligible students attending nonprofit private school and staff under the programs listed below. The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information field in the Private School Affidavit is not verified, and the CDE takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data if it is being used for the purpose of providing equitable services.

School Name	School Code	Enrollment	Participating	Low Income Student Count	Direct Services	Contract Services	School Added
City of Knowledge	7087141	202	Y	8	Y	N	Y
Heights Christian School / Chino Hills Christian	7094477	218	N		N	N	N
Loving Savior Lutheran School	7089006	305	N		N	N	N
St. Margaret Mary	6975148	327	N		N	N	N

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California Department of Education

Chino Valley Unified (36 67678 0000000)

Consolidated Application

Status: Certified
 Saved by: Mary Salcido
 Date: 6/14/2017 10:59 AM

2017-18 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school allocation planning, the LEA has indicated to which schools it intended to allocate Title I, Part A funds by entering a check in the Fund Flag column.

CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, lzhou@cde.ca.gov, 916-319-0956
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons

- a - Meets 35% Low Income Requirement
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern
- g - Local Funded Charter Opted Out
- h - Local Funded Charter Opt In
- k - Funded with EIA/SCE
- Low income measure
- Group Schools by Grade Span
- District-wide Low Income %
- Grade Span 1 Low Income %
- Grade Span 2 Low Income %
- Grade Span 3 Low Income %

FRPM
 No
 43.92%
 45.71%
 48.07%
 39.56%

School Name	School Code	Grade Span Group	Projected Enrollment	Projected Low Income Students	Low Income %	Eligible for Funding	Funding Required	Ranking	Fund Flag	Exception Reason
Chino Valley Learning Academy	3631181	3	23	20	86.96	Y	Y	1	Y	
Anna A. Borba Fundamental Elementary	6098362	1	543	468	86.19	Y	Y	2	Y	
Walnut Avenue Elementary	6035588	1	682	579	84.90	Y	Y	3	Y	

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California Department of Education

Chino Valley Unified (36 67678 0000000)

Consolidated Application

Status: Certified

Saved by: Mary Salcido

Date: 6/14/2017 10:59 AM

2017-18 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school allocation planning, the LEA has indicated to which schools it intended to allocate Title I, Part A funds by entering a check in the Fund Flag column.

School Name	School Code	Grade Span Group	Projected Enrollment	Projected Low Income Students	Low Income %	Eligible for Funding	Funding Required	Ranking	Fund Flag	Exception Reason
Ramona Junior High	6061840	2	552	466	84.42	Y	Y	4	Y	
Dickson Elementary	6098347	1	603	494	81.92	Y	Y	5	Y	
Levi H. Dickey Elementary	6101513	1	506	400	79.05	Y	Y	6	Y	
Newman Elementary	6035570	1	632	489	77.37	Y	Y	7	Y	
Woodcrest Junior High	6111215	2	408	299	73.28	Y	N	8	Y	
E. J. Marshall Elementary	6035513	1	459	330	71.90	Y	N	9	Y	
Magnolia Junior High	6059372	2	659	469	71.17	Y	N	10	Y	
Alicia Cortez Elementary	6098354	1	655	457	69.77	Y	N	11	Y	
Buena Vista Continuation High	3631769	3	164	108	65.85	Y	N	12	Y	
Don Antonio Lugo High	3630035	3	1619	1064	65.72	Y	N	13	Y	
Liberty Elementary	0100594	1	642	407	63.40	Y	N	14	Y	
Chino High	3632502	3	2071	1270	61.32	Y	N	15	Y	
Glenmeade Elementary	6035554	1	517	307	59.38	Y	N	16	Y	
Lyle S. Briggs Fundamental	6102974	1	838	398	47.49	Y	N	17	Y	
Howard Cattle Elementary	6107288	1	674	315	46.74	Y	N	18	Y	
Chaparral Elementary	0110726	1	590	247	41.86	N	N	19	Y	a
Gerald F. Litel Elementary	6106611	1	533	182	34.15	N	N	20	N	
Edwin Rhodes Elementary	0100578	1	826	244	29.54	N	N	21	N	
Robert O. Townsend Junior High	6105712	2	1077	315	29.25	N	N	22	N	

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2017-18 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school allocation planning, the LEA has indicated to which schools it intended to allocate Title I, Part A funds by entering a check in the Fund Flag column.

School Name	School Code	Grade Span Group	Projected Enrollment	Projected Low Income Students	Low Income %	Eligible for Funding	Funding Required	Ranking	Fund Flag	Exception Reason
Eagle Canyon Elementary	6106629	1	554	162	29.24	N	N	23	N	
Rolling Ridge Elementary	6108195	1	510	143	28.04	N	N	24	N	
Chino Hills High	3631017	3	2886	754	26.13	N	N	25	N	
Canyon Hills Junior High	6109813	2	1111	281	25.29	N	N	26	N	
Cal Aero Preserve Academy	0120329	1	1207	302	25.02	N	N	27	N	
Butterfield Ranch Elementary	6108666	1	688	161	23.40	N	N	28	N	
Hidden Trails Elementary	6112833	1	496	112	22.58	N	N	29	N	
Oak Ridge Elementary	6107270	1	684	152	22.22	N	N	30	N	
Ruben S. Ayala High	3630522	3	2656	547	20.59	N	N	31	N	
Country Springs Elementary	6111710	1	565	75	13.27	N	N	32	N	
Michael G. Wickman Elementary	0100586	1	899	114	12.68	N	N	33	N	
Boys Republic High	3631587	3	92	0	0.00	N	N	34	N	

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2017-18 Title III, Part A English Learner Student Program Subgrant Budget

The purpose of this report is to provide a proposed budget for 2017-18 English learner (EL) student program subgrant funds only per the Title III, Part A, English Learner Students Program requirements (ESSA, Title III, Part A, Sections 3114, 3115, & 3116).

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Estimated Entitlement Calculation

Note: If the estimated entitlement amount does not meet the minimum \$10,000 program eligibility criteria for direct funding status, further action may be required. To receive instructions regarding the consortium application process, please contact Patty Stevens by phone at 916-323-5838 or by e-mail at pstevens@cde.ca.gov.

Estimated English learner per student allocation	\$93.37
Estimated English learner student count	3,119
Estimated English learner entitlement amount	\$291,221

Budget

Professional development activities	\$278,460
Program and other authorized activities	\$0
English Proficiency and Academic Achievement	\$0
Parent, family, and community engagement	\$0
Direct administration costs (Amount cannot exceed 2% of the estimated entitlement)	\$5,824
Indirect costs (Amount should be calculated using the LEA's approved indirect cost rate)	\$6,937
Total allocation budget	\$291,221

*****Warning*****

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2017-18 Title III, Part A Immigrant Student Program Subgrant Budget

The purpose of this report is to provide a proposed budget for 2017-18 Immigrant Student Program Subgrant funds only per the Title III, Part A, Immigrant Student Program requirements (ESSA, Title III, Part A, Sections 3114, 3115, & 3116).

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Estimated Entitlement Calculation

Note: Only LEAs that have 21 or more eligible immigrant students, and that have experienced a significant increase of two percent or greater growth in eligible immigrant student enrollment in the current year compared with the average of the two preceding fiscal years are eligible for Title III, Part A Immigrant Student Program Subgrant funds. Use your Immigration student count that was provided to the California Longitudinal Pupil Achievement Data System on census day of October 5, 2016.

Estimated Immigrant per student allocation	\$80.77
Estimated Immigrant student count	612
Estimated Immigrant entitlement amount	\$49,431

Budget

Authorized activities	\$47,266
Direct administration costs (Amount cannot exceed 2% of the estimated entitlement)	\$988
Indirect costs (Amount should be calculated using the LEA's approved indirect cost rate)	\$1,177
Total allocation budget	\$49,431

*****Warning*****

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2017-18 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

CDE Program Contact:

Julie Brucklacher, Financial Accountability and Info Srv Office, jbruckla@cde.ca.gov, 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate. Additional information on the predetermined schedule substitute system of time accounting can be found at <http://www.cde.ca.gov/fg/ac/co/timeaccounting2013.asp>. Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the Web at <http://www.cde.ca.gov/fg/ac/sa/>.

2017-18 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

*****Warning*****

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2016-17 Title I, Part A School Funded Staff Report

To collect school level data, as required by ESEA, about teachers and instructional paraprofessionals in Title I, Part A programs.
CDE Program Contact:

Jane Liang, District Innovation and Improvement Office, jliang@cde.ca.gov, 916-319-0259
Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905

School Name	School Code	Public	New Title I, Part A Funded Teachers Hired Count	Non-ESEA Qualified Hired Count	Title I, Part A Funded Teachers Count (0.00)	Title I, Part A Funded Paraprofessionals Count (0.00)	ESEA Qualified Paraprofessionals Count (0.00)	ESEA Qualified FTE Paraprofessionals %	Title I, Part A Funded Administrators Count (0.00)	Title I, Part A Funded Support Staff Count (0.00)	Other Title I, Part A Funded Staff Count (0.00)
Alicia Cortez Elementary	6098354	Y				1.75	1.75	100.00%			0
Anna A. Borba Fundamental Elementary	6098362	Y				2.6	2.6	100.00%			0
Buena Vista Continuation High	3631769	Y				0	0				0
Chaparral Elementary	0110726	Y				1	1	100.00%			0
Chino High	3632502	Y				1.7	1.7	100.00%			0
Dickson Elementary	6098347	Y				1.5	1.5	100.00%			0
Don Antonio Lugo High	3630035	Y				1.2	1.2	100.00%			0
E. J. Marshall Elementary	6035513	Y				2.6	2.6	100.00%			0
Glenmeade Elementary	6035554	Y				0.70	0.70	100.00%			0
Howard Cattle Elementary	6107288	Y				0.90	0.90	100.00%			0
Levi H. Dickey Elementary	6101513	Y				1.6	1.6	100.00%			0
Liberty Elementary	0100594	Y				1.1	1.1	100.00%			0
Lyle S. Briggs Fundamental	6102974	Y				0	0				0
Magnolia Junior High	6059372	Y				0	0				0
Newman Elementary	6035570	Y				3.9	3.9	100.00%			0
Ramona Junior High	6061840	Y				0	0				0

Warning
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2016-17 Title I, Part A School Funded Staff Report

To collect school level data, as required by ESEA, about teachers and instructional paraprofessionals in Title I, Part A programs.

School Name	School Code	Public	New Title I, Part A Funded Teachers Hired Count	Non-ESEA Qualified Hired Count	Title I, Part A Funded Teachers Count (0.00)	Title I, Part A Funded FTE Paraprofessionals Count (0.00)	ESEA Qualified FTE Paraprofessionals Count (0.00)	ESEA Qualified FTE %	Title I, Part A Funded Administrators Count (0.00)	Title I, Part A Funded Support Staff Count (0.00)	Other Title I, Part A Funded Staff Count (0.00)
Walnut Avenue Elementary	6035588	Y				1.8	1.8	100.00%			0
Woodcrest Junior High	6111215	Y				0	0				0

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2016-17 Title I, Part A School Program Improvement Activities

Per ESEA Section 1116, LEAs must report school level Program Improvement (PI) activities related to Title I, Part A. This includes, but is not limited to, student participation and PI compliance activities based on the number of years a school is in PI status.

CDE Program Contact:

Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Alicia Cortez Elementary (36 67678 6098354)

PI Year	3
For PI schools in Year 3, the LEA implemented at least one of the following (check all that apply)	
Replaced school staff relevant to the failure to make adequate yearly progress (AYP)	N
Implemented a new curriculum, including appropriate professional development	Y
Decreased management authority	N
Appointed an outside expert to advise the school on making AYP based on its school plan	N
Extended school year or day	N
Restructured the internal organizational structure	N
Provide a description of internal organizational restructure activities	

*****Warning*****

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2016-17 Title I, Part A School Program Improvement Activities

Per ESEA Section 1116, LEAs must report school level Program Improvement (PI) activities related to Title I, Part A. This includes, but is not limited to, student participation and PI compliance activities based on the number of years a school is in PI status.

CDE Program Contact:

Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Anna A. Borba Fundamental Elementary (36 67678 6098362)

PI Year	3
For PI schools in Year 3, the LEA implemented at least one of the following (check all that apply)	
Replaced school staff relevant to the failure to make adequate yearly progress (AYP)	N
Implemented a new curriculum, including appropriate professional development	Y
Decreased management authority	N
Appointed an outside expert to advise the school on making AYP based on its school plan	N
Extended school year or day	N
Restructured the internal organizational structure	N
Provide a description of internal organizational restructure activities	

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2016-17 Title I, Part A School Program Improvement Activities

Per ESEA Section 1116, LEAs must report school level Program Improvement (PI) activities related to Title I, Part A. This includes, but is not limited to, student participation and PI compliance activities based on the number of years a school is in PI status.

CDE Program Contact:

Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Newman Elementary (36 67678 6035570)

PI Year	3
For PI schools in Year 3, the LEA implemented at least one of the following (check all that apply)	
Replaced school staff relevant to the failure to make adequate yearly progress (AYP)	N
Implemented a new curriculum, including appropriate professional development	Y
Decreased management authority	N
Appointed an outside expert to advise the school on making AYP based on its school plan	N
Extended school year or day	N
Restructured the internal organizational structure	N
Provide a description of internal organizational restructure activities	

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2016-17 Title I, Part A School Program Improvement Activities

Per ESEA Section 1116, LEAs must report school level Program Improvement (PI) activities related to Title I, Part A. This includes, but is not limited to, student participation and PI compliance activities based on the number of years a school is in PI status.

CDE Program Contact:

Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Walnut Avenue Elementary (36 67678 6035588)

PI Year	4
For PI schools In Year 4, the LEA developed an alternative governance plan which included at least one of the following (check all that apply)	
Plan to reopen school as a public charter school	N
Plan to replace all or most of the staff	N
Plan to contract with an outside entity to operate the school	N
Plan to institute major restructuring activities	Y
Provide a description of restructuring activities	1. Newly adopted K-6 curriculum 2. Pivot Coach was assigned 3. Site intervention teachers have been assigned 4. Site specific PD funds were provided 5. MTSS B counselor has been assigned 6. Progress Monitoring meetings have been conducted. 7. Title I and III PI Instructional Coaches have provided support on the ELA/ELD framework.

Warning

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2016-17 Title I, Part A School Program Improvement Activities

Per ESEA Section 1116, LEAs must report school level Program Improvement (PI) activities related to Title I, Part A. This includes, but is not limited to, student participation and PI compliance activities based on the number of years a school is in PI status.

CDE Program Contact:

Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Dickson Elementary (36 67678 6098347)

PI Year	5
For PI schools In Year 5, the LEA implemented at least one of the following alternative governance approaches (check all that apply)	
Reopened the school as a charter	N
Replaced all or most of the staff	N
Contracted with an outside entity to operate the school	N
Major restructuring activities instituted	Y
Provide a description of major restructuring activities instituted	1. Newly adopted K-6 curriculum 2. A new principal will be assigned 3. Site intervention teachers have been assigned 4. Site specific PD funds were provided 5. MTSS B counselor has been assigned 6. Progress Monitoring meetings have been conducted. 7. Title I and III PI Instructional Coaches have provided support on the ELA/ELD framework.

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2016-17 Title I, Part A School Program Improvement Activities

Per ESEA Section 1116, LEAs must report school level Program Improvement (PI) activities related to Title I, Part A. This includes, but is not limited to, student participation and PI compliance activities based on the number of years a school is in PI status.

CDE Program Contact:

Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Magnolia Junior High (36 67678 6059372)

PI Year	5
For PI schools in Year 5, the LEA implemented at least one of the following alternative governance approaches (check all that apply)	
Reopened the school as a charter	N
Replaced all or most of the staff	N
Contracted with an outside entity to operate the school	N
Major restructuring activities instituted	Y
Provide a description of major restructuring activities instituted	<ol style="list-style-type: none"> 1. Newly adopted 7-8 ELA/ELD curriculum will be piloted. 2. The principal was assigned a Pivot Coach. 3. Site intervention teachers have fully implemented interventions 4. PD funds were provided 5. MTSS B counselor has been assigned 6. Progress Monitoring meetings have been conducted 7. Title III PI Instructional Coaches have provided support for all teachers throughout the year.

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2016-17 Title I, Part A School Program Improvement Activities

Per ESEA Section 1116, LEAs must report school level Program Improvement (PI) activities related to Title I, Part A. This includes, but is not limited to, student participation and PI compliance activities based on the number of years a school is in PI status.

CDE Program Contact:

Jacqueline Matranga, District Innovation and Improvement Office , jmatranga@cde.ca.gov, 916-445-4905
Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Ramona Junior High (36 67678 6061840)

PI Year	5
For PI schools in Year 5, the LEA implemented at least one of the following alternative governance approaches (check all that apply)	
Reopened the school as a charter	N
Replaced all or most of the staff	N
Contracted with an outside entity to operate the school	N
Major restructuring activities instituted	Y
Provide a description of major restructuring activities instituted	<ol style="list-style-type: none"> 1. Newly adopted 7-8 ELA/ELD curriculum will be piloted. 2. A new principal will be assigned 3. Site intervention teachers have fully implemented interventions 4. PD funds were provided 5. MTSS B counselor has been assigned 6. Progress Monitoring meetings have been conducted 7. Title III PI Instructional Coaches have provided support for all teachers throughout the year.

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2016-17 Title I, Part A School Program Improvement Activities

Per ESEA Section 1116, LEAs must report school level Program Improvement (PI) activities related to Title I, Part A. This includes, but is not limited to, student participation and PI compliance activities based on the number of years a school is in PI status.

CDE Program Contact:

Jacqueline Matranga, District Innovation and Improvement Office, jmatranga@cde.ca.gov, 916-445-4905
 Mindi Yates, Title I Policy and Program Guidance Office, myates@cde.ca.gov, 916-319-0789

Woodcrest Junior High (36 67678 6111215)

PI Year	5
For PI schools in Year 5, the LEA implemented at least one of the following alternative governance approaches (check all that apply)	
Reopened the school as a charter	N
Replaced all or most of the staff	N
Contracted with an outside entity to operate the school	N
Major restructuring activities instituted	Y
Provide a description of major restructuring activities instituted	1. Newly adopted 7-8 ELA/ELD curriculum will be piloted. 2. A new principal will be assigned 3. Site intervention teachers have fully implemented interventions 4. PD funds were provided 5. MTSS B counselor has been assigned 6. Progress Monitoring meetings have been conducted 7. Title III PI Instructional Coaches have provided support for all teachers throughout the year.

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2016-17 Title I, Part D Facilities Report

A report of the number of Title I, Part D funded facilities, by program, and whether or not they report student data to the LEA, including student outcomes after exit.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

At-Risk Programs

Total number of facilities	0
Number of facilities that reported student data	0
Facilities comment If all At-Risk facilities did not report student data, provide an explanation why. (Maximum 500 characters)	
Average number of days students were served in At-Risk Programs facilities	
Average Days Served Comment If the average number of days students were served in At-Risk Programs facilities is zero, provide an explanation why. (Maximum 500 characters)	
Do all At-Risk facilities collect data on student outcomes after exit	No

Neglected Programs

Total number of facilities	0
Number of facilities that reported student data	0
Facilities comment If all Neglected facilities did not report student data, provide an explanation why. (Maximum 500 characters)	
Average number of days students were served in Neglected Programs facilities	0
Average Days Served Comment If the average number of days students were served in Neglected Programs facilities is zero, provide an explanation why. (Maximum 500 characters)	
Do all Neglected facilities collect data on student outcomes after exit	No

Juvenile Detention Programs

Total number of facilities	1
Number of facilities that reported student data	1
Facilities comment If all Juvenile Detention facilities did not report student data, provide an explanation why. (Maximum 500 characters)	
Average number of days students were served in Juvenile Detention Programs facilities	54

*****Warning*****

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2016-17 Title I, Part D Facilities Report

A report of the number of Title I, Part D funded facilities, by program, and whether or not they report student data to the LEA, including student outcomes after exit.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

Average Days Served Comment If the average number of days students were served in Juvenile Detention Programs facilities is zero, provide an explanation why. (Maximum 500 characters)	
Do all Juvenile Detention facilities collect data on student outcomes after exit	Yes

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2016-17 Title I, Part D Demographics by Program

A report of demographic data, by program, of students served with Title I, Part D funds.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

Students Served in Juvenile Detention Programs

Male	404
Female	0
Total unduplicated students served	404

Student Counts by Age

5 to 10 years old	0
11 to 15 years old	69
16 to 18 years old	335
19 years and older	0
Total student counts by age	404

Student Counts by Racial/Ethnic Group

Hispanic or Latino of any race	261
American Indian or Alaskan Native, not Hispanic or Latino	2
Asian, not Hispanic or Latino	3
Black or African American, not Hispanic or Latino	105
Native Hawaiian or Other Pacific Islander, not Hispanic or Latino	6
White, not Hispanic or Latino	27
Multiracial, not Hispanic or Latino	0
Total student counts by racial/ethnic group	404

Other Student Counts

English learner students	20
Students with disabilities	91

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2016-17 Title I, Part D Outcomes

A report of the academic and vocational outcomes of students served with Title I, Part D funds.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

Juvenile Detention Programs

Total students served	404
While in the facility, the number of students who:	
Eamed high school course credits	345
Enrolled in GED program (Include GED, HISET, and TASC)	41
Eamed a GED	9
Obtained a high school diploma	21
Were accepted or enrolled into postsecondary education	0
Enrolled in job training programs and or courses	0
Obtained employment	0
General comment (Maximum 500 characters)	
Within 90 calendar days after exit, the number of students who:	
Eamed high school course credits	0
Enrolled in GED program (Include GED, HISET, and TASC)	0
Enrolled in their local district school	0
Eamed a GED	0
Obtained a high school diploma	0
Were accepted or enrolled into postsecondary education	0
Enrolled in job training programs and or courses	0
Obtained employment	0

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2016-17 Title I, Part D Academic Performance

A report of the academic performance of long term students served with Title I, Part D funds. Long-term students are those who have been enrolled in a program for at least 90 consecutive calendar days. Multiple admissions cannot be added together.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

Juvenile Detention Programs

Total students served	404
Number of long-term students served	72

Reading

Completed pre- and post- test results	72
Tested below grade level upon entry	57

Pre- to Post- Test Grade Level Changes

Enter student counts for each of the ranges below for students who completed pre- and post- testing.

Negative grade level change	64
No change in grade level	6
Improvement up to one grade level	2
Improvement more than one grade level	0

Mathematics

Completed pre- and post- test results	21
Tested below grade level upon entry	15

Pre- to Post- Test Grade Level Changes

Enter student counts for each of the ranges below for students who completed pre- and post- testing.

Negative grade level change	4
No change in grade level	6
Improvement up to one grade level	3
Improvement more than one grade level	8

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2016-17 Title I, Part D Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2016 through June 30, 2017.

CDE Program Contact:

Karen Steinhaus, Title I Policy and Program Guidance Office, ksteinhaus@cde.ca.gov, 916-319-0946

Use of Funds

Funds provided to local educational agencies under this subpart (section 1424) may be used, as appropriate, for:

- (1) programs that serve children and youth returning to local schools from correctional facilities, to assist in the transition of such children and youth to the school environment and help them remain in school in order to complete their education;
- (2) dropout prevention programs which serve at-risk children and youth, including pregnant and parenting teens, children and youth who have come in contact with the juvenile justice system, children and youth at least 1 year behind their expected grade level, migrant youth, immigrant youth, students with limited English proficiency, and gang members;
- (3) the coordination of health and social services for such individuals if there is a likelihood that the provision of such services, including day care, drug and alcohol counseling, and mental health services, will improve the likelihood such individuals will complete their education;
- (4) special programs to meet the unique academic needs of participating children and youth, including vocational and technical education, special education, career counseling, curriculum-based youth entrepreneurship education, and assistance in securing student loans or grants for postsecondary education; and
- (5) programs providing mentoring and peer mediation.

2016-17 Title I, Part D entitlement	\$253,568
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$45,196
2000-2999 Classified personnel salaries	\$102,491
3000-3999 Employee benefits	\$34,428
4000-4999 Books and supplies	\$20,439
5000-5999 Services and other operating expenditures	\$3,273
Administrative and indirect costs	\$36,051
Total year-to-date expenditures	\$241,878
2016-17 Unspent funds	\$11,690
General Comment (Maximum 500 characters)	

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2016-17 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2016 through June 30, 2017.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mfilemmer@cde.ca.gov, 916-324-5689

2016-17 Title II, Part A entitlement	\$706,955
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Professional Development Expenditures

Professional development for teachers	\$0
Professional development for administrators	\$0
Subject matter project	\$0
Other professional development expenditures	\$0

Exams and Test Preparation Expenditures

Exam fees, reimbursement	
Test preparation training and or materials	
Other exam and test preparation expenditures	

Recruitment, Training, and Retaining Expenditures

Recruitment activities	
Hiring incentive and or relocation allotment	
National Board Certification and or stipend	
Verification process for special settings (VPSS)	
University course work	
Other recruitment training and retaining expenditures	

Miscellaneous Expenditures

Class size reduction	
Administrative and indirect costs	\$0
Total funds transferred to Title I, Part A	
Other allowable expenditures or encumbrances	\$0
Total expenditures and encumbrances	\$0
2016-17 Unspent Funds	\$706,955

*****Warning*****

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2016-17 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2016 through June 30, 2017.

CDE Program Contact:

Melissa Flemmer, Educator Excellence Office, mlemmer@cde.ca.gov, 916-324-5689

<p>General Comment</p> <p>(Maximum 500 characters)</p>	<p>CVUSD received a one-time Professional Development Grant from CA Dept of Education which provided \$2.1 million extra in Professional Development funds for our district. These funds were used in lieu of Title II for Professional Development activities for teachers and administrators.</p>
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Warning

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2016-17 Title III, Part A Immigrant Nonprofit Private School Students Served

The purpose of this data collection is to capture the documentable number of private school immigrant students who received Title III Immigrant services during the reported fiscal year.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838

School Name	School Code	Enrollment	Flagged for Immigrant Participation	Immigrant Students Served	Participation Explanation (Max 500 char)
Orion International Academy	6145957	26	N	0	
New Hope Christian Schools	6924385	30	N	0	
St. Margaret Mary	6975148	327	N	0	
Loving Savior Lutheran School	7089006	305	N	0	
Heights Christian School / Chino Hills Christian	7094477	218	N	0	

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2016-17 Title III, Part A Immigrant YTD Expenditure Report, 12 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2016 through June 30, 2017.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Approved Immigrant Sub-grantee Activities

(e) ACTIVITIES BY AGENCIES EXPERIENCING SUBSTANTIAL INCREASES IN IMMIGRANT CHILDREN AND YOUTH-

- (1) IN GENERAL-An eligible entity receiving funds under section 3114(d)(1) shall use the funds to pay for activities that provide enhanced instructional opportunities for immigrant children and youth, which may include-
 - (A) family literacy, parent outreach, and training activities designed to assist parents to become active participants in the education of their children;
 - (B) support for personnel, including teacher aides who have been specifically trained, or are being trained, to provide services to immigrant children and youth;
 - (C) provision of tutorials, mentoring, and academic or career counseling for immigrant children and youth
 - (D) identification and acquisition of curricular materials, educational software, and technologies to be used in the program carried out with funds;

- (E) basic instruction services that are directly attributable to the presence in the school district involved of immigrant children and youth, including the payment of costs of providing additional classroom supplies, costs of transportation, or such other costs as are directly attributable to such additional basic instruction services;
- (F) other instruction services that are designed to assist immigrant children and youth to achieve in elementary schools and secondary schools in the United States, such as programs of introduction to the educational system and civics education; and
- (G) activities, coordinated with community-based organizations, institutions of higher education, private sector entities with expertise in working with immigrants, to assist parents of immigrant children and youth by offering comprehensive community services.

2016-17 Title III, Part A Immigrant entitlement	\$49,431
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$2,308
2000-2999 Classified personnel salaries	\$533
3000-3999 Employee benefits	\$421
4000-4999 Books and supplies	\$20,926
5000-5999 Services and other operating expenditures	\$4,645
Administrative and indirect costs	\$433
Total year-to-date expenditures	\$29,266
2016-17 Unspent funds	\$20,165
General Comment (Maximum 500 characters)	

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California Department of Education

Chino Valley Unified (36 67678 0000000)

Consolidated Application

Status: Certified

Saved by: Mary Salcido

Date: 6/14/2017 10:15 AM

2016-17 Title III, Part A English Learner Nonprofit Private School Reimbursement

The purpose of this data collection is to capture the documentable number of private school English learners who received Title III services during the reported fiscal year.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838

School Name	School Code	Enrollment	Flagged for English Learner Participation	English Learner Students Served	Participation Explanation (Max 500 char)
Orion International Academy	6145957	26	N	0	
New Hope Christian Schools	6924385	30	N	0	
St. Margaret Mary	6975148	327	N	0	
Loving Savior Lutheran School	7089006	305	N	0	
Heights Christian School / Chino Hills Christian	7094477	218	N	0	

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2016-17 Title III, Part A English Learner YTD Expenditure Report, 12 Months

A report of year-to-date expenditures by activity. Activity period covered is July 1, 2016 through June 30, 2017.

CDE Program Contact:

Patty Stevens, Language Policy and Leadership Office, pstevens@cde.ca.gov, 916-323-5838
 Geoffrey Ndirangu, Language Policy and Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized English Learners Sub-grantee Activities

Required

Section 3115 (c)(1) To increase the English proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.
 Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

- (1) Upgrading program objectives and effective instruction strategies.
- (2) Improving the instruction program for English learners by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
- (3) Providing tutorials and academic or vocational education for English learners and intensified instruction.
- (4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
- (5) Improving the English language proficiency and academic achievement of English learners.
- (6) Providing community participation programs, family literacy services and parent outreach and training activities to English learners and their families.

2016-17 Title III, Part A English learner entitlement	\$344,162
Object Code - Activity	
1000-1999 Certificated personnel salaries	\$230,045
2000-2999 Classified personnel salaries	\$0
3000-3999 Employee benefits	\$55,703
4000-4999 Books and supplies	\$5,646
5000-5999 Services and other operating expenditures	\$65
Administrative and indirect costs (Amount cannot exceed 2% of the entitlement.)	\$4,372
Total year-to-date expenditures	\$295,831
2016-17 Unspent funds	\$48,331
General comment (Maximum 500 characters)	

*****Warning*****

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2016-17 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in ESEA Section 722. This collection includes 1) monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act and 2) collecting contact information for each required designated LEA's homeless liaison.

CDE Program Contact:

Leanne Wheeler, Coordinated School Health and Safety Office, lwheeler@cde.ca.gov, 916-319-0383

Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths

2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
 - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless
 - b) Includes a dispute resolution process
 - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison

3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

Homeless Liaison Contact Information

Homeless liaison first name	Laurel
Homeless liaison last name	Mullaly
Homeless liaison title	Director of Health Services, Child Development
Homeless liaison e-mail address (format: abc@xyz.zyx)	laurel_mullaly@chino.k12.ca.us
Homeless liaison telephone number (format: 999-999-9999)	909-628-1201
Homeless liaison telephone extension	8,918
Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
If yes, indicate what level of training was completed. (Check all options that apply.)	
Local	No

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2016-17 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in ESEA Section 722. This collection includes 1) monitoring LEAs and their compliance with key provisions of the Education for Homeless Children and Youths Act and 2) collecting contact information for each required designated LEA's homeless liaison.

CDE Program Contact:

Leanne Wheeler, Coordinated School Health and Safety Office, lwheeler@cde.ca.gov, 916-319-0383

County	Yes
State	Yes
National	No

Homeless Education Policy and Requirements

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA's board approved the homeless education policy	02/17/2005
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	

Title I, Part A Homeless Expenditures

2016-17 Title I, Part A Entitlement	\$4,375,055
2016-17 Title I, Part A direct or indirect services to homeless children reservation	\$110,375
Amount of 2016-17 Title I, Part A funds expended or encumbered for direct or indirect services to homeless children	\$46,522
No expenditures or encumbrances comment	
Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	

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CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: PURCHASE ORDER REGISTER

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BACKGROUND

Board Policy 3310 Business and Noninstructional Operations – Purchasing requires approval/ratification of purchase orders by the Board of Education. A purchase order is a legal contract between a district and vendor, containing a description of each item listed and/or a statement to the effect that supplies, equipment or services furnished herewith shall be in accordance with specifications and conditions.

Purchase orders represent a commitment of funds. No item on this register will be processed unless within budgeted funds. The actual payment for the services or materials is made with a warrant (check) and reported on the warrant register report.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the purchase order register, provided under separate cover.

FISCAL IMPACT

\$23,966,339.90 to all District funding sources.

WMJ:GJS:AGH:pw

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing
SUBJECT: AGREEMENTS FOR CONTRACTOR/CONSULTANT SERVICES

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BACKGROUND

All contracts between the District and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. To be valid or to constitute an enforceable obligation against the District, all contracts must be approved and/or ratified by the Board of Education.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the Agreements for Contractor/Consultant Services.

FISCAL IMPACT

As indicated.

WMJ:GJS:AGH:pw

SUPERINTENDENT	FISCAL IMPACT
S-1718-003 CSBA Gamut Online. To provide Gamut Online Board policy service. Submitted by: Superintendent Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$5,395.00 Funding source: General Fund
S-1718-004 CSBA Membership. To provide CSBA Membership. Submitted by: Superintendent Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$17,894.00 Funding source: General Fund
SBCSS 17/18-0229 San Bernardino County Superintendent of Schools. To provide San Bernardino County District Advocates for Better Schools (SANDABS) membership. Submitted by: Superintendent Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$2,000.00 Funding source: General Fund

BUSINESS SERVICES	FISCAL IMPACT
B-1718-002 Nutrition Services/Spectrum. To provide breakfast and lunch to Spectrum Center schools and program students. Located at Alternative Education Center (AEC). Submitted by: Nutrition Services Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: Full fee breakfast \$1.25, lunch \$3.00; reduced fee breakfast \$0.25, lunch \$.40; and \$0.00 breakfast and lunch for exempt students. Funding source: Spectrum Center schools and programs
B-1718-003 Nutrition Services/Children's Center. To provide lunch and snacks to the Children's Center. Submitted by: Nutrition Services Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: 2017/2018 reimbursement rates. Funding source: Health Services
B-1718-004 Nutrition Services/SOAR. To provide snacks to SOAR. Submitted by: Nutrition Services Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: 2017/2018 reimbursement rates. Funding source: Health Services

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS 1718-044 Newsela. To provide school license for Read 180 & Math 180 program. Submitted by: Don Lugo HS Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$8,500.00 Funding source: Title I
CIIS 1718-045 Emote Education, Inc. To provide program for proactive real-time staff communication to support students. Submitted by: Don Lugo HS Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$4,420.00 Funding source: Title I
CIIS 1718-046 Chino Hills Counseling. To provide Chances for Change program Submitted by: Don Lugo HS Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$20,000.00 Funding source: LCAP
CIIS 1718-047 STEMscopes California. To provide online curriculum for Next Generation Science Standards (NGSS). Submitted by: Secondary Curriculum Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$28,123.75 Funding source: LCAP

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
<p>CIIS 1718-048 West Interactive Services Corporation. To provide school messenger with online communications applications for communication between school sites and parents. Submitted by: Information Services Duration of Agreement: July 1, 2017 – June 30, 2018</p>	<p>Contract amount: \$17,445.00 Funding source: General Fund</p>
<p>CIIS 1718-049 Lead Learner Associates. To provide professional development training. Submitted by: Professional Development Duration of Agreement: July 1, 2017 – June 30, 2018</p>	<p>Contract amount: \$12,500.00 Funding source: Title II</p>
<p>CIIS 1718-050 UCLA GSE&IS Center X. To provide professional development training. Submitted by: Professional Development Duration of Agreement: July 1, 2017 – June 30, 2018</p>	<p>Contract amount: \$25,080.00 Funding source: Title II</p>
<p>CIIS 1718-051 EdLeader21. To provide professional learning and annual subscription renewal. Submitted by: Professional Development Duration of Agreement: July 1, 2017 – June 30, 2018</p>	<p>Contract amount: \$12,000.00 Funding source: Title II</p>
<p>CIIS 1718-052 West Ed/SVMI (Silicon Valley Mathematics Initiative). To provide professional development training and membership renewal. Submitted by: Professional Development Duration of Agreement: July 1, 2017 – June 30, 2018</p>	<p>Contract amount: \$40,800.00 Funding source: Title II</p>
<p>CIIS 1718-053 Greisy Winicki Landman. To provide professional development training for secondary school mathematics. Submitted by: Professional Development Duration of Agreement: July 1, 2017 – June 30, 2018</p>	<p>Contract amount: \$24,000.00 Funding source: Title II</p>
<p>CIIS 1718-054 National Council of Teachers of Mathematics. To provide institutional subscription. Submitted by: Professional Development Duration of Agreement: July 1, 2017 – June 30, 2018</p>	<p>Contract amount: \$12,500.00 Funding source: Title II</p>
<p>CIIS 1718-055 Logos Education Systems. To provide professional development training. Submitted by: Professional Development Duration of Agreement: July 1, 2017 – June 30, 2018</p>	<p>Contract amount: \$12,500.00 Funding source: Title II</p>
<p>CIIS 1718-056 Sue Beers dba Tools for Learning. To provide professional development training. Submitted by: Professional Development Duration of Agreement: July 1, 2017 – June 30, 2018</p>	<p>Contract amount: \$52,500.00 plus travel expenses Funding source: Title II</p>
<p>CIIS 1718-057 Pearson Learning Assessments. To provide online licenses to administer the new NNAT3 test to students for GATE Identification. Submitted by: Elementary Curriculum & Instruction Duration of Agreement: July 1, 2017 – June 30, 2018</p>	<p>Contract amount: \$29,850.00 Funding Source LCAP</p>
<p>CIIS 1718-058 Susanne Montgomery. To provide evaluation services for TUPE grant. Submitted by: Health Services Duration of Agreement: July 1, 2017 – June 30, 2018</p>	<p>Contract amount: \$25,000.00 Funding source: TUPE Grant</p>

CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT	FISCAL IMPACT
CIIS 1718-059 Ray Lozano. To provide professional speaking presentations. Submitted by: Health Services Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$15,000.00 Funding source: TUPE Grant
CIIS 1718-060 Follett School Solutions Inc. To provide textbook management hosted service renewal. Abbreviated membership in order to align Cal Aero K-8 with entire District renewal. Submitted by: Information Services Duration of Agreement: July 1, 2017 – October 31, 2017	Contract amount: \$104.83 Funding source: General Fund
CIIS 1718-061 Edgenuity, Inc. To provide user licenses and virtual classroom. Submitted by: Alternative Education Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$91,650.00 Funding source: General Fund
CIIS 1718-062 EMF Fire Solutions. To provide semi-annual fire alarm inspection services. Submitted by: Technology Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$840.00 Funding source: General Fund
CIIS 1718-063 City of Chino. To provide case management for unaccompanied/homeless youth to receive support with completion of high school credits, job training skills, leadership building opportunities, and employment. Submitted by: Health Services/EXCEL Program Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$19,000.00 Funding source: United Way Grant
CIIS 1718-064 Pacific College. To provide instructor for cyber-security class. Submitted by: Alternative Education Center Duration of Agreement: June 16, 2017 – August 1, 2017	Contract amount: \$5,000.00 Funding source: General Fund

FACILITIES, PLANNING, AND OPERATIONS	FISCAL IMPACT
F-1718-002 Inland Empire Fire & Safety, Inc. To provide annual inspection and certification of automatic fire sprinkler systems District-wide. Submitted by: Facilities, Planning, and Operations Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$39,900.00 Funding source: Various
F-1718-003 Time & Alarm Systems. To provide site surveys of existing intrusion detection systems District-wide. Submitted by: Facilities, Planning, and Operations Duration of Agreement: July 1, 2017 – June 30, 2018	Contract amount: \$49,940.00 Funding source: Various

HUMAN RESOURCES	FISCAL IMPACT
HR-1718-007 Interquest Detection Canines of San Diego. To provide canine detection services to junior high and high school campuses. Submitted by: Human Resources Duration of Agreement: August 1, 2017 – June 30, 2019	Contract amount: \$17,500.00 Funding source: General Fund

MASTER CONTRACTS	FISCAL IMPACT
MC-1718-003 Dickey's Barbecue Pit. To provide food, drink, and catering services. Submitted by: Ayala HS Duration of Agreement: July 1, 2017 – June 30, 2019	Contract amount: Per rate sheet Funding source: Various

MASTER CONTRACTS	FISCAL IMPACT
MC-1718-004 BAABANG Grub N' Stuff. To provide food fundraiser and catering services. Submitted by: Ayala HS Duration of Agreement: July 1, 2017 – June 30, 2019	Contract amount: Per rate sheet Funding source: Various
MC-1718-005 Solution Tree, Inc. To provide professional development. Submitted by: Chino Hills HS Duration of Agreement: July 1, 2017 – June 30, 2019	Contract amount: Per rate sheet Funding source: Various

APPROVED CONTRACTS TO BE AMENDED	AMENDMENT
CIIS-1617-062 Aeries Software. To provide Aeries Analytics Dashboard and on-site staff training. Submitted by: Technology Duration of Agreement: May 5, 2017 – June 30, 2018 Original Agreement Board Approved: May 4, 2017	Increase contract amount from \$43,383.00 to \$48,885.00 Funding source: General Fund
ES-1617-035 Interquest Detection Canines of San Diego. To provide canine detection services at junior high and high school sites. Submitted by: Educational Services Duration of Agreement: July 1, 2016 – June 30, 2017 Original Agreement Board Approved: June 30, 2016	Increase contract amount from \$15,000.00 to \$17,500.00 Funding source: General Fund
F-1112-034-M2 Mobile Modular Mangement Corp. To provide 1-24'x40' portable classroom at Chino HS Submitted by: Facilities, Planning, and Operations Duration of Agreement: July 1, 2017 – June 30, 2018 Original Agreement Board Approved: June 26, 2014	Contract amount: \$6,012.00 Monthly rental increase from \$225.00 to \$501.00. Extend rental contract one additional year through June 30, 2018. Funding source: Capital Facilities

CHINO VALLEY UNIFIED SCHOOL DISTRICT

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DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
SUBJECT: SURPLUS/OBSOLETE PROPERTY

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BACKGROUND

The Board of Education recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of Education Code 17545.

Lists of surplus items are emailed to the Facilities/Planning Department to be placed on an upcoming Board agenda. After Board approval, items may be picked up by District warehouse or a liquidation company for public auction. Proceeds of the sale are deposited into the General Fund.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education declare the District property surplus/obsolete and authorize staff to sell/dispose of said property.

FISCAL IMPACT

Increase to the General Fund from proceeds of sale.

WMJ:GJS:pw

**CHINO VALLEY UNIFIED SCHOOL DISTRICT
SURPLUS/OBSOLETE PROPERTY
July 20, 2017**

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
iPad	Apple	39217	Facilities
Monitor Stands (2)			Facilities
Computer Cables (5)			Facilities
iMac	Apple	W88162Q0X85	Technology
iMac	Apple	W8816279X85	Technology
iMac	Apple	W88163A6X85	Technology
iMac	Apple	W88162PHX85	Technology
iMac	Apple	W88163E0X85	Technology
iMac	Apple	W88162R7X85	Technology
iMac	Apple	W88170TJX85	Technology
iMac	Apple	W88163EQX85	Technology
iMac	Apple	W88163EFX85	Technology
iMac	Apple	W88162Q6X85	Technology
iMac	Apple	W88163D7X85	Technology
iMac	Apple	W88170CHX85	Technology
iMac	Apple	W88162PLX85	Technology
iMac	Apple	W88162PBX85	Technology
iMac	Apple	W88162QMX85	Technology
iMac	Apple	W88170TUX85	Technology
iMac	Apple	W88163KRX85	Technology
iMac	Apple	W88163EEX85	Technology
iMac	Apple	W88162PFX85	Technology
iMac	Apple	W88170HCX85	Technology
iMac	Apple	W88170K8X85	Technology
iMac	Apple	W88162HWX85	Technology
iMac	Apple	W881639TX85	Technology
iMac	Apple	W881637ZX85	Technology
iMac	Apple	W881638HX85	Technology
iMac	Apple	W88162F9X85	Technology
iMac	Apple	W88163E4X85	Technology
iMac	Apple	W88170K5X85	Technology
iMac	Apple	W88162LNX85	Technology
iMac	Apple	W881705PX85	Technology
iMac	Apple	W88162PJX85	Technology
iMac	Apple	W88162VQX85	Technology
iMac	Apple	W8816WQLX85	Technology
iMac	Apple	W88170U3X85	Technology
iMac	Apple	W88163C2X85	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
iMac	Apple	W88170TQX85	Technology
iMac	Apple	W88162PGX85	Technology
iMac	Apple	W88164G2X85	Technology
iMac	Apple	W88170U4X85	Technology
iMac	Apple	W88162Z7X85	Technology
iMac	Apple	W88170NSX85	Technology
iMac	Apple	W88162M0X85	Technology
iMac	Apple	W88162E0X85	Technology
iMac	Apple	W88162AEX85	Technology
iMac	Apple	W88162RVX85	Technology
iMac	Apple	W881637VX85	Technology
iMac	Apple	W88170PCX85	Technology
iMac	Apple	W881638UX85	Technology
iMac	Apple	W88162FGX85	Technology
iMac	Apple	W88163BJX85	Technology
iMac	Apple	W8816389X85	Technology
iMac	Apple	W88170UDX85	Technology
iMac	Apple	W88163DNX85	Technology
iMac	Apple	W88170UEX85	Technology
iMac	Apple	W88170U0X85	Technology
iMac	Apple	W881629XX85	Technology
iMac	Apple	W88170RFX85	Technology
iMac	Apple	W88170T9X85	Technology
iMac	Apple	W88170UBX85	Technology
iMac	Apple	W881702PX85	Technology
iMac	Apple	W88163A7X85	Technology
iMac	Apple	W8816EC1X85	Technology
EqualLogic 4000E	Dell	938HYH1	Technology
EqualLogic 4000E	Dell	HBXCCG1	Technology
OptiPlex 745	Dell	1LC3KC1	Technology
OptiPlex 780	Dell	6ZBYDP1/34931	Technology
OptiPlex 780	Dell	6ZHYDP1/34940	Technology
OptiPlex 780	Dell	6Z9ZDP1/34913	Technology
OptiPlex 780	Dell	6ZGYDP1/34914	Technology
OptiPlex 780	Dell	6Z70FP1/34933	Technology
OptiPlex 780	Dell	6Z60FP1/34922	Technology
OptiPlex 780	Dell	6Z00FP1/34868	Technology
OptiPlex 780	Dell	6Z50FP1/34927	Technology
OptiPlex 780	Dell	6Z51FP1/34944	Technology
OptiPlex 780	Dell	6YQYDP1/34869	Technology
OptiPlex 780	Dell	6Z71FP1/34926	Technology
OptiPlex 780	Dell	3C04FP1/34865	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
OptiPlex 780	Dell	3C22FP1/34835	Technology
OptiPlex 780	Dell	6Z8YDP1/34943	Technology
OptiPlex 780	Dell	6Z61FP1/34929	Technology
OptiPlex 780	Dell	6Z81FP1/34910	Technology
OptiPlex 780	Dell	6ZH1FP1/34915	Technology
OptiPlex 780	Dell	3BY2FP1/34903	Technology
OptiPlex 780	Dell	6ZJYDP1/34906	Technology
OptiPlex 780	Dell	6Z9YDP1/NA	Technology
OptiPlex 780	Dell	6ZDYDP1/34918	Technology
OptiPlex 780	Dell	6Z80FP1/34912	Technology
OptiPlex 780	Dell	3C02FP1/34858	Technology
OptiPlex 780	Dell	6ZFZDP1/NA	Technology
OptiPlex 780	Dell	3C14FP1/34860	Technology
OptiPlex 780	Dell	3BZ1FP1/34899	Technology
OptiPlex 780	Dell	6ZG1FP1/NA	Technology
OptiPlex 780	Dell	6ZB0FP1/34935	Technology
OptiPlex 780	Dell	6ZHZDP1/34908	Technology
OptiPlex 780	Dell	6ZH0FP1/NA	Technology
OptiPlex 780	Dell	6YYZDP1/34849	Technology
OptiPlex 780	Dell	6ZD0FP1/34916	Technology
OptiPlex 780	Dell	6ZBZDP1/34941	Technology
OptiPlex 780	Dell	3C32FP1/34898	Technology
OptiPlex 780	Dell	6Z90FP1/NA	Technology
OptiPlex 780	Dell	6ZB1FP1/34932	Technology
OptiPlex 780	Dell	9YJYDP1/35197	Technology
OptiPlex 780	Dell	15J8BM1/32926	Technology
OptiPlex 780	Dell	84J8BM1/32922	Technology
OptiPlex 780	Dell	45J8BM1/32947	Technology
OptiPlex 780	Dell	56J8BM1/32938	Technology
OptiPlex 780	Dell	F4J8BM1/32952	Technology
OptiPlex 780	Dell	65J8BM1/32951	Technology
OptiPlex 780	Dell	85J8BM1/32943	Technology
OptiPlex 780	Dell	B5J8BM1/32950	Technology
OptiPlex 780	Dell	H5J8BM1/32940	Technology
OptiPlex 780	Dell	55J8BM1/32946	Technology
OptiPlex 780	Dell	G5J8BM1/32941	Technology
OptiPlex 780	Dell	95J8BM1/32949	Technology
OptiPlex 780	Dell	36J8BM1/32948	Technology
OptiPlex 780	Dell	16J8BM1/32935	Technology
OptiPlex 780	Dell	C5J8BM1/32937	Technology
OptiPlex 780	Dell	D5J8BM1/32936	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
OptiPlex 780	Dell	66J8BM1/32933	Technology
OptiPlex 780	Dell	J4J8BM1/32930	Technology
OptiPlex 780	Dell	46J8BM1/32944	Technology
OptiPlex 780	Dell	D4J8BM1/32931	Technology
OptiPlex 780	Dell	25J8BM1/32929	Technology
OptiPlex 780	Dell	54J8BM1/32919	Technology
OptiPlex 780	Dell	64J8BM1/32924	Technology
OptiPlex 780	Dell	26J8BM1/32934	Technology
OptiPlex 780	Dell	J5J8BM1/32939	Technology
OptiPlex 780	Dell	94J8BM1/32917	Technology
OptiPlex 780	Dell	35J8BM1/32925	Technology
OptiPlex 780	Dell	H4J8BM1/32927	Technology
OptiPlex 780	Dell	34J8BM1/32918	Technology
OptiPlex 780	Dell	G4J8BM1/32928	Technology
OptiPlex 780	Dell	F5J8BM1/32942	Technology
OptiPlex 780	Dell	44J8BM1/NA	Technology
OptiPlex 780	Dell	13LJLN1	Technology
OptiPlex 780	Dell	13PJLN1	Technology
OptiPlex 780	Dell	13WJLN1	Technology
OptiPlex 780	Dell	13RHLLN1	Technology
OptiPlex 780	Dell	4NQJLN1	Technology
OptiPlex 780	Dell	4J0JLN1	Technology
OptiPlex 780	Dell	4NKHLN1	Technology
OptiPlex 780	Dell	2GPVGM1	Technology
OptiPlex 780	Dell	4J1JLN1	Technology
OptiPlex 780	Dell	4H8HLN1	Technology
OptiPlex 780	Dell	9YL3FP1	Technology
OptiPlex 780	Dell	4NTGLN1	Technology
OptiPlex 780	Dell	4NLJLN1	Technology
OptiPlex 780	Dell	13QHLLN1	Technology
OptiPlex 780	Dell	9YM0FP1	Technology
OptiPlex 780	Dell	6WM19P1	Technology
OptiPlex 780	Dell	12JJLN1	Technology
OptiPlex 780	Dell	9YNZDP1	Technology
OptiPlex 780	Dell	13WGLN1	Technology
OptiPlex 780	Dell	4HLHLN1	Technology
OptiPlex 780	Dell	13WHLLN1	Technology
OptiPlex 780	Dell	4NVHLN1	Technology
OptiPlex 780	Dell	4HTJLN1	Technology
OptiPlex 780	Dell	4K0HLN1	Technology
OptiPlex 780	Dell	13SGLN1	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
OptiPlex 780	Dell	13DJLN1	Technology
OptiPlex 780	Dell	133HLN1	Technology
OptiPlex 780	Dell	4J6JLN1	Technology
OptiPlex 780	Dell	4NQGLN1	Technology
OptiPlex 780	Dell	4HDGLN1	Technology
OptiPlex 780	Dell	13MGLN1	Technology
OptiPlex 780	Dell	4NWHLN1	Technology
OptiPlex 780	Dell	148GLN1/36145	Technology
OptiPlex 780	Dell	4K0KLN1/36146	Technology
OptiPlex 780	Dell	147KLN1/36147	Technology
OptiPlex 780	Dell	144KLN1/36148	Technology
OptiPlex 780	Dell	14BKLN1/36149	Technology
OptiPlex 780	Dell	4KBJLN1/36150	Technology
OptiPlex 780	Dell	140HLN1/36151	Technology
OptiPlex 780	Dell	149JLN1/36152	Technology
OptiPlex 780	Dell	4K4JLN1/36153	Technology
OptiPlex 780	Dell	141HLN1/36154	Technology
OptiPlex 780	Dell	143HLN1/36155	Technology
OptiPlex 780	Dell	147HLN1/36156	Technology
OptiPlex 780	Dell	JZ6BZL1/36157	Technology
OptiPlex 780	Dell	14DGLN1/36158	Technology
OptiPlex 780	Dell	14BJLN1/36159	Technology
OptiPlex 780	Dell	14CKLN1/36160	Technology
OptiPlex 780	Dell	149HLN1/36161	Technology
OptiPlex 780	Dell	149GLN1/36162	Technology
OptiPlex 780	Dell	148JLN1/36163	Technology
OptiPlex 780	Dell	147JLN1/36164	Technology
OptiPlex 780	Dell	148HLN1/36165	Technology
OptiPlex 780	Dell	149KLN1/36166	Technology
OptiPlex 780	Dell	4K1JLN1/36167	Technology
OptiPlex 780	Dell	140JLN1/36168	Technology
OptiPlex 780	Dell	14CGLN1/36169	Technology
OptiPlex 780	Dell	4K3HLN1/36170	Technology
OptiPlex 780	Dell	13ZGLN1/36171	Technology
OptiPlex 780	Dell	13YJLN1/36172	Technology
OptiPlex 780	Dell	142HLN1/36173	Technology
OptiPlex 780	Dell	142JLN1/36174	Technology
OptiPlex 780	Dell	13ZJLN1/36175	Technology
OptiPlex 780	Dell	4KDJLN1/36176	Technology
OptiPlex 780	Dell	14BGLN1/36177	Technology
OptiPlex 780	Dell	4K6HLN1/36178	Technology
OptiPlex 780	Dell	4K9HLN1/36179	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
OptiPlex 780	Dell	4K7JLN1/36180	Technology
OptiPlex 780	Dell	123HLN1 /34429	Technology
OptiPlex 780	Dell	11VGLN1/34427	Technology
OptiPlex 780	Dell	11QHLLN1 /34434	Technology
OptiPlex 780	Dell	14CHLN1 /34435	Technology
OptiPlex 780	Dell	12NJLN1 /34450	Technology
OptiPlex 780	Dell	4JLHLN1 /34449	Technology
OptiPlex 780	Dell	145JLN1 /C-0455	Technology
OptiPlex 780	Dell	120KLN1/34433	Technology
OptiPlex 780	Dell	146GLN1/34438	Technology
OptiPlex 780	Dell	146JLN1/C-0447	Technology
OptiPlex 780	Dell	126GLN1/34437	Technology
OptiPlex 780	Dell	12QHLLN1/C-0445	Technology
OptiPlex 780	Dell	4JNGLN1 /C-0457	Technology
OptiPlex 780	Dell	4JJGLN1/34439	Technology
OptiPlex 780	Dell	12JGLN1/34420	Technology
OptiPlex 780	Dell	12XJLN1/34451	Technology
OptiPlex 780	Dell	147GLN1/34431	Technology
OptiPlex 780	Dell	120JLN1/NA	Technology
OptiPlex 780	Dell	13YHLN1 /34441	Technology
OptiPlex 780	Dell	12WGLN1/34446	Technology
OptiPlex 780	Dell	144JLN1/34440	Technology
OptiPlex 780	Dell	4JPHLN1/34432	Technology
OptiPlex 780	Dell	12VGLN1/34426	Technology
OptiPlex 780	Dell	145KLN1/34430	Technology
OptiPlex 780	Dell	4JTHLN1/C-0446	Technology
OptiPlex 780	Dell	130KLN1/34445	Technology
OptiPlex 780	Dell	12YGLN1/34443	Technology
OptiPlex 780	Dell	4JWGLN1/C-0452	Technology
OptiPlex 780	Dell	143KLN1 /NA	Technology
OptiPlex 780	Dell	12XHLLN1/C-0477	Technology
OptiPlex 780	Dell	143JLN1/34424	Technology
OptiPlex 780	Dell	14CJLN1/C-0476	Technology
OptiPlex 780	Dell	121JLN1/34436	Technology
OptiPlex 780	Dell	123HLN1 /34429	Technology
OptiPlex 780	Dell	11VGLN1/34427	Technology
OptiPlex 780	Dell	11QHLLN1 /34434	Technology
OptiPlex 780	Dell	14CHLN1 /34435	Technology
OptiPlex 780	Dell	12NJLN1 /34450	Technology
OptiPlex 780	Dell	4JLHLN1 /34449	Technology
OptiPlex 780	Dell	145JLN1 /C-0455	Technology
OptiPlex 780	Dell	120KLN1/34433	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
OptiPlex 780	Dell	146GLN1/34438	Technology
OptiPlex 780	Dell	146JLN1/C-0447	Technology
OptiPlex 780	Dell	126GLN1/34437	Technology
OptiPlex 780	Dell	12QHLLN1/C-0445	Technology
OptiPlex 780	Dell	4JNGLN1 /C-0457	Technology
OptiPlex 780	Dell	4JJGLN1/34439	Technology
OptiPlex 780	Dell	12JGLN1/34420	Technology
OptiPlex 780	Dell	12XJLN1/34451	Technology
OptiPlex 780	Dell	147GLN1/34431	Technology
OptiPlex 780	Dell	120JLN1/NA	Technology
OptiPlex 780	Dell	13YHLN1 /34441	Technology
OptiPlex 780	Dell	12WGLN1/34446	Technology
OptiPlex 780	Dell	144JLN1/34440	Technology
OptiPlex 780	Dell	4JPHLN1/34432	Technology
OptiPlex 780	Dell	12VGLN1/34426	Technology
OptiPlex 780	Dell	145KLN1/34430	Technology
OptiPlex 780	Dell	4JTHLN1/C-0446	Technology
OptiPlex 780	Dell	130KLN1/34445	Technology
OptiPlex 780	Dell	12YGLN1/34443	Technology
OptiPlex 780	Dell	4JWGLN1/C-0452	Technology
OptiPlex 780	Dell	143KLN1 /NA	Technology
OptiPlex 780	Dell	12XHLN1/C-0477	Technology
OptiPlex 780	Dell	143JLN1/34424	Technology
OptiPlex 780	Dell	14CJLN1/C-0476	Technology
OptiPlex 780	Dell	121JLN1/34436	Technology
OptiPlex 780	Dell	4KDGLN1/36092/C-0263	Technology
OptiPlex 780	Dell	4N7GLN1/36093/C-0264	Technology
OptiPlex 780	Dell	4N9HLN1/36094/C-0365	Technology
OptiPlex 780	Dell	4NHHLN1/36071/C-0242	Technology
OptiPlex 780	Dell	4NHGLN1/36073/C-0244	Technology
OptiPlex 780	Dell	4N9KLN1/36080/C-0251	Technology
OptiPlex 780	Dell	4N3KLN1/36064/C-0235	Technology
OptiPlex 780	Dell	4K8KLN1/36063/C-0234	Technology
OptiPlex 780	Dell	4KDKLN1/36066/C-0237	Technology
OptiPlex 780	Dell	4NCGLN1/36065/C-0236	Technology
OptiPlex 780	Dell	4NBJLN1/36072/C-0243	Technology
OptiPlex 780	Dell	4KFHLN1/36067/C-0238	Technology
OptiPlex 780	Dell	4N6HLN1/36085/C-0256	Technology
OptiPlex 780	Dell	4NBHLN1/36090/C-0261	Technology
OptiPlex 780	Dell	4N6JLN1/36070/C-0241	Technology
OptiPlex 780	Dell	4NGHLN1/36083/C-0254	Technology
OptiPlex 780	Dell	4K9KLN1/36069/C-0241	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
OptiPlex 780	Dell	4N8KLN1/36068/C-0239	Technology
OptiPlex 780	Dell	4N4JLN1/36084/C-0255	Technology
OptiPlex 780	Dell	4HPhLN1/36086/C-0257	Technology
OptiPlex 780	Dell	4N7HLN1/36091/C-0262	Technology
OptiPlex 780	Dell	4NBKLN1/36089/C-0260	Technology
OptiPlex 780	Dell	4HGHLN1/36087/C-0258	Technology
OptiPlex 780	Dell	4HHHLN1/C-0259	Technology
OptiPlex 780	Dell	4NFHLN1/36074/C-0245	Technology
OptiPlex 780	Dell	4HNJLN1/36078/C-0249	Technology
OptiPlex 780	Dell	G6ZVGM1/33211	Technology
OptiPlex 780	Dell	4HCJLN1/36079/C-0250	Technology
OptiPlex 780	Dell	4HGJLN1/36075/C-0246	Technology
OptiPlex 780	Dell	4NGGLN1/36081/C-0252	Technology
OptiPlex 780	Dell	4N9GLN1/36082/C-0253	Technology
OptiPlex 780	Dell	4K7HLN1/36076/C-0247	Technology
OptiPlex 780	Dell	4N5KLN1/36062/C-0233	Technology
OptiPlex 780	Dell	J2ZDBM1/3258	Technology
OptiPlex 780	Dell	9H80RN1/33933	Technology
OptiPlex 780	Dell	8CPTNN1/33936	Technology
OptiPlex 780	Dell	6H80RN1/33937	Technology
OptiPlex 780	Dell	4N7JLN1/36029/C-0200	Technology
OptiPlex 780	Dell	4N5GLN1	Technology
OptiPlex 780	Dell	4NGJLN1//C-0202	Technology
OptiPlex 780	Dell	4N8JLN1/36032/C-0203	Technology
OptiPlex 780	Dell	4NCJLN1/36033/C-0204	Technology
OptiPlex 780	Dell	4N9JLN1	Technology
OptiPlex 780	Dell	4N3HLN1//C-0206	Technology
OptiPlex 780	Dell	4N8HLN1	Technology
OptiPlex 780	Dell	4NFJLN1	Technology
OptiPlex 780	Dell	4N6GLN1/36038/C-0209	Technology
OptiPlex 780	Dell	4NCKLN1/36039/C-0210	Technology
OptiPlex 780	Dell	4K1HLN1/36040/C-0211	Technology
OptiPlex 780	Dell	4NDJLN1/36041/C-0212	Technology
OptiPlex 780	Dell	4K8GLN1/36042/C-0213	Technology
OptiPlex 780	Dell	4N8GLN1/36043/C-0214	Technology
OptiPlex 780	Dell	4HFGLN1/36044/C-0215	Technology
OptiPlex 780	Dell	4NDGLN1/36045/C-0216	Technology
OptiPlex 780	Dell	4K6GLN1/36046/C-0217	Technology
OptiPlex 780	Dell	4N7KLN1/36047/C-0218	Technology
OptiPlex 780	Dell	4N5JLN1/36048/C-0219	Technology
OptiPlex 780	Dell	4DPGLN1	Technology
OptiPlex 780	Dell	4NFGLN1//C-0221	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
OptiPlex 780	Dell	4NHJLN1/36051/C-0222	Technology
OptiPlex 780	Dell	4KCJLN1/36052/C-0223	Technology
OptiPlex 780	Dell	4N4HLN1/36053/C-0224	Technology
OptiPlex 780	Dell	4NDHLN1/36054/C-0225	Technology
OptiPlex 780	Dell	4N4KLN1/36055/C-0226	Technology
OptiPlex 780	Dell	4N3JLN1/36056/C-0227	Technology
OptiPlex 780	Dell	4NCHLN1/36057/C-0228	Technology
OptiPlex 780	Dell	4NJGLN1/36058/C-0229	Technology
OptiPlex 780	Dell	4N5HLN1/36059/C-0230	Technology
OptiPlex 780	Dell	4KCHLN1/36060/C-0231	Technology
OptiPlex 780	Dell	4NDKLN1/36061/C-0232	Technology
OptiPlex 780	Dell	4N6KLN1/36049/C-0220	Technology
Server 1950	Dell	JL4SWG1	Technology
Server 1950	Dell	666KWG1	Technology
Server 1950	Dell	GL4SWG1	Technology
Server 2950	Dell	CCJFYH1	Technology
Server 2950	Dell	5CJFYH1	Technology
Server 2950	Dell	96D8YH1	Technology
Server 2950	Dell	BCJFYH1	Technology
Server 2950	Dell	J6D8YH1	Technology
Server 2950	Dell	27D8YH1	Technology
Server R710	Dell	B72BTK1	Technology
Thin Client T610 bundle	HP		Technology
Thin Client T610 bundle	HP	MXL3271477	Technology
Thin Client T610 bundle	HP	MXL3271468	Technology
Thin Client T610 bundle	HP	MXL327147C	Technology
Thin Client T610 bundle	HP	MXL327146F	Technology
Thin Client T610 bundle	HP	MXL327146L	Technology
Thin Client T610 bundle	HP	MXL327146D	Technology
Thin Client T610 bundle	HP	MXL3271474	Technology
Thin Client T610 bundle	HP	MXL327146V	Technology
Thin Client T610 bundle	HP	MXL327146Z	Technology
Thin Client T610 bundle	HP	MXL327146H	Technology
Thin Client T610 bundle	HP	MXL3271470	Technology
Thin Client T610 bundle	HP		Technology
Thin Client T610 bundle	HP	MXL3271476	Technology
Thin Client T610 bundle	HP	MXL327146R	Technology
Thin Client T610 bundle	HP	MXL3271464	Technology
Thin Client T610 bundle	HP	MXL3271465	Technology
Thin Client T610 bundle	HP	MXL327146M	Technology
Thin Client T610 bundle	HP	MXL3271478	Technology
Thin Client T610 bundle	HP	MXL3271472	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Thin Client T610 bundle	HP	MXL327146G	Technology
Thin Client T610 bundle	HP	MXL327146W	Technology
Thin Client T610 bundle	HP	MXL3271475	Technology
Thin Client T610 bundle	HP		Technology
Thin Client T610 bundle	HP	MXL3382MB5	Technology
Thin Client T610 bundle	HP	MXL3382MB6	Technology
Thin Client T610 bundle	HP	MXL3382M8H	Technology
Thin Client T610 bundle	HP	MXL3382MB3	Technology
Thin Client T610 bundle	HP	MXL3382M97	Technology
Thin Client T610 bundle	HP	MXL3382M9W	Technology
Thin Client T610 bundle	HP	MXL3382M9G	Technology
Thin Client T610 bundle	HP	MXL3382MDM	Technology
Thin Client T610 bundle	HP	MXL3382MCG	Technology
Thin Client T610 bundle	HP	MXL3382MCH	Technology
Thin Client T610 bundle	HP	MXL3141PLG	Technology
Thin Client T610 bundle	HP	MXL3141PM5	Technology
Thin Client T610 bundle	HP	MXL3141PM8	Technology
Thin Client T610 bundle	HP	MXL3141PLW	Technology
Thin Client T610 bundle	HP	MXL3141PLJ	Technology
Thin Client T610 bundle	HP	MXL3141PLR	Technology
Thin Client T610 bundle	HP	MXL3141PM6	Technology
Thin Client T610 bundle	HP	MXL3141PKS	Technology
Thin Client T610 bundle	HP	MXL3141PL4	Technology
Thin Client T610 bundle	HP	MXL3141PK2	Technology
Thin Client T610 bundle	HP	MXL3141PLV	Technology
Thin Client T610 bundle	HP	MXL3141PLS	Technology
Thin Client T610 bundle	HP	MXL3141PM3	Technology
Thin Client T610 bundle	HP	MXL3141PJY	Technology
Thin Client T610 bundle	HP	MXL3141PK9	Technology
Thin Client T610 bundle	HP	MXL3141PK1	Technology
Thin Client T610 bundle	HP	MXL3141PK4	Technology
Thin Client T610 bundle	HP	MXL3141PKJ	Technology
Thin Client T610 bundle	HP	MXL3141PL5	Technology
Thin Client T610 bundle	HP	MXL3141PL6	Technology
Thin Client T610 bundle	HP	MXL3141PLQ	Technology
Thin Client T610 bundle	HP	MXL3141PK6	Technology
Thin Client T610 bundle	HP	MXL3141PKM	Technology
Thin Client T610 bundle	HP	MXL3141PKK	Technology
Thin Client T610 bundle	HP	MXL3141PLB	Technology
Thin Client T610 bundle	HP	MXL3141PKR	Technology
Thin Client T610 bundle	HP	MXL3141PLH	Technology
Thin Client T610 bundle	HP	MXL3141PLT	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Thin Client T610 bundle	HP	MXL3141PM7	Technology
Thin Client T610 bundle	HP	MXL3141PMB	Technology
Thin Client T610 bundle	HP	MXL3141PM0	Technology
Thin Client T610 bundle	HP	MXL3141PKG	Technology
Thin Client T610 bundle	HP	MXL3141PKV	Technology
Thin Client T610 bundle	HP	MXL3141PKT	Technology
Thin Client T610 bundle	HP	MXL3141PKB	Technology
Thin Client T610 bundle	HP	MXL3141PLD	Technology
Thin Client T610 bundle	HP	MXL3141PK3	Technology
Thin Client T610 bundle	HP	MXL3141PKD	Technology
OptiPlex 780	Dell	J17BZL1	Technology
OptiPlex 780	Dell	507BZL1	Technology
OptiPlex 780	Dell	8Z6BZL1	Technology
OptiPlex 780	Dell	627BZL1	Technology
OptiPlex 780	Dell	527BZL1	Technology
OptiPlex 780	Dell	6P8DTK1	Technology
OptiPlex 780	Dell	G17BZL1	Technology
OptiPlex 780	Dell	DZ6BZL1	Technology
OptiPlex 780	Dell	9Z6BZL1	Technology
OptiPlex 780	Dell	107BZL1	Technology
OptiPlex 780	Dell	427BZL1	Technology
OptiPlex 780	Dell	GZ6BZL1	Technology
OptiPlex 780	Dell	F07BZL1	Technology
OptiPlex 780	Dell	H17BZL1	Technology
OptiPlex 780	Dell	B17BZL1	Technology
OptiPlex 780	Dell	CZ6BZL1	Technology
OptiPlex 780	Dell	617BZL1	Technology
OptiPlex 780	Dell	D17BZL1	Technology
OptiPlex 780	Dell	F17BZL1	Technology
OptiPlex 780	Dell	FZ6BZL1	Technology
OptiPlex 780	Dell	127BZL1	Technology
OptiPlex 780	Dell	HZ6BZL1	Technology
OptiPlex 780	Dell	307BZL1	Technology
OptiPlex 780	Dell	G07BZL1	Technology
OptiPlex 780	Dell	607BZL1	Technology
OptiPlex 780	Dell	BZ6BZL1	Technology
OptiPlex 780	Dell	407BZL1	Technology
OptiPlex 780	Dell	3JF2XL1	Technology
OptiPlex 780	Dell	327BZL1	Technology
OptiPlex 780	Dell	917BZL1	Technology
OptiPlex 780	Dell	7GPVGM1	Technology
OptiPlex 780	Dell	C17BZL1	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
OptiPlex 780	Dell	9YM3FP1	Technology
OptiPlex 780	Dell	227BZL1	Technology
OptiPlex 780	Dell	207BZL1	Technology
OptiPlex 780	Dell	4JF2XL1	Technology
OptiPlex 780	Dell	9YJZDP1	Technology
OptiPlex 780	Dell	8Z1VGM1	Technology
OptiPlex 780	Dell	CZ1VGM1/32970	Technology
OptiPlex 780	Dell	1Z1VGM1/32980	Technology
OptiPlex 780	Dell	3Z1VGM1	Technology
OptiPlex 780	Dell	9YM3FP1	Technology
OptiPlex 780	Dell	DZ1VGM1	Technology
OptiPlex 780	Dell	5Z1VGM1/32971	Technology
OptiPlex 780	Dell	2Z1VGM1	Technology
OptiPlex 780	Dell	JZ1VGM1/32963	Technology
OptiPlex 780	Dell	6Z1VGM1/32976	Technology
OptiPlex 780	Dell	HY1VGM1/32979	Technology
OptiPlex 780	Dell	HZ1VGM1/32965	Technology
OptiPlex 780	Dell	FZ1VGM1	Technology
OptiPlex 780	Dell	9Z1VGM1	Technology
OptiPlex 780	Dell	GZ1VGM1	Technology
OptiPlex 780	Dell	4Z1VGM1/32977	Technology
OptiPlex 780	Dell	7Z1VGM1	Technology
OptiPlex 780	Dell	BZ1VGM1	Technology
OptiPlex 780	Dell	JY1VGM1/32975	Technology
OptiPlex 780	Dell	4JVJLN1/c-0003	Technology
OptiPlex 780	Dell	4JXHLN1/c-0010	Technology
OptiPlex 780	Dell	12THLN1/c-0014	Technology
OptiPlex 780	Dell	12TGLN1/c-0016	Technology
OptiPlex 780	Dell	12PGLN1/c-0017	Technology
OptiPlex 780	Dell	12WJLN1/c-0018	Technology
OptiPlex 780	Dell	4JNJLN1/c-0025	Technology
OptiPlex 780	Dell	12ZGLN1/c-0034	Technology
OptiPlex 780	Dell	4JMJLN1	Technology
OptiPlex 780	Dell	1CQJJS1/1567	Technology
OptiPlex 780	Dell	4JSJLN1/34315	Technology
OptiPlex 780	Dell	4JWHLN1/34316	Technology
OptiPlex 780	Dell	4JWJLN1/34318	Technology
OptiPlex 780	Dell	4JQGLN1/34319	Technology
OptiPlex 780	Dell	4JLGLN1/34320	Technology
OptiPlex 780	Dell	4JKGLN1/34321	Technology
OptiPlex 780	Dell	12TJLN1/34322	Technology
OptiPlex 780	Dell	4JNHLN1/34325	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
OptiPlex 780	Dell	4JQJLN1/34326	Technology
OptiPlex 780	Dell	12ZJLN1/34327	Technology
OptiPlex 780	Dell	4JPJLN1/34329	Technology
OptiPlex 780	Dell	4JZJLN1/34333	Technology
OptiPlex 780	Dell	12MGLN1/34334	Technology
OptiPlex 780	Dell	4JTGLN1/34335	Technology
OptiPlex 780	Dell	12YHLN1/34336	Technology
OptiPlex 780	Dell	12LJLN1/34337	Technology
OptiPlex 780	Dell	12RHLLN1/34338	Technology
OptiPlex 780	Dell	12NGLN1/34340	Technology
OptiPlex 780	Dell	4JPGLN1/34341	Technology
OptiPlex 780	Dell	4JVGLN1/34343	Technology
OptiPlex 780	Dell	12QGLN1/34344	Technology
OptiPlex 780	Dell	12JHLN1/34345	Technology
OptiPlex 780	Dell	4JYHLN1/34346	Technology
OptiPlex 780	Dell	12SGLN1/34347	Technology
OptiPlex 780	Dell	3KH4PN1/34349	Technology
Thin Client Bundle	HP	MXL3390YNL	Technology
Thin Client Bundle	HP	MXL3390YS5	Technology
Thin Client Bundle	HP	MXL3390YQC	Technology
Thin Client Bundle	HP	MXL3390YS4	Technology
Thin Client Bundle	HP	MXL3390YS6	Technology
Thin Client Bundle	HP	MXL3390YR3	Technology
Thin Client Bundle	HP	MXL3390YQZ	Technology
Thin Client Bundle	HP	MXL3390YPP	Technology
Thin Client Bundle	HP	MXL3390YSG	Technology
Thin Client Bundle	HP	MXL3390YQR	Technology
Thin Client Bundle	HP	MXL3390YPJ	Technology
Thin Client Bundle	HP	MXL3390YRT	Technology
Thin Client Bundle	HP	MXL3390YSB	Technology
Thin Client Bundle	HP	MXL3390YR6	Technology
Thin Client Bundle	HP	MXL3390YQ6	Technology
Thin Client Bundle	HP	MXL3390YP8	Technology
Thin Client Bundle	HP	MXL3390YRR	Technology
Thin Client Bundle	HP	MXL3390YT1	Technology
Thin Client Bundle	HP	MXL3390YRQ	Technology
Thin Client Bundle	HP	MXL3390YPL	Technology
Thin Client Bundle	HP	MXL3390YNR	Technology
Thin Client Bundle	HP	MXL3390YRB	Technology
Thin Client Bundle	HP	MXL3390YR0	Technology
Thin Client Bundle	HP	MXL3390YR1	Technology
Thin Client Bundle	HP	MXL3390YPS	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Thin Client Bundle	HP	MXL3390YP0	Technology
Thin Client Bundle	HP	MXL3390YNZ	Technology
Thin Client Bundle	HP	MXL3390YP9	Technology
Thin Client Bundle	HP	MXL3390YPG	Technology
Thin Client Bundle	HP	MXL3390YPD	Technology
Thin Client Bundle	HP	MXL3390YSD	Technology
Thin Client Bundle	HP	MXL3390YRM	Technology
Thin Client Bundle	HP	MXL3390YNY	Technology
Thin Client Bundle	HP	MXL3390YPC	Technology
Thin Client Bundle	HP	MXL3390YT0	Technology
Thin Client Bundle	HP	MXL3390YSV	Technology
Thin Client Bundle	HP	MXL3390YSW	Technology
Thin Client Bundle	HP	MXL3390YNT	Technology
Thin Client Bundle	HP	MXL3390YQD	Technology
Thin Client Bundle	HP	MXL3390YR7	Technology
Thin Client Bundle	HP	MXL3390YRD	Technology
Thin Client Bundle	HP	MXL3390YQM	Technology
Thin Client Bundle	HP	MXL3390YPQ	Technology
Thin Client Bundle	HP	MXL3390YQ4	Technology
Thin Client Bundle	HP	MXL3390YPY	Technology
Thin Client Bundle	HP	MXL3390YQ2	Technology
Thin Client Bundle	HP	MXL3390YPR	Technology
Thin Client Bundle	HP	MXL3390YPX	Technology
Thin Client Bundle	HP	MXL3390YQH	Technology
Thin Client Bundle	HP	MXL3390YQ5	Technology
Thin Client Bundle	HP	MXL3390YQ8	Technology
Thin Client Bundle	HP	MXL3390YQF	Technology
Thin Client Bundle	HP	MXL3390YP2	Technology
Thin Client Bundle	HP	MXL3390YP5	Technology
Thin Client Bundle	HP	MXL3390YR2	Technology
Thin Client Bundle	HP	MXL3390YNN	Technology
Thin Client Bundle	HP	MXL3390YRX	Technology
Thin Client Bundle	HP	MXL3390YQ1	Technology
Thin Client Bundle	HP	MXL3390YQ3	Technology
Thin Client Bundle	HP	MXL3390YQG	Technology
Thin Client Bundle	HP	MXL3390YQQ	Technology
Thin Client Bundle	HP	MXL3390YRZ	Technology
Thin Client Bundle	HP	MXL3390YSZ	Technology
Thin Client Bundle	HP	MXL3390YQN	Technology
Thin Client Bundle	HP	MXL3390YSC	Technology
Thin Client Bundle	HP	MXL3390YQT	Technology
Thin Client Bundle	HP	MXL3390YQP	Technology

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Thin Client Bundle	HP	MXL3390YNS	Technology
Thin Client Bundle	HP	MXL3390YNV	Technology
Thin Client Bundle	HP	MXL3390YPF	Technology
Thin Client Bundle	HP	MXL3390YP4	Technology
Thin Client Bundle	HP	MXL3390YPB	Technology
Thin Client Bundle	HP	MXL3390YSK	Technology
Thin Client Bundle	HP	MXL3390YSN	Technology
Thin Client Bundle	HP	MXL3390YSR	Technology
Thin Client Bundle	HP	MXL3390YSP	Technology
Thin Client Bundle	HP	MXL3390YRK	Technology
Thin Client Bundle	HP	MXL3390YRH	Technology
Thin Client Bundle	HP	MXL3390YS2	Technology
Thin Client Bundle	HP	MXL3390YS1	Technology
Thin Client Bundle	HP	MXL3390YSM	Technology
Monitors (3)	Dell		Newman ES
Keyboards (2)			Newman ES
Computer Towers (2)	Dell	30401/26907	Newman ES
Office Chairs (2)			Newman ES
Chalk Boards (2)			Newman ES
Student Desks (15)			Newman ES
Teacher Mailbox			Newman ES
TV	Phillips	YA1A0513044035	Walnut ES
TV	Phillips	YA1A051762255	Walnut ES
TV	Phillips	YA1A0509034048	Walnut ES
DVD/VHS (60 videos)	Go Video	5052150101994	Walnut ES
DVD/VHS	Go Video	5112150102837	Walnut ES
DVD	JVC	HR-XVC155US1425	Walnut ES
Desk		3402	Walnut ES
DVD	JVC	HRXVC155US14253302	Walnut ES
DVD	Panasonic	B3SA23675	Walnut ES
DVD	JVC	HRXVG15SUS14253352	Walnut ES
TV	Samsung	3CAH8000313	Walnut ES
TV	Samsung	SCAH800829	Walnut ES
File Cabinet	Holga	3643	Walnut ES
File Cabinet		C00756	Walnut ES
Monitor	Apple	QP71501LWRO	Walnut ES
Keyboard	Apple	KY7040EDEV2SA	Walnut ES
Printer	Xerox	HAT048757	Walnut ES
Monitor	Apple	18853	Walnut ES
Monitor	Apple	18854	Walnut ES
Printer	Xerox	HAT049416	Walnut ES
CD Player	Califone	016F115860	Walnut ES

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Keyboard	Apple	KY328077SPA3C	Walnut ES
Keyboard	Apple	KY5430JEMUABA	Walnut ES
Keyboard	Apple	KYS51061HQL3A	Walnut ES
Modem	Wyse	260DJ202855	Walnut ES
Modem	Wyse	260DJ201518	Walnut ES
Modem	Wyse	260DJ201338	Walnut ES
Modem	Wyse	260DJ201710	Walnut ES
Modem	Wyse	260DJ201904	Walnut ES
Monitor	Dell	CNOT571R6418002307TU	Walnut ES
Monitor	Dell	CNOT571R641180023089U	Walnut ES
Monitor	Dell	CNOT571R6418002308BU	Walnut ES
Monitor	Dell	CNOT571R6418002307UU	Walnut ES
Monitor	Dell	CNOT57196418002307AU	Walnut ES
Monitor	Dell	CNOT571R64180023086U	Walnut ES
Monitor	Dell	CNOT571R6418002307SU	Walnut ES
Monitor	Dell	CNOT571R6418002307HU	Walnut ES
Monitor	Dell	CNOT571R64180023077U	Walnut ES
Monitor	Dell	CNOT571R6418002307JU	Walnut ES
Modem	Wyse	260DJ203241	Walnut ES
Modem	Wyse	260DJ203009	Walnut ES
Modem	Wyse	260DJ203507	Walnut ES
Modem	Wyse	260DJ203581	Walnut ES
Modem	Wyse	260DJ203973	Walnut ES
Speakers (2)	Harmon/Kardon	HK195-01	Walnut ES
Keyboard	Dell	CNORH659735107303MV	Walnut ES
Keyboard	Wyse	9K15QC02734B	Walnut ES
Keyboard	Wyse	9K15200091B	Walnut ES
Keyboard	Wyse	9H471C2022B	Walnut ES
Keyboard	Wyse	9H471B20883B	Walnut ES
Keyboard	Wyse	9H471B2776B	Walnut ES
Keyboard	Greystone	2305	Walnut ES
Projector	Concept	C-60116	Walnut ES
Fax Machine	HP	MYOA6F316M	Walnut ES
Printer	HP	11780	Walnut ES
TV	Samsung	30744	Walnut ES
Tables (2)			Walnut ES
Chairs (8)			Walnut ES
Rolling Cabinet			Walnut ES
Book Shelf			Walnut ES
Printer	Xerox	Y66824651	Walnut ES
Cabinets (2)			Walnut ES
Desks (3)			Walnut ES
Wooden Desk			Walnut ES
Filing Cabinet			Walnut ES
Book Case			Walnut ES

<u>DESCRIPTION</u>	<u>MAKE/MODEL</u>	<u>I.D./SERIAL</u>	<u>DEPT/SITE</u>
Keyboard	Wyse	9K152CO192B	Walnut ES
Keyboard	Wyse	9I4710006B	Walnut ES
Roll Desk		A13407	Walnut ES

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations

SUBJECT: NOTICE OF COMPLETION FOR CUPCCAA PROJECTS

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BACKGROUND

On May 9, 2013, the Board of Education adopted Resolution 2012/2013-71, Adoption of California Uniform Public Construction Cost Accounting Act (CUPCCAA). Per Public Contract Code 22030, the adoption of CUPCCAA allows the use of alternate bidding procedures for projects under \$175,000.00, while still ensuring the District receives the lowest pricing possible from responsible vendors and contractors. Utilizing CUPCCAA, the District has completed the projects listed below.

CUPCCAA Project	Project Description	Contractor	Original Quotation	Change Order	Total	Funding Source
CC2017-33	Install Wall Mount Marquee Sign at Canyon Hills JHS	Encore Image, Inc.	\$17,979.00	N/A	\$17,979.00	01
CC2017-35	Refurbish Marquee Sign at Chino Hills HS	Encore Image, Inc.	\$40,842.36	N/A	\$40,842.36	01
CC2017-47	Roofing Repair at District Offices	Bligh Pacific Inc.	\$24,828.00	N/A	\$24,828.00	25

Documentation indicating satisfactory completion and compliance with specifications has been obtained from school site administrators; James Costa, Construction Coordinator; and Martin Silveira, Director, Maintenance, Operations, and Construction.

Staff recommends approval of the Notice of Completion for these projects.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the Notice of Completion for CUPCCAA Projects.

FISCAL IMPACT

\$58,821.36 to General Fund 01.

\$24,828.00 to RDA Fund 25.

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
Anna G. Hamilton, Director, Purchasing

**SUBJECT: RESOLUTIONS 2017/2018-01, 2017/2018-02, 2017/2018-03,
2017/2018-04, 2017/2018-05, 2017/2018-06, 2017/2018-07, AND
2017/2018-08 FOR AUTHORIZATION TO UTILIZE PIGGYBACK
CONTRACTS**

=====

BACKGROUND

Public Contract Code (PCC) 20111 requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$86,000.00 to the lowest responsible bidder.

Notwithstanding PCC 20111, PCC 20118 and Administrative Regulation 3311(g) state that without advertising for bids and upon a determination that it is in the best interest of the District, the Board may authorize District staff by contract, lease, requisition, or purchase order of another public corporation or agency, to lease data-processing equipment, or to purchase materials, supplies, equipment, automotive vehicles, tractors and other personal property for the District in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor (piggyback).

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the District may authorize the lease or purchase of personal property directly to the vendor under the same terms that are available to the public corporation or agency under the contract.

Staff requests approval of the following resolutions to provide authorization for the District to participate by piggyback in the contracts as itemized:

Resolution	Contract	Contractors	Description	Term
2017/2018-01	Pomona Valley Co-op: Moreno Valley Unified School District Bid No.16-17-31	Bernard Foods, US Foods, Sysco Foods, Shamrock Foods, A&R Distributors, and Gold Star Foods	Canned Goods and Condiments	7/1/2017-6/30/2018
2017/2018-02	Pomona Valley Co-op: Santa Clarita Valley Schools RFP No. 1704	Gold Star Foods	Processed USDA Foods End Products and Commercial Food Products	7/1/2017-6/30/2018
2017/2018-03	Collaboration Produce Contract: Ontario-Montclair School District C-167-423	Gold Star Foods	Produce Products	7/1/2017-6/30/2018
2017/2018-04	Collaboration Dairy Contract: Ontario-Montclair School District C-167-422	Hollandia Dairy	Dairy Products	7/1/2017-6/30/2018
2017/2018-05	Pomona Valley Co-op: Rialto Unified School District RIANS-1017-18-001	Daxwell, P&R, Sysco, Team, and Trade	Paper Products	7/1/2017-6/30/2018
2017/2018-06	Pomona Valley Co-op: Claremont Unified School District Bid No. 01-(17-18)-FN	Gold Star Foods, and A&R	Snack Foods and Beverages	7/1/2017-6/30-2018
2017/2018-07	Fontana Unified School District No.15/16-1443	Gold Star Foods	Bread Products	7/1/2017-6/30/2018
2017/2018-08	State of California Multiple Awards Schedule (CMAS) 3-15-70-3222A	GHA Technologies, Inc.	Information Technology Goods and Services	12/16/2015-2/29/2020

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education adopt Resolutions 2017/2018-01, 2017/2018-02, 2017/2018-03, 2017/2018-04, 2017/2018-05, 2017/2018-06, 2017/2018-07, and 2017/2018-08 for authorization to utilize piggyback contracts.

FISCAL IMPACT

Unknown.

WMJ:GJS:AGH:pw

**Chino Valley Unified School District
Resolution 2017/2018-01**

Authorization to Utilize the Pomona Valley Co-op: Moreno Valley Unified School District Bid No. 16-17-31 With Bernard Foods, US Foods, Sysco Foods, Shamrock Foods, A&R Distributors, and Gold Star Foods to Purchase Canned Goods and Condiments Through the Piggyback Contract

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure canned goods and condiments for the District;

WHEREAS, Pomona Valley Co-op: Moreno Valley Unified School District currently has a piggyback contract, Bid No. 16-17-31, in accordance with Public Contract Code 20118 with Bernard Foods, US Foods, Sysco Foods, Shamrock Foods, A&R Distributors, and Gold Star Foods that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of canned goods and condiments through the piggyback contract procured by the Pomona Valley Co-op: Moreno Valley Unified School District Bid No. 16-17-31.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of canned goods and condiments through the piggyback contract originally procured by the Pomona Valley Co-op: Moreno Valley Unified School District Bid No. 16-17-31 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of canned goods and condiments in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Pomona Valley Co-op: Moreno Valley Unified School District Bid No. 16-17-31.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2017, for the term ending June 30, 2018.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2017/2018-02
Authorization to Utilize the Pomona Valley Co-op: Santa Clarita Valley Schools
RFP No. 1704 With Gold Star Foods
to Purchase Processed USDA Foods End Products and Commercial Food
Products
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure processed USDA foods end products and commercial food products for the District;

WHEREAS, Pomona Valley Co-op: Santa Clarita Valley Schools currently has a piggyback contract, RFP No. 1704, in accordance with Public Contract Code 20118 with Gold Star Foods that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of processed USDA Foods end products and commercial food products through the piggyback contract procured by the Pomona Valley Co-op: Santa Clarita Valley Schools RFP No. 1704.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of processed USDA foods end products and commercial food products through the piggyback contract originally procured by the Pomona Valley Co-op: Santa Clarita Valley Schools RFP No. 1704 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of processed USDA foods end products and commercial food products in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Pomona Valley Co-op: Santa Clarita Valley Schools RFP No. 1704.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2017, for the term ending June 30, 2018.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2017/2018-03
Authorization to Utilize the Collaboration Produce Contract: Ontario-Montclair
School District C-167-423 With Gold Star Foods
to Purchase Produce Products
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure produce products for the District;

WHEREAS, Collaboration Produce Contract: Ontario-Montclair School District currently has a piggyback contract, C-167-423, in accordance with Public Contract Code 20118 with Gold Star Foods that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of produce products through the piggyback contract procured by the Collaboration Produce Contract: Ontario-Montclair School District C-167-423.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of produce products through the piggyback contract originally procured by the Collaboration Produce Contract: Ontario-Montclair School District C-167-423 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of produce products in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Collaboration Produce Contract: Ontario-Montclair School District C-167-423.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2017, for the term ending June 30, 2018.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2017/2018-04
Authorization to Utilize the Collaboration Dairy Contract: Ontario-Montclair
School District C-167-422 With Hollandia Dairy
to Purchase Dairy Products
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure dairy products for the District;

WHEREAS, Collaboration Dairy Contract: Ontario-Montclair School District currently has a piggyback contract, C-167-422, in accordance with Public Contract Code 20118 with Hollandia Dairy that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of dairy products through the piggyback contract procured by the Collaboration Dairy Contract: Ontario-Montclair School District C-167-422.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of dairy products through the piggyback contract originally procured by the Collaboration Dairy Contract: Ontario-Montclair School District C-167-422 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of dairy products in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Collaboration Dairy Contract: Ontario-Montclair School District C-167-422.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2017, for the term ending June 30, 2018.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2017/2018-05
Authorization to Utilize the Pomona Valley Co-op: Rialto Unified School District
RIANS-1017-18-001 With Daxwell, P&R, Sysco, Team, and Trade
to Purchase Paper Products
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure paper products for the District;

WHEREAS, Pomona Valley Co-op: Rialto Unified School District currently has a piggyback contract, RIANS-1017-18-001, in accordance with Public Contract Code 20118 with Daxwell, P&R, Sysco, Team, and Trade that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of paper products through the piggyback contract procured by the Pomona Valley Co-op: Rialto Unified School District RIANS-1017-18-001.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of paper products through the piggyback contract originally procured by the Pomona Valley Co-op: Rialto Unified School District RIANS-1017-18-001 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of paper products in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Pomona Valley Co-op: Rialto Unified School District RIANS-1017-18-001.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2017, for the term ending June 30, 2018.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2017/2018-06
Authorization to Utilize the Pomona Valley Co-op: Claremont Unified School
District Bid No. 01-(17-18)-FN With Gold Star Foods and A&R
to Purchase Snack Foods and Beverages
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure snack foods and beverages for the District;

WHEREAS, Pomona Valley Co-op: Claremont Unified School District currently has a piggyback contract, Bid No. 01-(17-18)-FN, in accordance with Public Contract Code 20118 with Gold Star Foods, and A&R that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of snack foods and beverages through the piggyback contract procured by the Pomona Valley Co-op: Claremont Unified School District Bid No. 01-(17-18)-FN.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of snack foods and beverages through the piggyback contract originally procured by the Pomona Valley Co-op: Claremont Unified School District Bid No. 01-(17-18)-FN is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of snack foods and beverages in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Pomona Valley Co-op: Claremont Unified School District Bid No. 01-(17-18)-FN.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2017, for the term ending June 30, 2018.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2017/2018-07
Authorization to Utilize the Fontana Unified School District No. 15/16-1443
With Gold Star Foods
to Purchase Bread Products
Through the Piggyback Contract**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure bread products for the District;

WHEREAS, Fontana Unified School District currently has a piggyback contract, No. 15/16-1443, in accordance with Public Contract Code 20118 with Gold Star Foods that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of bread products through the piggyback contract procured by the Fontana Unified School District No. 15/16-1443.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of bread products through the piggyback contract originally procured by the Fontana Unified School District No. 15/16-1443 is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of bread products in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the Fontana Unified School District No. 15/16-1443.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of July 1, 2017, for the term ending June 30, 2018.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

**Chino Valley Unified School District
Resolution 2017/2018-08
Authorization to Utilize the State of California Multiple Awards Schedule (CMAS)
Contract 3-15-70-3222A With GHA Technologies, Inc.
to Purchase Information Technology Goods and Services
Through the CMAS**

WHEREAS, the Board of Education (Board) of the Chino Valley Unified School District (District) has determined that a true and very real need exists to procure information technology goods and services for the District;

WHEREAS, CMAS currently has a piggyback contract, Contract 3-15-70-3222A, in accordance with Public Contract Code 20118 with GHA Technologies, Inc. that contains the materials, supplies, equipment and/or other personal property the District currently requires;

WHEREAS, the board of education of a school district, without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order of any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor;

WHEREAS, the board of education of a school district is required to make a determination that a purchase and/or lease through a public corporation or agency is in the best interests of the district to take advantage of this exception; and

WHEREAS, the Board has determined that it is in the best interest of the District to authorize the purchase of information technology goods and services through the piggyback contract procured by the CMAS Contract 3-15-70-3222A.

NOW, THEREFORE, BE IT RESOLVED, the Board hereby finds, determines, and declares as follows:

Section 1. Determination re: Recitals. All of the recitals set forth above are true and correct.

Section 2. Determination re: Purchase through Other Public Agency. Pursuant to Public Contract Code 20118, that authorizing the purchase of information technology goods and services through the piggyback contract originally procured by the CMAS Contract 3-15-70-3222A is in the best interests of the District because there is volume pricing that can be used to reduce the District's overall price.

Section 3. Authorization. The Board hereby authorizes the acquisition of information technology goods and services in accordance with Public Contract Code 20118 through the piggyback contract originally procured by the CMAS Contract 3-15-70-3222A.

Section 4. Other Actions. The Superintendent or his designee are each hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they may deem necessary or advisable in order to consummate the purchase, sale, and lease, and otherwise to carry out, give effect to and comply with the terms and intent of this Resolution, and that any and all such prior actions by the District's Superintendent, or his designee, are hereby ratified by the Board.

Section 5. Effective Date. This resolution shall be effective as of December 16, 2015, for the term ending February 29, 2020.

APPROVED, PASSED, AND ADOPTED by the Board of Education of the Chino Valley Unified School District this 20th day of July 2017 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

I, Wayne M. Joseph, Secretary of the Chino Valley Unified School District Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of the Resolution passed and adopted by said Board at a regularly scheduled and conducted meeting held on said date, which Resolution is on file in the office of said Board.

Wayne M. Joseph, Superintendent
Secretary, Board of Education

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Gregory J. Stachura, Asst. Supt., Facilities, Planning, and Operations
SUBJECT: LICENSE AGREEMENT BETWEEN CHINO VALLEY UNIFIED SCHOOL DISTRICT AND SPECTRUM CENTER, INC. FOR THE USE OF REAL PROPERTY FOR THE 2017/2018 SCHOOL YEAR

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BACKGROUND

The Chino Valley Unified School District, with the approval of the Board of Education, will continue the license agreement with Spectrum Center, Inc. for the 2017/2018 school year. The license grants a non-exclusive use of facilities for the purpose of operating a California certified private nonpublic school program. Spectrum Center, Inc. will provide a nonpublic school for students at the Alternative Education Center in Rooms 14, 15, 16, 17, 18, 19, and 20.

Nonpublic schools provide “appropriate special educational facilities, special education or designated instruction and services required by the individual with exceptional needs when no appropriate public education program is available.” Spectrum schools recognize the diversity of our student populations and our students’ special needs, and provide a full range of support services that complement the academic programs, life skills training, and transition services. Spectrum offers all support services recommended through a student’s individualized education program.

Approval of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the license agreement between Chino Valley Unified School District and Spectrum Center, Inc. for the use of real property for the 2017/2018 school year.

FISCAL IMPACT

\$1,075.00 charged to Spectrum Center, Inc. per classroom per month.

WMJ:GJS:pw

LICENSE AGREEMENT BETWEEN
CHINO VALLEY UNIFIED SCHOOL DISTRICT
AND
SPECTRUM CENTER, INC.
FOR THE USE OF REAL PROPERTY

THIS LICENSE AGREEMENT (“License” or “Agreement”) is approved and entered into as of this 20th day of July, 2017 (“Effective Date”), by and between the **CHINO VALLEY UNIFIED SCHOOL DISTRICT**, a California public school district duly organized and existing under Chapter 1 of Division 3 of Title 2 of the Education Code of the State of California (the “LICENSOR”) and **SPECTRUM CENTER, INC.** a California certified Nonpublic School (the “LICENSEE”).

RECITALS

WHEREAS, LICENSOR is the owner of certain real property located at 15650 Pipeline Avenue, Chino Hills, CA commonly known as the Alternative Education Center site (“AEC Property”) as more particularly described in Exhibit A, attached hereto and incorporated herein by this reference; and

WHEREAS, LICENSEE desires the use a portion of the Property; and

WHEREAS, LICENSOR is willing to grant to LICENSEE this License for the use of Rooms 14, 15, 16, 17, 18, 19, and 20 at the AEC Property, as designated in Exhibit A, as well as shared use of the computer lab, multi-purpose room/cafeteria, field, bathrooms, library, staff lounge, and meeting room at the Property in accordance with the terms and conditions of this License; LICENSEE and site administration will establish mutually agreed upon times for use of Facilities and will be billed for cleanup and/or utility costs as applicable; and

WHEREAS, the parties desire by this License to provide for the terms and conditions for the use of the Facilities.

AGREEMENT

NOW, THEREFORE, the parties hereto for the consideration hereinafter expressed, covenant and agree as follows:

Section 1. Grant of License and Use of Facilities

(a) Grant of License and Use of Facilities. In consideration of the License Fee, LICENSOR grants a non-exclusive license to LICENSEE to use the Facilities for the limited purposes of operating LICENSEE's private nonpublic school program ("Program").

Section 2. License Fee

(a) License Fee. LICENSEE shall pay a fee of Seven Thousand Five Hundred Twenty-Five Dollars (\$7,525.00) per month (\$1,075.00 per classroom) as a License Fee for the use of the Facilities. The first payment is due upon execution of this Agreement and subsequent payments are due on or before the 1st of each month. If LICENSOR does not receive any installment of the License Fee or any other sum due from LICENSEE by 4:00 p.m. within ten (10) days after such amount is due, LICENSEE shall pay to LICENSOR, as an additional License Fee, a late charge equal to ten percent (10%) of such overdue amount or the maximum amount allowed by law, whichever is less. Acceptance of such late charge by LICENSOR shall in no event constitute a waiver of LICENSEE's default with respect to such overdue amount, nor prevent LICENSOR from exercising any of its other rights and remedies granted hereunder. LICENSEE will be charged One Thousand Seventy-Five Dollars (\$1,075.00) per month for each additional classroom added to the Facilities during the original one-year Term of this Agreement.

Section 3. Term

Subject to Section 6 of this License, the term of this License shall be one (1) year ("Term"), unless mutually extended in writing by both parties. The commencement date shall be July 1, 2017 and unless sooner terminated under any provision hereof, this License shall end on June 30, 2018.

Either party may, in its sole discretion, terminate this License for any or no reason, upon thirty (30) days written notice to the other party at the address set forth herein. Upon the expiration or termination of this License, at any time or upon any grounds provided herein, LICENSEE shall immediately vacate the Facilities, and if requested by the LICENSOR, restore the Facilities to its condition as of the Effective Date, at the sole and exclusive cost of LICENSEE.

Section 4. Conditions to Use

(a) Maintenance of Facilities. LICENSOR shall maintain and perform major maintenance and repairs to the Facilities to the same standard as the Property. However, LICENSEE shall be responsible for and shall pay for any repairs or replacements of any character whatsoever which are occasioned or are made necessary by reason of the negligence or misuse of the Facilities by LICENSEE's employees or invitees. LICENSEE shall notify LICENSOR immediately of any damage caused to the Facilities. In the event that LICENSEE fails to maintain or repair the Facilities, LICENSOR may, at LICENSOR's sole discretion, undertake any maintenance or repair of the Facilities and LICENSEE shall reimburse LICENSOR for the costs of such repairs or maintenance within thirty (30) days of invoice by LICENSOR.

(b) Clean up of Facilities. LICENSOR shall be responsible for the clean up of the Facilities and any other portion of the Property used by the LICENSEE at the close of each and every day. The cost to the LICENSOR for these efforts shall be included in the monthly license charge to the LICENSEE for the facilities. Additionally, under no circumstances during the term of this License shall LICENSEE use or cause to be used in the Facilities any hazardous or toxic substances or materials, and under no circumstance during the term of this License shall LICENSEE store or dispose of any such substances or materials in the Facilities. All cleaning agents brought onto the Property by the LICENSEE must conform to the LICENSOR'S existing list of permissible cleaning agents. In the event the LICENSOR becomes aware of any hazardous or toxic substances or unapproved cleaning agents stored within the Property used by the LICENSEE, the LICENSOR may dispose of said cleaning agents at its discretion and at no cost to the LICENSOR.

(c) Non-Interference with LICENSOR Activities. This License shall not grant LICENSEE the right to interfere with any activities of LICENSOR.

(d) Conduct of LICENSEE, Employees, and Invitees. LICENSEE shall ensure that all employees, invitees, and all others in attendance will adhere to proper standards of public conduct. There is to be no consumption of intoxicating beverages or other controlled substances, smoking, gambling, quarreling, fighting, use of profane language, or indecent exposure on or near the Facilities.

(e) Utilities. LICENSEE shall be responsible for payment of the cost of electrical power and waste disposal associated with operation of the Facilities during the periods when LICENSEE has use of the Facilities. LICENSEE's pro-rata share shall \$1.045 per square foot, per year, of classroom space leased based on an average of 1,096.5 square feet per classroom space leased (7,676 square feet total) and shall be billed to the LICENSEE each month, in excess of the monthly license rate of \$1,075.00/classroom. Said invoice shall itemize LICENSEE's share of the total costs of utilities for the Facilities. LICENSEE shall promptly pay to the LICENSOR its share of such utility costs within thirty (30) days of receipt of such invoice. LICENSEE shall also be invoiced at the rate of \$20.00 per student per year for access to the District data lines which provide Internet service.

(f) Insurance.

(i) Public Liability and Property Damage. LICENSEE agrees to maintain in full force and effect throughout the duration of the License a suitable policy or policies of public liability and property damage insurance, insuring against all bodily injury, property damage, personal injury, and other loss or liability caused by or connected with LICENSEE's use of the Facilities under this License. Such insurance shall be in amounts not less than \$1,000,000 per occurrence; \$3,000,000 for general aggregate and \$1,000,000 for property damage.

(ii) Automobile Liability. LICENSEE also agrees to maintain in full force and effect with regard to any LICENSEE owned vehicles which LICENSEE brings onto the Facilities a suitable policy or policies of automobile liability insurance with a combined single limit of \$1,000,000 per accident throughout the duration of the License.

(iii) Workers' Compensation. LICENSEE shall also maintain, in full force and effect throughout the term of this License, Workers' Compensation insurance in accordance with the laws of California, and employers' liability insurance with a limit of not less than \$1,000,000 per employee and \$1,000,000 per occurrence.

(iv) Notice: Additional Named Insured's. All insurance required under this Agreement shall be issued as a primary policy and contain an endorsement requiring thirty (30) days written notice from the insurance company to both parties hereto before cancellation or change in coverage, scope or amount of any policy. LICENSOR, its directors, officers, agents, employees, and consultants, shall be designated as additional named insured's.

(v) Insurance Endorsements. Concurrent with the execution of the License and prior to any use by LICENSEE of the Facilities, LICENSEE will provide LICENSOR with an endorsement(s) verifying such insurance and the terms described herein.

(g) Indemnification.

(i) Tenant Indemnification. Tenant agrees to indemnify, reimburse, hold harmless, and defend District, its officers, employees and agents against any and all claims, causes of action, judgments, obligations or liabilities, and all reasonable expenses incurred in investigating or resisting the same (including reasonable attorneys' fees), on account of, or arising out of, the operation, condition, use or occupancy of the Premises and all areas appurtenant thereto. This Lease is made on the express condition that District shall not be liable for, or suffer loss by reason of, injury to person or property, from whatever cause in any way connected with the condition, use or occupancy of the Premises specifically including, without limitation, any liability for injury to the person or property of the Tenant, its agents, officers, employees, licensees and invitees.

(ii) District Indemnification. District shall hold harmless and defend and indemnify Tenant from any claims, damages or expenses, including attorneys' fees, arising out of or relating to or in any way connected to District's gross negligence or willful misconduct on the Premises.

LICENSEE further agrees to indemnify, defend and hold harmless LICENSOR, its directors, officers, and employees and each of them from any claim or cause of action arising out of or related to the legality or legal interpretation of this Agreement, including without limitation, LICENSOR's authority to enter into this Agreement. In connection therewith:

(i) Actions Filed. LICENSEE shall defend any action or actions filed in connection with any of said claims, liens, damages, penalties, obligations or liabilities, and will pay all costs and expenses, including attorneys' fees incurred in connection therewith.

(ii) Judgments Rendered. LICENSEE shall promptly pay any judgment rendered against LICENSEE or LICENSOR covering such claims, liens, damages, penalties, obligations and liabilities arising out of or in connection with such use of and operations at the Facilities referred to herein and agrees to save and hold LICENSOR harmless therefrom.

(iii) Costs and Expenses; Attorneys' Fees. In the event LICENSOR is made a party to any action or proceeding filed or prosecuted against LICENSEE for such damages or other claims arising out of the use of and operations at the Facilities referred to herein, LICENSEE agrees to pay LICENSOR any and all costs and expenses incurred by them in such action or proceeding together with reasonable attorneys' and expert witness fees.

The provisions of this Section 4(g) shall survive the termination or expiration of this License.

(h) Scheduling. LICENSEE will have access to the Facilities between 6:00 a.m. and 6:00 p.m. on Monday through Friday ("LICENSEE Hours"). LICENSEE may request use of the Facilities at other times outside of the LICENSEE Hours by submitting a written request to the LICENSOR at least seven (7) calendar days in advance of the proposed use. LICENSOR may allow or deny such request at its sole discretion.

(i) Locks - Keying and Access Authorization. The lock style, types of gates, and key/code authorization to be utilized at the Property and Facilities will be coordinated in such a manner as to allow dual access while maintaining the safety and security of property and persons. LICENSOR shall retain sole discretion and authority to determine lock style, types of gates, and key/code authorization at the Property and Facilities. The LICENSOR shall provide the LICENSEE with one (1) set of keys necessary to access Property/Facility. LICENSOR may require that the LICENSEE return keys at any time. LICENSEE shall deposit with the LICENSOR \$500.00 for each set of keys it is provided to the Property. The deposit is required prior to the handing over of any keys to the LICENSEE.

LICENSOR shall return the deposit, less any costs for lost keys, to the LICENSEE within 10 business days of termination of the agreement.

(j) Parking. The LICENSEE shall have non-exclusive use of any parking lot located on the Premises. LICENSEE shall not abandon any inoperative vehicles or equipment on any portion of the Premises. LICENSEE shall be entitled to use the parking areas on the Property during LICENSEE Hours only.

(k) Program Costs/Supplies/Equipment. All Program costs, supplies and/or equipment shall be the sole cost and responsibility of the LICENSEE. Supplies and/or equipment shall remain the sole responsibility of the LICENSEE and must be removed at no cost to LICENSOR upon termination of this Agreement.

(l) Supervision and Safety. LICENSEE shall be responsible for supervising/staffing its Program. LICENSEE students shall be accompanied by a LICENSEE employee at all times. LICENSEE shall designate one or more representatives at the Facilities, who shall be persons of authority in LICENSEE's operational structure, and shall ensure that at least one such representative is present and available at the Facilities during all hours of Program operations. LICENSEE shall provide the LICENSOR with 24-hour contact information for each such representative.

(m) Alterations/Improvements. LICENSEE shall have no right to make any changes, alterations or improvements to the Property or Facilities provided pursuant to this Agreement, unless LICENSOR provides written permission to make such changes, alterations or improvements, which permission may be granted and conditioned in the sole discretion of the LICENSOR.

Section 5. Compliance with Law

LICENSEE shall comply with all laws, ordinances, rules, and regulations applicable to the Property or Facilities, enacted or promulgated by any public or governmental authority or agency, including without limitation LICENSOR, having jurisdiction over the Property or Facilities. LICENSEE shall comply with all laws, ordinances, rules, and regulations applicable to the Program, enacted or promulgated by any public or governmental authority or agency. LICENSEE shall be responsible for obtaining and maintaining throughout the Term of the Agreement all permits, licenses, approvals from any local, state, or federal agency for the use of the Property and Facilities and operation of the Program. LICENSEE shall comply with requirements of state law regarding fingerprinting and background checks as set forth in Education Code Section 45125.1 or other applicable code sections, and provide LICENSOR with copies of any documentation associated therewith. All compliance shall be at the sole cost of LICENSEE. LICENSEE shall provide LICENSOR with proof of compliance with all applicable laws, ordinances, rules, and regulations prior to occupying the Facilities.

Section 6. Revocation/Termination

Notwithstanding anything to the contrary in this Agreement, whether express or implied, during the Term, this Agreement shall be revocable by LICENSOR at any time

upon seven (7) calendar days' written notice, in the event LICENSOR decides, in its sole discretion, that LICENSEE's use of the Facilities is in violation of any provision of this Agreement. The LICENSOR may terminate the Agreement immediately if the LICENSOR determines, in its sole discretion that an unsafe or dangerous condition exists.

Section 7. Legal Interpretation of Instrument

The parties expressly understand and agree that this License constitutes a non-exclusive license for use of the Facilities. This License is not intended by the parties, nor shall it be legally construed, to convey a leasehold, easement, or other interest in real property. Should either party be compelled to institute arbitration, legal, or other proceedings against the other for or on account of the other party's failure or refusal to perform or fulfill any of the covenants or conditions of this License on its part to be performed or fulfilled, the parties agree that the rules and principles applicable to licenses shall govern such actions or proceedings. This License shall be governed by the laws of the State of California.

Section 8. Attorneys' Fees

If any legal action is necessary to enforce any of the terms or conditions of this License, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which it may be entitled.

Section 9. Entire Agreement: Amendment

This License constitutes the entire understanding between the parties with respect to the subject matter hereof, superseding all negotiations, prior discussions and preliminary agreements made prior to the date hereof. This License may not be changed except in writing executed by both parties.

Section 10. Notices

Any notice, request, information or other document to be given hereunder to any of the parties by any other parties shall be in writing and shall be deemed given and served upon delivery, if delivered personally, or three (3) days after mailing by United States mail as follows:

If to LICENSEE: SPECTRUM CENTER, INC.
 c/o ChanceLight
 Attention: Krissy Veater
 1321 Murfreesboro Pike, Suite 702
 Nashville, TN 37217

If to LICENSOR: CHINO VALLEY UNIFIED SCHOOL DISTRICT
 Gregory J. Stachura, Assistant Superintendent
 5130 Riverside Drive, Chino, CA 91710

Any party may change the address or persons to which notices are to be sent to it by giving the written notice that such change of address or persons to the other parties in the manner provided for giving notice.

Section 11. Official Representatives

The official representative for LICENSOR shall be Wayne M. Joseph, its Superintendent or his/her designee. The official representative for LICENSEE shall be Donald B. Whitfield, its Executive Vice President & CFO or his/her designee.

Section 12. Employees/Independent Contractors

For purposes of this License, all persons employed by LICENSEE in the performance of services and functions with respect to this License shall be deemed employees of LICENSEE and no LICENSEE employee shall be considered as an employee of the LICENSOR under the jurisdiction of LICENSOR, nor shall such LICENSEE employees have any LICENSOR pension, civil service, or other status while an employee of the LICENSEE. LICENSEE shall have no authority to contract on behalf of LICENSOR. It is expressly understood and agreed by both parties hereto that LICENSEE, while engaged in carrying out and complying with any terms of this License, is not acting as an agent, officer, or employee of LICENSOR.

Section 13. Assignment

LICENSEE shall not assign this Agreement. Any attempt by LICENSEE to assign this Agreement shall automatically terminate the Agreement.

Section 14. Nondiscrimination

In utilizing the Agreement, LICENSEE shall not discriminate against any person on account of race, color, religion, sex, marital status, national origin, or ancestry.

Section 15. As-Is Condition

The Facilities are licensed in as-is condition and LICENSOR makes no representation or warranty of any kind regarding the character of the Facilities. LICENSOR shall not be required to make any alterations or improvements to the Property or Facilities during the term of this Agreement.

Section 16. Signs

LICENSEE shall not have the right to place, construct or maintain any sign, advertisement, awning, banner, or other external decorations on the building or other improvements that are a part of the Facilities or Property without LICENSOR's prior written consent and the consent of the City of Chino Hills, which consent may be withheld or conditions at the LICENSOR's or City of Chino Hills sole discretion.

Section 17. LICENSOR Access

LICENSOR shall have the right, but not the responsibility, to enter the Facilities at reasonable times for the purposes of inspecting the Facilities, making alterations, repairs, improvements or additions to the Facilities or other valid purposes as LICENSOR may deem necessary or desirable.

Section 18. Taxes

The LICENSEE shall be liable for any and all taxes which may be levied or assessed upon the Property or Facilities which are directly attributable to this Agreement. LICENSEE, therefore, must recognize and understand in accepting this Agreement that LICENSEE may be subject to a possible tax and that such tax payment shall not reduce any Fee due the LICENSOR hereunder and such tax shall be the liability of and be paid by the LICENSEE.

Section 19. No LICENSOR Affiliation/Endorsement

LICENSEE shall not imply, indicate or otherwise suggest that the Program and/or any related activities are connected or affiliated with, or are endorsed, favored or supported by, or are opposed by the LICENSOR. No signage, flyers or other material may reference the LICENSOR, any school name, logo or mascot, except to indicate location of Program.

Section 20 Exhibits

The following appendix which is attached hereto is incorporated herein and made a part of this License:

Exhibit A: Location and Description of AEC Property and Facilities

Section 21. Recitals

The Recitals are incorporated into this License as though fully set forth herein.

IN WITNESS WHEREOF, the parties have entered into this License as of the Effective Date.

LICENSOR:

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Gregory J. Stachura, Assistant Superintendent

By: _____

Date: _____

LICENSEE:

SPECTRUM CENTER, INC.
c/o Educational Services of America
Donald B. Whitfield, Executive Vice President & CFO

By: _____

Date: _____

Board Approved July 20, 2017

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
Suzanne Hernandez, Ed.D., Director, Human Resources
Richard Rideout, Director, Human Resources
SUBJECT: CERTIFICATED/CLASSIFIED PERSONNEL ITEMS

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BACKGROUND

Board approval of personnel transactions is required by Board Bylaw 9324 Bylaws of the Board - Minutes and Recordings and Education Code 35163. Included are new hires based on need, which includes replacements, growth, and/or class size reduction.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve/ratify the certificated/classified personnel items.

FISCAL IMPACT

All personnel assignments are within the approved staffing ratio for the appropriate school year budget.

WMJ:LF:SH:RR:mcm

CERTIFICATED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>HIRED AT THE APPROPRIATE PLACEMENT ON THE CERTIFICATED MANAGEMENT SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2017/2018 SCHOOL YEAR</u>			
BADUM, Kristen	School Psychologist	Special Education	08/07/2017
SAENZ, Elaine	School Psychologist	Special Education	08/07/2017

HIRED AT APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2017/2018 SCHOOL YEAR

ESCOBEDO, Sarah	Elementary Teacher	Butterfield ES	08/08/2017
HERNANDEZ, Noel-Lauren	Elementary Teacher	Butterfield ES	08/08/2017
BERRUECOS, George	PE Teacher	50% Butterfield ES/ 50 Eagle Canyon ES	08/08/2017
PARROTT, Michaela	Elementary Teacher	Chaparral ES	08/08/2017
DELGADILLO, Tina	Elementary Teacher	Country Springs ES	08/08/2017
HUSAIN, Sukaina	Elementary Teacher	Country Springs ES	08/08/2017
MORALES, Elizabeth	Elementary Teacher	Dickey ES	08/08/2017
MOE, Lisa	Elementary Teacher	Eagle Canyon ES	08/08/2017
ACOSTA, Jeannette	Elementary Teacher	Litel ES	08/08/2017
SUCHANEK, Krista	Elementary Teacher	Marshall ES	08/08/2017
JUAREZ, Ileana	Elementary Teacher	Rhodes ES	08/08/2017
LACUATA, Frances	Elementary Teacher	Rhodes ES	08/08/2017
CASTRO, Yolanda	Special Ed. Teacher	Walnut ES	08/08/2017
MARTI, Joann	Elementary Teacher	Walnut ES	08/08/2017
STUART, Lisa	Elementary Teacher	Wickman ES	08/08/2017
CLEVER, Christa	Elementary Teacher	Cal Aero K-8	07/06/2017
FIELD, Courtney	Math Teacher	Cal Aero K-8	08/08/2017
WALTERS, Lacy	English Teacher	Magnolia JHS	08/08/2017
COOPMAN, Katie	English Teacher	Ramona JHS	08/08/2017
CROWDER, Allison	Social Science Teacher	Townsend JHS	08/08/2017
CEDERGREN, Andrew	English Teacher	Ayala HS	08/08/2017
JOLLY, Mariana	English Teacher	Ayala HS	08/08/2017
LUNCZ, Pamela	Biology Teacher	Ayala HS	08/08/2017
OAKLEY, James	English Teacher	Ayala HS	08/08/2017
OSSO, Gabriel	Spanish Teacher	Ayala HS	08/08/2017
PEZZOLLA, Amber	Math Teacher	Ayala HS	08/08/2017
SANCHEZ, Joshua	Special Ed. Teacher	Ayala HS	08/08/2017
SERRANO, Jonathan	Social Science Teacher	Ayala HS	08/08/2017
KACY, Anthony	Special Ed. Teacher	Chino HS	08/08/2017
MATHES, Kera	Biology Teacher	Chino Hills HS	08/08/2017
SAIPRAMUK, Thanouthong	Math Teacher	Chino Hills HS	08/08/2017

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT APPROPRIATE PLACEMENT ON THE CERTIFICATED SALARY SCHEDULE AND APPROPRIATE CREDENTIAL FOR THE 2017/2018 SCHOOL YEAR (cont.)

BELLOSO, Rodrigo	Social Science Teacher	Don Lugo HS	08/08/2017
CAMPBELL, Gillian	Math Teacher	Don Lugo HS	08/08/2017
CIENIK, Margaret	American Sign Language Teacher 40%	Don Lugo HS	08/08/2017
NEUNER, Jeremy	Nurse Practitioner 40%	Health Services	08/10/2017
RODE, Jennifer	School Nurse	Health Services	08/10/2017
ESCOBEDO, Maggie	SAI Teacher	Special Education	08/10/2017

LEAVE OF ABSENCE

DWYER, Martin	Elementary Teacher	Marshall ES	2017/2018
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RETIREMENT

ALLINGHAM, Susan (22 years of service)	Science Teacher	Canyon Hills JHS	06/06/2017
MARTIN, Terry (21 years of service)	PE Teacher	Chino Hills HS	06/06/2017

RESIGNATION

HIRST, Kristi	Intervention Teacher	Marshall ES	06/13/2017
RUSSELL, Elena	Elementary Teacher	Wickman ES	06/26/2017
SMITH, Samantha	Health Teacher	Chino HS	06/30/2017
OGIAMIEN, Arlette	French Teacher	Don Lugo HS	06/29/2017
RIVAS, Omar	Spanish Teacher	Don Lugo HS	07/03/2017

APPOINTMENT

DIAZ, Joshua (NBM)	Band (B)	Canyon Hills JHS	07/21/2017
GORDON, Sean (NBM)	Band (B)	Canyon Hills JHS	07/21/2017
RYU, Anna (NBM)	Band (B)	Canyon Hills JHS	07/21/2017
VENDIOLA, Vanessa (NBM)	Band (B)	Canyon Hills JHS	07/21/2017
WICKS, Jonathan (NBM)	Band (B)	Canyon Hills JHS	07/21/2017
CARO, Anthony (NBM)	Band (B)	Magnolia JHS	07/21/2017
JENKINS, Elizabeth	Drill Team (B)	Magnolia JHS	07/21/2017
ARIAS, Darcy (NBM)	Band (B)	Townsend JHS	07/21/2017
CARDENAS CASILLAS, Luis (NBM)	Band (B)	Townsend JHS	07/21/2017
CASINO, Nicole (NBM)	Band (B)	Townsend JHS	07/21/2017

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT (cont.)

COUGHLIN, Justin (NBM)	Band (B)	Townsend JHS	07/21/2017
LIN, Albert (NBM)	Band (B)	Townsend JHS	07/21/2017
LOPEZ, Jennifer (NBM)	Band (B)	Townsend JHS	07/21/2017
PATTERSON, Jessica (NBM)	Band (B)	Townsend JHS	07/21/2017
RICHMOND, Rebecca (NBM)	Band (B)	Townsend JHS	07/21/2017
RILEY, Jeremy (NBM)	Band (B)	Townsend JHS	07/21/2017
URBINA Jr., Erick (NBM)	Band (B)	Townsend JHS	07/21/2017
CARO, Anthony (NBM)	Band (B)	Woodcrest JHS	07/21/2017
CEO, Christopher	Band (B)	Woodcrest JHS	07/21/2017
DINKEL, Brian (NBM)	Band (B)	Woodcrest JHS	07/21/2017
DREW, Scott	8th Grade Boys Basketball (GF)	Woodcrest JHS	07/21/2017
DREW, Scott	8th Grade Girls Basketball (GF)	Woodcrest JHS	07/21/2017
DREW, Scott	8th Grade Boys Basketball (GF)	Woodcrest JHS	07/21/2017
DREW, Scott	8th Grade Girls Basketball (GF)	Woodcrest JHS	07/21/2017
DREW, Scott	Football (GF)	Woodcrest JHS	07/21/2017
GARRETT, Edana (NBM)	Band (B)	Woodcrest JHS	07/21/2017
HERMAN, Steven (NBM)	Band (B)	Woodcrest JHS	07/21/2017
HUTSON, Lauren (NBM)	Band (B)	Woodcrest JHS	07/21/2017
RYU, Anna	Band (B)	Woodcrest JHS	07/21/2017
SCHWIETERT, Valerie	Volleyball (GF)	Woodcrest JHS	07/21/2017
ALFARO, Joaquin (NBM)	Football (B)	Ayala HS	07/21/2017
BATY, James	Football (B)	Ayala HS	07/21/2017
CAPPS, Ronald	Girls Golf (GF)	Ayala HS	07/21/2017
CHANG, Ted (NBM)	Band (B)	Ayala HS	07/21/2017
CHAVEZ, Lucas (NBM)	Football (B)	Ayala HS	07/21/2017
CORDTS, Michael (NBM)	Boys Water Polo (B)	Ayala HS	07/21/2017
DI MARCO, Tonino	Cross Country (GF)	Ayala HS	07/21/2017
DUNHAM, Emily (NBM)	Cross Country (B)	Ayala HS	07/21/2017
DUNHAM, Wesley (NBM)	Cross Country (B)	Ayala HS	07/21/2017
ENGLISH Jr., Lonnie (NBM)	Football (B)	Ayala HS	07/21/2017
GILLETT, Michael (NBM)	Football (B)	Ayala HS	07/21/2017
GORDON, Sean (NBM)	Band (B)	Ayala HS	07/21/2017
GRACIA III, Arthur	Football (GF)	Ayala HS	07/21/2017
HAMILTON, Julia (NBM)	Pep Squad (B)	Ayala HS	07/21/2017
HARO, Ruben (NBM)	Volleyball (GF)	Ayala HS	07/21/2017
JACKSON, Norman (NBM)	Band (B)	Ayala HS	07/21/2017
MARCEAU, Paul	Boys Water Polo (GF)	Ayala HS	07/21/2017
MARTIN, Richard	Football (B)	Ayala HS	07/21/2017
MARTINEZ, Kyle (NBM)	Band (B)	Ayala HS	07/21/2017

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT</u> (cont.)			
MCCAIN, Matthew (NBM)	Football (B)	Ayala HS	07/21/2017
MCLAURIN, Ernest (NBM)	Band (B)	Ayala HS	07/21/2017
NEE, Megan (NBM)	Boys Water Polo (B)	Ayala HS	07/21/2017
NGUYEN, Vincent (NBM)	Girls Tennis (B)	Ayala HS	07/21/2017
OJINAGA, Paulette	Girls Tennis (GF)	Ayala HS	07/21/2017
PADILLA, Andrew (NBM)	Band (B)	Ayala HS	07/21/2017
PARKS, Ryan (NBM)	Football (GF)	Ayala HS	07/21/2017
RAMIREZ, Mario (NBM)	Band (B)	Ayala HS	07/21/2017
RAMIREZ, Rudy (NBM)	Football (B)	Ayala HS	07/21/2017
RICHARDSON, Bradley	Football (B)	Ayala HS	07/21/2017
RIVAS, Brandon	Boys Water Polo (B)	Ayala HS	07/21/2017
ROGERS Jr., James (NBM)	Band (B)	Ayala HS	07/21/2017
SAIZ, Manuel	Football (GF)	Ayala HS	07/21/2017
SALAZAR, Raul (NBM)	Football (B)	Ayala HS	07/21/2017
SALAZAR, Sean (NBM)	Football (B)	Ayala HS	07/21/2017
STEELE, Jessica (NBM)	Pep Squad (B)	Ayala HS	07/21/2017
STRONG, Frank J. (NBM)	Football (B)	Ayala HS	07/21/2017
THOMAS, Jazmin (NBM)	Pep Squad (B)	Ayala HS	07/21/2017
VAN DERPOEL, Darren (NBM)	Band (B)	Ayala HS	07/21/2017
WICKS, Jonathan (NBM)	Band (B)	Ayala HS	07/21/2017
ARELLANO, Alex (NBM)	Football (B)	Chino HS	07/21/2017
ARELLANO, Alex A. (NBM)	Football (B)	Chino HS	07/21/2017
AVALOS, Richard (NBM)	Girls Tennis (B)	Chino HS	07/21/2017
AYALA, Perla (NBM)	Drill Team (B)	Chino HS	07/21/2017
CAVINESS, Jon (NBM)	Football (GF)	Chino HS	07/21/2017
COLINCO, Clyde	Girls Golf (B)	Chino HS	07/21/2017
CRASK, Madison (NBM)	Volleyball (B)	Chino HS	07/21/2017
CRAWFORD, Kendall (NBM)	Band (B)	Chino HS	07/21/2017
CRUZ, Robert (NBM)	Football (GF)	Chino HS	07/21/2017
DIAZ, Araceli (NBM)	Drill Team (B)	Chino HS	07/21/2017
DINKEL, Brian (NBM)	Band (B)	Chino HS	07/21/2017
GLEESON, Megan (NBM)	Cross Country (B)	Chino HS	07/21/2017
GRAY, Gary (NBM)	Football (B)	Chino HS	07/21/2017
GUERRERO, Brianna (NBM)	Drill Team (B)	Chino HS	07/21/2017
HARREN, Ashley (NBM)	Boys Water Polo (B)	Chino HS	07/21/2017
HERNANDEZ, George (NBM)	Football (GF)	Chino HS	07/21/2017
HINKLE, Michael	Girls Tennis (GF)	Chino HS	07/21/2017
HOWER, Joshua (NBM)	Boys Water Polo (GF)	Chino HS	07/21/2017
HOWER, Teresa (NBM)	Boys Water Polo (B)	Chino HS	07/21/2017

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT</u> (cont.)			
INGLIMA, Heather	Volleyball (GF)	Chino HS	07/21/2017
INGLIMA, Tom	Volleyball (GF)	Chino HS	07/21/2017
KAYLOR, Matthew (NBM)	Football (B)	Chino HS	07/21/2017
KEYS, Kennette (NBM)	Drill Team (B)	Chino HS	07/21/2017
LOZA, Trevin (NBM)	Football (B)	Chino HS	07/21/2017
MASON, Marshall (NBM)	Football (B)	Chino HS	07/21/2017
MORENO, Nicholas (NBM)	Football (B)	Chino HS	07/21/2017
MORENO, Omar (NBM)	Football (GF)	Chino HS	07/21/2017
PARRELL, Jessica (NBM)	Cross Country (B)	Chino HS	07/21/2017
PRATT, Joshua (NBM)	Girls Tennis (B)	Chino HS	07/21/2017
RESENDEZ, Eduardo (NBM)	Football (B)	Chino HS	07/21/2017
RODRIGUEZ, Adrian (NBM)	Football (B)	Chino HS	07/21/2017
RUIZ RIOS, Leonel (NBM)	Girls Tennis (B)	Chino HS	07/21/2017
SAMPANG, Mitchell (NBM)	Band (B)	Chino HS	07/21/2017
SANTOYO, Sally (NBM)	Cross Country (B)	Chino HS	07/21/2017
STARICKA, Damian	Football (GF)	Chino HS	07/21/2017
TAPIA, Jose (NBM)	Football (B)	Chino HS	07/21/2017
TORRES, Peter (NBM)	Cross Country (B)	Chino HS	07/21/2017
VALENZUELA, Benito	Football (B)	Chino HS	07/21/2017
VALENZUELA, Benito	Girls Golf (GF)	Chino HS	07/21/2017
VIVAS, Victor (NBM)	Pep Squad (B)	Chino HS	07/21/2017
WOOD, Andrea (NBM)	Volleyball (B)	Chino HS	07/21/2017
YRIARTE, Carissa (NBM)	Pep Squad (B)	Chino HS	07/21/2017
YRIARTE, Mark (NBM)	Football (GF)	Chino HS	07/21/2017
ARREOLA, Caleb (NBM)	Football (B)	Chino Hills HS	07/21/2017
ARREOLA, Rene (NBM)	Football (GF)	Chino Hills HS	07/21/2017
ARTEAGA, Griselda (NBM)	Cross Country (B)	Chino Hills HS	07/21/2017
BARCENAS, Ruben (NBM)	Football (B)	Chino Hills HS	07/21/2017
BERGMANN, James	Cross Country (GF)	Chino Hills HS	07/21/2017
CALLES, Scott (NBM)	Football (B)	Chino Hills HS	07/21/2017
CARDENAS CASILLAS, Luis (NBM)	Band (B)	Chino Hills HS	07/21/2017
CAREY-BARRON, Erin (NBM)	Drill Team (B)	Chino Hills HS	07/21/2017
CARROLL, Nathan (NBM)	Band (B)	Chino Hills HS	07/21/2017
CHANG, Hyun Woo (NBM)	Band (B)	Chino Hills HS	07/21/2017
CHAVEZ, Henry (NBM)	Football (B)	Chino Hills HS	07/21/2017
COTE, Thomas (NBM)	Football (GF)	Chino Hills HS	07/21/2017
COWLING, Christopher (NBM)	Band (B)	Chino Hills HS	07/21/2017
DUARTE, Tass (NBM)	Band (B)	Chino Hills HS	07/21/2017
ESPINOSA, Jose	Football (B)	Chino Hills HS	07/21/2017

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT</u> (cont.)			
ESTUDILLO, Esteban (NBM)	Band (B)	Chino Hills HS	07/21/2017
FARROW, Andrew (NBM)	Volleyball (GF)	Chino Hills HS	07/21/2017
FORD, Walter	Football (GF)	Chino Hills HS	07/21/2017
GARCELLI, Paul (NBM)	Football (GF)	Chino Hills HS	07/21/2017
GARNICA, Alfred (NBM)	Girls Tennis (GF)	Chino Hills HS	07/21/2017
GONZALEZ, Elizabeth (NBM)	Band (B)	Chino Hills HS	07/21/2017
GROM, Ian (NBM)	Band (B)	Chino Hills HS	07/21/2017
HARTMAN, Chadd (NBM)	Band (B)	Chino Hills HS	07/21/2017
HARTWELL, Matthew (NBM)	Band (B)	Chino Hills HS	07/21/2017
HAYASHIDA, Kiana (NBM)	Volleyball (GF)	Chino Hills HS	07/21/2017
JOHNSON, Keland (NBM)	Football (B)	Chino Hills HS	07/21/2017
KIRKPATRICK, Scotty (NBM)	Football (B)	Chino Hills HS	07/21/2017
KUHN, Brooke (NBM)	Band (B)	Chino Hills HS	07/21/2017
LINENBERGER, Virginia	Girls Tennis	Chino Hills HS	07/21/2017
LOPEZ, Garret (NBM)	Band (B)	Chino Hills HS	07/21/2017
LOZA, Trevin (NBM)	Football (B)	Chino Hills HS	07/21/2017
MAIZLAND, Marrissa (NBM)	Pep Squad (B)	Chino Hills HS	07/21/2017
MAPES, John (NBM)	Band (B)	Chino Hills HS	07/21/2017
MARQUEZ, Ronald (NBM)	Football (B)	Chino Hills HS	07/21/2017
MARTINEZ TRINIDAD, Jesus (NBM)	Drill Team (B)	Chino Hills HS	07/21/2017
MISAWA, Keane	Girls Golf (GF)	Chino Hills HS	07/21/2017
MOORE, Larry	Football (B)	Chino Hills HS	07/21/2017
NICKENS, Tabatha (NBM)	Band (B)	Chino Hills HS	07/21/2017
PARRY, Zachary (NBM)	Boys Water Polo (B)	Chino Hills HS	07/21/2017
PATUANO, Matthew (NBM)	Football (B)	Chino Hills HS	07/21/2017
QUEVEDO Jr., Daniel (NBM)	Football (B)	Chino Hills HS	07/21/2017
REINA, Gerald (NBM)	Football (B)	Chino Hills HS	07/21/2017
RILEY, Jeremy (NBM)	Band (B)	Chino Hills HS	07/21/2017
SHOCKEY, Joshua (NBM)	Swim (B)	Chino Hills HS	07/21/2017
SITHAN, Kenneth (NBM)	Band (B)	Chino Hills HS	07/21/2017
SMITH, Scott (NBM)	Football (GF)	Chino Hills HS	07/21/2017
SPENCE, Joseph (NBM)	Band (B)	Chino Hills HS	07/21/2017
STANFORD, Ronald	Boys Water Polo (GF)	Chino Hills HS	07/21/2017
STEVENS, Christopher	Football (GF)	Chino Hills HS	07/21/2017
TOBIN, Timothy (NBM)	Boys Water Polo (GF)	Chino Hills HS	07/21/2017
URBINA Jr., Erick (NBM)	Band (B)	Chino Hills HS	07/21/2017
VARGA, Vivian (NBM)	Volleyball (B)	Chino Hills HS	07/21/2017
VELEZ, Christopher (NBM)	Band (B)	Chino Hills HS	07/21/2017
WINTON, Bryce (NBM)	Boys Water Polo (B)	Chino Hills HS	07/21/2017

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>APPOINTMENT</u> (cont.)			
ANDERSON, Marisa (NBM)	Volleyball (B)	Don Lugo HS	07/21/2017
BALARA, Phillip	Football (B)	Don Lugo HS	07/21/2017
BARAJAS, Enrique (NBM)	Boys Water Polo (B)	Don Lugo HS	07/21/2017
BAYLON, Cherry Mae (NBM)	Volleyball (GF)	Don Lugo HS	07/21/2017
BOJARSKY, David (NBM)	Football (B)	Don Lugo HS	07/21/2017
CHEEVER, Gary (NBM)	Boys Water Polo (GF)	Don Lugo HS	07/21/2017
CICCONE, Thomas	Cross Country (GF)	Don Lugo HS	07/21/2017
CURTIS, DeMarco (NBM)	Football (GF)	Don Lugo HS	07/21/2017
DE GUZMAN, Enrico (NBM)	Girls Tennis (GF)	Don Lugo HS	07/21/2017
DUARTE, Tass (NBM)	Band (B)	Don Lugo HS	07/21/2017
FERNANDEZ, Dustin (NBM)	Band (B)	Don Lugo HS	07/21/2017
FINCH, Richard	Football (GF)	Don Lugo HS	07/21/2017
GANO, Greg (NBM)	Football (GF)	Don Lugo HS	07/21/2017
GONZALES, Nicholas (NBM)	Football (B)	Don Lugo HS	07/21/2017
GONZALEZ, Chelsey (NBM)	Band (B)	Don Lugo HS	07/21/2017
GONZALEZ, Jesse (NBM)	Band (B)	Don Lugo HS	07/21/2017
GONZALEZ, Michael (NBM)	Football (B)	Don Lugo HS	07/21/2017
HARRISON, Hylan (NBM)	Football (B)	Don Lugo HS	07/21/2017
HERNANDEZ, Carlos (NBM)	Football (B)	Don Lugo HS	07/21/2017
HUNTER, Devin (NBM)	Boys Water Polo (B)	Don Lugo HS	07/21/2017
KEYS, Kennette (NBM)	Band (B)	Don Lugo HS	07/21/2017
KIM, Jae (NBM)	Football (GF)	Don Lugo HS	07/21/2017
KNOWLES, Eve (NBM)	Volleyball (GF)	Don Lugo HS	07/21/2017
LACKEY, Kristopher (NBM)	Football (B)	Don Lugo HS	07/21/2017
LANGRELL, Janna (NBM)	Cross Country (B)	Don Lugo HS	07/21/2017
LANGWASSER, Charles (NBM)	Track & Field (B)	Don Lugo HS	07/21/2017
ORDONEZ, Reggie (NBM)	Band (B)	Don Lugo HS	07/21/2017
PANATTONI, Jody (NBM)	Football (B)	Don Lugo HS	07/21/2017
POLITE, Coby	Cross County (B)	Don Lugo HS	07/21/2017
POSNER, Andrew (NBM)	Football (B)	Don Lugo HS	07/21/2017
POTEET Jr., Ronald	Football (B)	Don Lugo HS	07/21/2017
RAMIREZ, Edgar (NBM)	Band (B)	Don Lugo HS	07/21/2017
ROY, Alex (NBM)	Football (GF)	Don Lugo HS	07/21/2017
RUIZ, Dylan (NBM)	Band (B)	Don Lugo HS	07/21/2017
SINCLAIR, Spencer (NBM)	Football (B)	Don Lugo HS	07/21/2017
TENG, Lyle (NBM)	Band (B)	Don Lugo HS	07/21/2017
VALENZUELA, Joseph (NBM)	Band (B)	Don Lugo HS	07/21/2017
WILSON Jr., Duwyce (NBM)	Football (B)	Don Lugo HS	07/21/2017
WROTH, Christen (NBM)	Band (B)	Don Lugo HS	07/21/2017

CERTIFICATED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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APPOINTMENT (cont.)

TOTAL: \$136,264.00

APPOINTMENT OF CERTIFICATED SUBSTITUTES EFFECTIVE JULY 1, 2017, THROUGH JUNE 30, 2018

ANDRADE Jr., Roberto	BALDINI, Arianna	BARBATO, Kalie
BARRAZA, Jonda	BARRINGTON-AKAUOLA, Elizabeth	BHAKTA, Hemali
BUENCONSEJO, Tina	CONTRERAS, Xaundra	DILLINGHAM, Dawn
DOMINGUEZ, Angela	ESSIG, Kristyn	ESTRADA, Alejandra
FLORES, Raul	GARMAN, Amber	GOMEZ, Marily
GOVEA, Rebecca	GUIOU, Jared	GUTIERREZ-CASTILLO, Anna Lia
HANNEMAN, Jacob	HENDERSON, Gage	HORVATH, Barbara
HOWARD, Carole	JOHNSON, Ashley	JONES, Anne
LEIB, Maria	LINDEMULDER, John	LIBAO, Alan
MORTENSEN, Amy	MUNOZ, Elena	PARRELL, Jessica
OSORNIO, Cruzfernando	RANASINGHE, Kishor	RIVERA, Jennie
ROY, Alex	SEGOVIANO, Gabriella	SMOUSE, John
STAAB, Stacy	STANFORD, Summer	VILLAGOMEZ, Graciela
WHITE, Justin	YOUNG, Devan	

CLASSIFIED PERSONNEL

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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HIRED AT THE APPROPRIATE PLACEMENT ON THE CLASSIFIED SALARY SCHEDULE**APPOINTMENT**

REYES, Elizabeth	IA/Special Ed./SH (SELPA/GF)	Borba ES	08/14/2017
FIGUEROA, Virginia	IA/Special Ed./SH (SELPA/GF)	Eagle Canyon ES	08/14/2017
SOLORIO, Stacy	IA/Special Ed./SH (SELPA/GF)	Newman ES	08/14/2017
GALINDO, Kelly	Nutrition Services Asst. I (NS)	Rhodes ES	08/11/2017
NAVARES, Jennifer	Typist Clerk I (GF)	Rhodes ES	08/01/2017
DE LUCCA, Candace	Nutrition Services Asst. I (NS)	Wickman ES	08/11/2017
SIERRA, Lydia	IA/Special Ed. (SELPA/GF)	Chino HS	08/14/2017
CORONA, Eddie	Custodian I (CDF)	Child Development	08/14/2017
ESCALANTE, Fernando	Custodian I (GF)	Maintenance	07/21/2017
CONTRERAS, Esmeralda	Typist Clerk II (GF)	Transportation	07/21/2017
GILBERT, Eboni	Bus Driver (GF)	Transportation	08/10/2017
ORTIZ, Julie	Bus Driver (GF)	Transportation	08/10/2017
RODRIGUEZ, Araceli	Bus Driver (GF)	Transportation	08/10/2017
WERT, Angelina	Bus Driver (GF)	Transportation	08/10/2017

ADDITIONAL ASSIGNMENT

ESQUEDA, Alejandra	Custodian I (GF)	Newman ES	07/25/2017
CEPEDA-MORAN, Mary	Custodian I (GF)	Ramona JHS	07/21/2017

PROMOTION

RAMIREZ, Evelia	FROM: Nutrition Services Asst. I (NS) 2 hrs./181 work days	Chaparral ES	08/14/2017
	TO: IA/Special Ed./SH (SELPA/GF) 6 hrs./181 work days	Newman ES	08/14/2017
FERNANDEZ, Solana	FROM: IA/Computer Asst. (C) 3 hrs./180 work days	Liberty ES	08/01/2017
	TO: Typist Clerk II (GF) 8 hrs./201 work days	Cattle ES	

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
<u>PROMOTION</u> (cont.)			
ERMER, Carrie	FROM: Nutrition Services Asst. I (NS) 3.5 hrs./261 contract days TO: Nutrition Services Mgr. II (NS) 3.75 hrs./181 work days	Cal Aero K-8 Buena Vista HS	07/21/2017
GRAVES, Wendy	FROM: Assistant Principal Secretary (GF) 8 hrs./213 work days TO: Counseling Assistant (GF) 8 hrs./213 work days	Don Lugo HS Don Lugo HS	07/21/2017
<u>INCREASE HOURS</u>			
GUARACHA, Alicia	FROM: Custodian I (GF) 3.75 hrs./261 contract days TO: Custodian I (GF) 6 hrs./261 contract days	Adult School	07/21/2017
<u>CHANGE IN ASSIGNMENT</u>			
PEREZ, Monique	FROM: IA/Special Ed. (SELPA/GF) 5 hrs./181 work days TO: Typist Clerk I (GF) 4 hrs./201 work days	Butterfield Ranch ES Wickman ES	08/01/2017
FRANK, Stephanie	FROM: Central Kitchen Asst. I (NS) 3 hrs./181 work days TO Nutrition Services Asst. I (NS) 3 hrs./181 work days	Townsend JHS Dickey ES	08/11/2017
BARBOZA, Kristin	FROM: Custodian I (GF) 3.5 hrs./261 contract days TO: Custodian I (GF) 4 hrs./261 contract days	Buena Vista HS Magnolia JHS	07/21/2017

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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CHANGE IN ASSIGNMENT (cont.)

MCGOWAN, Brandy	FROM: Behavior Intervention Aide (SELPA/GF) 6 hrs./190 work days TO: IA/Special Ed./SH (SELPA/GF) 6 hrs./181 work days	Special Education Magnolia JHS	07/21/2017
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RESIGNATION

RAMIREZ, Maria	Nutrition Services Asst. I (NS)	Marshall ES	06/23/2017
TYLER, Teresa	Athletic Trainer (GF)	Ayala HS	07/14/2017

RETIREMENT

SMITH, Michael H. (28 years of service)	Custodian II (GF)	Marshall ES	07/01/2017
VAN HOFWEGEN, Sally (18 years of service)	IA/Special Ed./SH (SELPA/GF)	Woodcrest JHS	07/01/2017

APPOINTMENT OF SHORT TERM EMPLOYEES EFFECTIVE JULY 1, 2017, THROUGH DECEMBER 31, 2017

BARRAGAN, Gabriela	IA/Special Ed./SH	Borba ES
MAY, Brittany	IA/Special Ed./SH	Butterfield Ranch ES
KUHNS, Richelle	IA/Special Ed./SH	Cattle ES
BARTON, Nicole	IA/504	Cortez ES
RODRIGUEZ, Adrian	IA/Special Ed./SH	Cortez ES
MURRIETTA, Pamela	IA/Special Ed./SH	Country Springs ES
GUAJARDO, Racine	IA/Special Ed./Collaborative	Dickson ES
TORRES, Tina	IA/Special Ed./SH	Dickson ES
SANCHEZ, Maria	IA/Special Ed./SH	Glenmeade ES
MEZA, Mary	IA/Special Ed./SH	Liberty ES
SACCONI, Dana	IA/Special Ed./SH	Litel ES
CONRARDY, Victoria	IA/Special Ed./SH	Marshall ES
ANGIANO, Gabriella	IA/Special Ed./SH	Oak Ridge ES
CORREA, Lucia	IA/Special Ed./Collaborative	Oak Ridge ES
JEPEWAY, Gwen	IA/Special Ed./SH	Rhodes ES
CASILLAS, Sylvia	IA/Special Ed./ Collaborative	Rolling Ridge ES
HAMILTON, Bernice	IA/Special Ed./ Collaborative	Rolling Ridge ES

CLASSIFIED PERSONNEL (cont.)

<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
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**APPOINTMENT OF SHORT TERM EMPLOYEES EFFECTIVE JULY 1, 2017, THROUGH
DECEMBER 31, 2017** (cont.)

CANNON, Rebecca	IA/Special Ed./SH	Cal Aero K-8	
GONZALEZ, Martin	IA/Special Ed./SH	Townsend JHS	
GORDON, Diane	IA/Special Ed./SH	Townsend JHS	
HOLIDAY, Joy	IA/Special Ed./SH	Townsend JHS	
ARRISON, Shannon	IA/Special Ed./SH	Woodcrest JHS	
BALLESTEROS, Venus	IA/Special Ed./SH	Ayala HS	
ROCHA, Iris	IA/Special Ed./SH	Ayala HS	
SANCHEZ, Virnie	IA/Special Ed./SH	Ayala HS	
SERRATO, Myra	IA/Special Ed./SH-Bus Aide	Ayala HS	
CRUMP, Laura	IA/Special Ed./SH	Chino HS	
HILL, Kimberly	IA/Special Ed./ Collaborative	Chino HS	
LOERA, Bertha	IA/Special Ed./SH	Chino HS	
YAMAS-ALONZO, Andrea	IA/Special Ed./SH	Chino HS	
ALAMILLO, Marisol	IA/Special Ed./SH	Chino Hills HS	
BAYONA, Karen	IA/Special Ed./SH	Chino Hills HS	
DELGADO, Linda	IA/Special Ed./SH	Chino Hills HS	
HERRERA, Susana	IA/Special Ed./SH	Chino Hills HS	
VAKA, Nancy	IA/Special Ed./SH	Chino Hills HS	
JONES, Marsha	IA/Special Ed./SH	Don Lugo HS	
PALMER, Anne	IA/Special Ed./SH	Don Lugo HS	
ROCHA, Ashlie	IA/Special Ed./SH	Don Lugo HS	
ZELAYA-AGUILAR, Amalia	IA/Special Ed./SH-Bus Aide	Special Ed./ABC School	

**APPOINTMENT OF CLASSIFIED SUBSTITUTES EFFECTIVE JULY 1, 2017, THROUGH
JUNE 30, 2018**

ALDAMA, Yesenia	GARCIA, Amanda	GOMEZ, Eduardo
GORDON, Diane	IBARRA, Isaac	LOPEZ, Tyler
MEZA, Azusena	RIOS RAMIREZ, Claudia	ROCHA, Iris
TORRES, Tina	TRUJILLO, Jocelyn	

(504) = Federal Law for Individuals with Handicaps
 (ACE) = Ace Driving School
 (ABG) = Adult Education Block Grant
 (ASB) = Associated Student Body
 (ASF) = Adult School Funded
 (ATE) = Alternative to Expulsion
 (B) = Booster Club
 (BTSA) = Beginning Teacher Support & Assessment
 (C) = Categorically Funded
 (CAHSEE)= California High School Exit Exam
 (CC) = Children's Center (Marshall)
 (CDF) = Child Development Fund
 (CSR) = Class Size Reduction
 (CVLA) = Chino Valley Learning Academy
 (CWY) = Cal Works Youth
 (E-rate) = Discount Reimbursements for Telecom.
 (G) = Grant Funded
 (GF) = General Fund
 (HBE) = Home Base Education
 (MM) = Measure M – Fund 21
 (MAA) = Medi-Cal Administrative Activities
 (MH) = Mental Health – Special Ed.
 (NBM) = Non-Bargaining Member
 (ND) = Neglected and Delinquent
 (NS) = Nutrition Services Budget
 (OPPR) = Opportunity Program
 (PFA) = Parent Faculty Association
 (R) = Restricted
 (ROP) = Regional Occupation Program
 (SAT) = Saturday School
 (SB813) = Medi-Cal Admin. Activities Entity Fund
 (SELPA) = Special Education Local Plan Area
 (SOAR) = Students on a Rise
 (SPEC) = Spectrum Schools
 (SS) = Summer School
 (SWAS) = School within a School
 (VA) = Virtual Academy
 (WIA) = Workforce Investment Act

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
Suzanne Hernandez, Ed.D., Director, Human Resources
Richard Rideout, Director, Human Resources

**SUBJECT: REVISION OF BOARD POLICY 4216 CLASSIFIED PERSONNEL –
PROBATIONARY/PERMANENT STATUS**

=====

BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Policy 4216 is being revised to match negotiated language that was updated in the California School Employees Association, Chino Chapter 102, Collective Bargaining Agreement and to clarify the probation periods for both newly hired employees and current employees hired in a new position. This item was presented to the Board of Education on June 29, 2017, as information.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Approval of this item supports the goals identified within the District’s Strategic Plan

RECOMMENDATION

It is recommended the Board of Education approve the revision of Board Policy 4216 Classified Personnel – Probationary/Permanent Status.

FISCAL IMPACT

None.

WMJ:LF:SH:RR:mcm

PROBATIONARY/PERMANENT STATUS

Employees newly hired in regular positions ~~or promoted to higher level positions~~ within the classified service shall be considered probationary employees until having satisfactorily completed the designated probationary period of ~~six~~ SEVEN WORKING months.

PERMANENT EMPLOYEES WHO ACCEPT EMPLOYMENT IN ANOTHER CLASSIFICATION THROUGH A PROMOTION SHALL BE CONSIDERED PROBATIONARY EMPLOYEES UNTIL HAVING SATISFACTORILY COMPLETED THE DESIGNATED PROBATIONARY PERIOD OF SIX MONTHS.

Regular classified employees who have satisfactorily completed the designated probationary period shall become permanent classified employees of the District.

Legal Reference:

EDUCATION CODE

45113 Rules and regulations for classified service in districts not incorporating the merit system

Chino Valley Unified School District

Policy adopted: November 16, 1995

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
Suzanne Hernandez, Ed. D., Director, Human Resources
Richard Rideout, Director, Human Resources

SUBJECT: REVISION OF JOB DESCRIPTION FOR DIRECTOR OF PLANNING

=====

BACKGROUND

Job descriptions are a statement of duties, qualifications, and responsibilities associated with a particular job. It is a matter of standard practice to modify and/or create job descriptions as new positions become necessary, jobs evolve, and responsibilities and duties change. Additionally, changes in organizational structure, student needs, and other factors require the revision of existing positions to support the District's mission of increased student achievement.

Approval of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education approve the job description revision of Director of Planning.

FISCAL IMPACT

The revised job description is within the approved budget.

WMJ:LF:SH:RR:mcm

CHINO VALLEY UNIFIED SCHOOL DISTRICT
Position Description

TITLE: Director, Planning	REPORTS: Assistant Superintendent, Facilities/Planning
DEPARTMENT: Facilities/Planning	CLASSIFICATION: Management
FLSA: EXEMPT	WORK YEAR: 261
ISSUED: 03/19/1998	SALARY: Range 15

BASIC FUNCTION:

Under direction of the Assistant Superintendent, Facilities/Planning, assumes direct responsibility for planning, monitoring and record-keeping associated with facilities projects, including state programs; develops capital facilities budget; analyzes and monitors the various components of the District's capital facilities' revenues and expenditures; provides recommendation for facility needs; implements and administers comprehensive District procedures in the areas of site and facility planning. Will be primary liaison with other governmental agencies.

This position is the only one in this classification and deals primarily with the District's facilities' needs and funding resources. This position performs financial analysis, has good knowledge of ~~school construction~~ FACILITIES PROJECTS, maximizes state funding, directs planning operations, and identifies future facility needs.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to accurately reflect the principal job elements.)

E = Essential Functions

Duties may include, but are not limited to, the following:

Develops, implements, and maintains the District's school construction records; monitors to ensure adherence to established state and District procedures; prepares all forms and reports related to State School Building/Lease Program. **(E)**

Prepares and monitors the annual budget for ~~Capital Facility Funds~~ FACILITIES PROJECTS. **(E)**

PARTICIPATES IN APPROPRIATE PLANNING COMMITTEES RELATED TO SCHOOL FACILITIES. **(E)**

WORK WITH SITE ADMINISTRATORS IN EVALUATING EXISTING FACILITIES. **(E)**

Monitors the District's debt repayment program; ensures that repayment is made in a time manner. **(E)**

Develops and maintains a facilities master plan for the District; makes recommendations for the purchase of school sites; assists in monitoring the planning and construction of facilities to assure District and state compliance. **(E)**

Maximizes use of District facilities assets. (E)

WORKS WITH PROJECT ARCHITECTS AND CONSULTANTS TO COORDINATE FACILITIES PLANNING AND THE GENERAL ADMINISTRATION OF CONSTRUCTION CONTRACTS. (E)

Works with responsible administrative staff to process all contracts and documents necessary for construction of new schools and additions to existing facilities. (E)

Attends construction and maintenance project meetings. (E)

Serves as a liaison with local, state, and federal agencies as related to planning and facilities. (E)

Directs design development process with architects, maintenance, and instructional staff and develops timelines. (E)

COORDINATES THE SUBMISSION OF STATE APPLICATIONS FOR NEW CONSTRUCTION AND MODERNIZATION. (E)

Communicates with District administrators, staff, and representatives of outside organizations. (E)

Analyzes and evaluates facility problems and procedures. (E)

Works with developers to mitigate school impacts through fees, community facilities, districts or other appropriate financing mechanism. (E)

Maintains continuous knowledge base of land use patterns within the District and impact of such on District facilities. (E)

Directs efforts to comply with California Environmental Quality Act for future facility projects. (E)

Develops and maintains appropriate school attendance boundaries. (E)

Other related duties as assigned.

MINIMUM REQUIREMENTS

EDUCATION, EXPERIENCE, LICENSES, AND OTHER REQUIREMENTS:

Minimum of three (3) years of management experience in planning and/or finance, especially as it relates to school construction.

~~Graduation from a recognized college or university with a major in Finance, Business, Accounting, Planning, or a related field.~~ ANY COMBINATION EQUIVALENT TO: BACHELOR'S DEGREE FROM AN ACCREDITED COLLEGE OR UNIVERSITY WITH MAJOR COURSEWORK IN CONSTRUCTION MANAGEMENT, ARCHITECTURE, CONSTRUCTION RELATED ENGINEERING DISCIPLINES, BUSINESS ADMINISTRATION, EDUCATION ADMINISTRATION, OR RELATED FIELD AND FIVE YEARS' EXPERIENCE IN SCHOOL FACILITY ENVIRONMENTS, SCHOOL CONSTRUCTION AND MODERNIZATION, OR RELATED FIELD.

ADMINISTRATIVE EXPERIENCE, IN A MANAGEMENT CAPACITY, IN EDUCATIONAL FACILITY DEVELOPMENT IS PREFERRED.

Must possess, or obtain prior to appointment, a valid California Driver's License. Must have the ability to obtain and maintain insurability status under the District's Vehicle Insurance Policy.

KNOWLEDGE AND ABILITIES

KNOWLEDGE OF:

- Design requirements for school facilities;
- State school building ~~construction~~ policies and procedures as they relate to reimbursements, reporting, and monitoring;
- Principles and practices of budget preparation and monitoring;
- PRINCIPLES, TECHNIQUES, PROCEDURES AND DEVELOPMENTS FOR THE COORDINATION AND MANAGEMENT OF COMPLEX PROJECTS;
- City, County, Federal and State laws, rules and regulations as they relate to school ~~construction~~ DESIGN, PLANNING AND CONSTRUCTION;
- Statistics and their use in future planning based on demographic data;
- Cash management and fiscal solvency concepts and practices;
- COMPUTER PROGRAMS THAT SUPPORT EFFICIENT PROCESSING AND MANAGING OF DATA FOR FACILITIES PLANNING AND COMPUTERIZED BUILDING INTEGRATION MODELS;
- ROLE OF FACILITIES IN SUPPORT OF INSTRUCTIONAL PROGRAMS;
- APPLICABLE LAWS, CODES, REGULATIONS, POLICIES, AND PROCEDURES AFFECTING FACILITIES AND/OR SCHOOL OPERATIONS.

ABILITY TO:

- Analyze budgetary and costs reports;
- Analyze and interpret legislation affecting District facilities;
- ANALYZE AND INTERPRET COMPLEX TECHNICAL DOCUMENTATION;
- INTERPRET, APPLY AND EXPLAIN STATE AND LOCAL LAWS, CODES, DISTRICT REGULATIONS, POLICIES AND PROCEDURES;
- Work under pressure of strict deadlines;
- ~~Make effective oral presentations;~~
- READ LEGAL DESCRIPTIONS OF PROPERTY;
- PLAN, ORGANIZE AND DIRECT A VARIETY OF SERVICES RELATED TO FACILITIES AND PLANNING;
- Prepare written communication to vendors, school district personnel and other agencies;
- PREPARE A DEPARTMENTAL PROGRAM AND SUPPORTING BUDGET;
- PREPARE COMPREHENSIVE NARRATIVE AND STATISTICAL REPORTS;
- Work effectively with other departments;
- Analyze District finances as related to long-term debt payment;
- COMMUNICATE EFFECTIVELY IN ORAL AND WRITTEN FORM.

WORKING CONDITIONS

ENVIRONMENT:

- Office environment;

- Frequent interruptions;
- Statutory deadlines;
- Interaction with local governmental agencies and community groups.

PHYSICAL DEMANDS:

- Seeing to read, review, and assure accuracy of budget documents and financial statements and reports;
- Dexterity of hands and fingers to operate a computer keyboard;
- Sitting for extended periods of time;
- Hearing and speaking to exchange information in person or telephonically;
- Walking over uneven surfaces and up stairs.

HAZARDS:

- Extended viewing of computer monitor

I have read the above position description and fully understand the requirements set forth therein. I hereby accept the position of Director, Planning and agree to abide by the requirements and duties set forth. I will perform all duties and responsibilities to the best of my ability.

(Signature of Employee)

(Date)

In compliance with the Americans with Disabilities Act, the Chino Valley Unified School District will provide reasonable accommodations to qualified individuals with disabilities, and encourages both prospective and current employees to discuss potential accommodations with the Division of Human Resources.

Board Approved: 03/19/98
 Revised: 04/18/02
 Revised: 01/20/05
 Revised: 06/02/05
 REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
SUBJECT: REVISION OF BYLAWS OF THE BOARD 9012—BOARD MEMBER ELECTRONIC COMMUNICATIONS

=====

BACKGROUND

Board policies, administrative regulations, and Bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Bylaws of the Board 9012—Board Member Electronic Communications is being revised to reflect new court decision that held using a personal account or device to send or receive communications regarding public business does not categorically exclude those records from disclosure in response to a request under the California Public Records Act and that public agencies are obliged to disclose applicable records that they can locate with reasonable effort.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Bylaws of the Board 9012—Board Member Electronic Communications.

FISCAL IMPACT

None.

WMJ:pk

BOARD MEMBER ELECTRONIC COMMUNICATIONS

The Board of Education recognizes that electronic communication ~~IS AN EFFICIENT AND CONVENIENT WAY FOR BOARD among board members and between Board members, District administration, and members of the public is an efficient and convenient way~~ to communicate and expedite the exchange of information within THE DISTRICT AND WITH MEMBERS OF THE PUBLIC ~~and to help keep the community informed about the goals, programs, and achievements of the District and its schools.~~ Board members shall exercise caution so as to ensure that electronic communications are not used as a means for the Board to deliberate outside of an agendized Board meeting NOR TO CIRCUMVENT THE PUBLIC'S RIGHT TO ACCESS RECORDS REGARDING DISTRICT BUSINESS.

(cf. 1100 - Communication with the public)

(cf. 9000 - Role of the Board)

(cf. 9322 - Agenda/meeting materials)

A majority of the Board shall not, outside of an authorized meeting, use a series of electronic communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

(cf. 9320 - Meetings and notices)

Examples of permissible electronic communications concerning District business include, but are not limited to, dissemination of Board meeting agendas and agenda packets, reports of activities from the Superintendent, and reminders regarding meeting times, dates, and places.

IN ADDITION, BOARD MEMBERS MAY USE ELECTRONIC COMMUNICATIONS TO DISCUSS MATTERS THAT DO NOT PERTAIN TO DISTRICT BUSINESS, REGARDLESS OF THE NUMBER OF BOARD MEMBERS PARTICIPATING IN THE DISCUSSION.

Board members shall make every effort to ensure that their electronic communications conform to the same standards and protocols established for other forms of communication. A Board member may respond, as appropriate, to an electronic communication received from a member of the community and should make clear that his/her response does not necessarily reflect the views of the Board as a whole. Any complaint or request for information should be forwarded to the Superintendent in accordance with Board bylaws and protocols so that the issue may receive proper consideration and be handled through the appropriate District process. As appropriate, communication received from the MEDIA press shall be forwarded to the designated District spokesperson.

BOARD MEMBER ELECTRONIC COMMUNICATIONS (cont.)

- (cf. 1112 - Media Relations)
- (cf. 1312.1 - Complaints Concerning District Employees)
- (cf. 1312.2 - Complaints Concerning Instructional Materials)
- (cf. 1312.3 - Uniform Complaint Procedures)
- (cf. 1312.4 - Williams Uniform Complaint Procedures)
- (cf. 3320 - Claims and Actions against the District)
- (cf. 9005 - Governance Standards)
- (cf. 9121 - Board President)
- (cf. 9200 - Limits of Board Member Authority)

TO THE EXTENT POSSIBLE, ELECTRONIC COMMUNICATIONS REGARDING ANY DISTRICT-RELATED BUSINESS SHALL BE TRANSMITTED THROUGH A DISTRICT-PROVIDED DEVICE OR ACCOUNT. WHEN ANY SUCH COMMUNICATION IS TRANSMITTED THROUGH A BOARD MEMBER'S PERSONAL DEVICE OR ACCOUNT, HE/SHE SHALL COPY THE COMMUNICATION TO A DISTRICT ELECTRONIC STORAGE DEVICE FOR EASY RETRIEVAL.

- (cf. 1340 - Access to District Records)
- (cf. 3580 - District Records)

~~In order to minimize the risk of improper disclosure, Board members shall avoid reference to confidential information and information acquired during closed session.~~

- ~~(cf. 4112.6/4212.6/4312.6 - Personnel Files) (cf. 5125 - Student Records)~~
- ~~(cf. 9011 - Disclosure of Confidential/Privileged Information)~~
- ~~(cf. 9321 - Closed Session Purposes and Agendas)~~

~~Board members may use electronic communications to discuss matters other than District business with each other, regardless of the number of members participating in the discussion.~~

~~Like other writings concerning District business, a Board member's electronic communication may be subject to disclosure under the California Public Records Act.~~

- ~~(cf. 1340 - Access to District Records)~~

Legal Reference:

EDUCATION CODE

- 35140 Time and place of meetings
- 35145 Public meetings
- 35145.5 Agenda; public participation; regulations
- 35147 Open meeting law exceptions and applications

GOVERNMENT CODE

- 6250-6270 California Public Records Act
- 11135 State programs and activities, discrimination
- 54950-54963 The Ralph M. Brown Act, especially:
 - 54952.2 Meeting, defined

BOARD MEMBER ELECTRONIC COMMUNICATIONS (cont.)

54953 Meetings to be open and public; attendance
54954.2 Agenda posting requirements, board actions

COURT DECISIONS

City of San Jose v. Superior Court (2017) 2 Cal.5th 608

Management Resources:

CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Legal Alert: Tips for Governing Boards in Response to Public Records Act Ruling on Electronic Communications, March 2017

The Brown Act: School Boards and Open Meeting Laws, rev. 2014

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

WEBSITES

California School Boards Association: www.csba.org

Agenda Online: www.csba.org/ProductsAndServices/AllServices/AgendaOnline.aspx

California Attorney General's Office: oag.ca.gov

Chino Valley Unified School District

Bylaw adopted: May 7, 2009

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate

DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
SUBJECT: SUPERINTENDENT SEARCH OPTIONS

=====

BACKGROUND

At the Board’s June 15 meeting, Superintendent Joseph announced his retirement from the District in 2018. Pursuant to Board Policy 2120, the Board of Education has a direct responsibility to select and employ the superintendent. Whenever it becomes necessary for the Board to fill a vacancy for the position of superintendent, the Board shall work diligently to employ a person whose management and leadership abilities are most closely aligned with District needs.

As such, the Board has a number of options for handling a search, which can include:

- a) The California School Boards Association,
- b) San Bernardino County Superintendent of Schools,
- c) Private search firms,
- d) The Board of Education conducts its own search, or
- e) Conduct internal interviews for appointment.

RECOMMENDATION

It is recommended the Board of Education receive for information the superintendent search options.

FISCAL IMPACT

To be determined.

WMJ:pk

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Norm Enfield, Ed.D., Deputy Superintendent
Stephanie Johnson, Director, Student Support Services

**SUBJECT: 2016/2017 SECOND SEMESTER STUDENT EXPULSION
REPORT**

=====

BACKGROUND

In order to provide the Board of Education with regular and summative expulsion information, an expulsion report will be presented on a semester basis. This report will indicate the number of students recommended for expulsion, the offense, and the disposition of each case. During second semester 2016/2017, there were 23 students recommended for expulsion. Of those recommendations, 11 students were expelled and 12 were revoked.

In accordance with Board Policy 5144.1, policies and standards of behavior consistent with the Education Code are established in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to expel a student from regular classroom instruction.

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave or serious nature, expulsion is used only when there is a history of misconduct, when other means of correction, including other forms of discipline such as suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others.

The zero tolerance approach makes the removal of potentially dangerous students from the classroom a top priority, ensures fair and equal treatment of all students, and requires that all offenders be punished to the fullest extent allowed by law. The Education Code mandates recommendations for expulsion in a number of instances, with discretion to actually impose expulsion vested in the final decision of the District's

Board of Education after an evidentiary hearing has been held before a District expulsion hearing panel.

Before the expulsion process starts, site administration shall immediately report to the Superintendent or designee any incidence of offenses specified in law, board policy and administrative regulation as cause for suspension or expulsion.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the 2016/2017 Second Semester Student Expulsion Report.

FISCAL IMPACT

None.

WMJ:ME:SJ:ss

Expulsion Hearing Administrative Panel/Board Recommendation Each expelled pupil is ordered to complete a plan of rehabilitation prior to application for readmission.		Full Expulsion	Suspended Enforcement	Program Referral		Time Frame				Revocation of Recommendation	
				District	County	1 semester	2 semesters	Split Semesters	1 Year	School Site Principal	Expulsion Hearing Panel or Board Decision
48900(a)(1)	Caused, attempted to cause, or threatened to cause physical injury.	2	1	3			2	1		2	
48900(a)(2)	Willfully used force or violence upon another person, except in self-defense.	2		2			2				
48900(b)	Possessed, sold, or furnished a firearm, knife, explosive, or other dangerous object.	1	1	2			1	1			
48900(c)	Possessed, used, sold, or furnished, or been under the influence of a controlled substance, an alcoholic beverage, or an intoxicant of any kind.									3	
48900(d)	Offered, arranged, or negotiated to sell a controlled substance, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.										
48900(e)	Committed or attempted to commit robbery or extortion.										
48900(f)	Caused or attempted to cause damage to school property or private property.										
48900(g)	Stole, or attempted to steal, school property or private property.										
48900(h)	Possessed or used tobacco, or products containing tobacco or nicotine products.										
48900(i)	Committed an obscene act or engaged in profanity or vulgarity.										
48900(j)	Possessed or offered, arranged, or negotiated to sell drug paraphernalia.										
48900(k)(1)	Disrupted school activities or willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel.										
48900(l)	Knowingly received stolen school property or private property.										
48900(m)	Possessed an imitation firearm.										
48900(n)	Committed or attempted to commit a sexual assault or committed a sexual battery.		1	1				1			
48900(o)	Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.										
48900(p)	Offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.										
48900(q)	Engaged in, or attempted to engage in, hazing.										
48900(r)	Engaged in an act of bullying.									1	
48900(t)	A pupil who aids or abets, the infliction or attempted infliction of physical injury to another person may be subject to suspension, but not expulsion.										
48900.2	Committed sexual harassment. (Applicable to grades 4-12, only.)										
48900.3	Caused, attempted to cause, threatened to cause, or participated in an act of hate violence. (Applicable to grades 4-12, only.)										
48900.4	Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils by creating an intimidating or hostile educational environment. (Applicable to grades 4-12, only.)										

Expulsion Hearing Administrative Panel/Board Recommendation Each expelled pupil is ordered to complete a plan of rehabilitation prior to application for readmission.		Full Expulsion	Suspended Enforcement	Program Referral		Time Frame				Revocation of Recommendation	
				District	County	1 semester	2 semesters	Split Semesters	1 Year	School Site Principal	Expulsion Hearing Panel or Board Decision
48900.7	Made terroristic threats against school officials and/or school property.									1	
48915(a)(1)(A)	Causing serious physical injury to another person, except in self-defense.										
48915a(1)(B)	Possession of any knife or other dangerous object-of no reasonable use to the pupil.		1	1				1			
48915(a)(1)(C)	Unlawful possession of any controlled substance except for one of the following: (i) The first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis. (ii) The possession of over the counter medication for use by the pupil for medical purposes or medication prescribed for the pupil by a physician.	1		1			1			1	
48915(a)(1)(D)	Robbery or extortion.										
48915(a)(1)(E)	Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee. An assault is an unlawful attempt, coupled with a present ability, to commit a violent injury on the person of another. A battery is any willful and unlawful use of force or violence upon the person of another.									1	2
48915(c)(1)	The principal or superintendent of schools shall immediately suspend, pursuant to Section 48911, and shall recommend expulsion of a pupil that he or she determines has committed any of the following acts at school or at a school activity off school grounds: (1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district. The act of possessing an imitation firearm, as defined in subdivision (m) of Section 48900, is not an offense for which suspension or expulsion is mandatory, but it is an offense for which suspension, or expulsion may be imposed.										
48915(c)(2)	Brandishing a knife at another person.									1	
48915(c)(3)	Selling a controlled substance.	1		1				1			
48915(c)(4)	Committing or attempting to commit a sexual assault or committing sexual battery as defined in subdivision (n) of Section 48900.										
48915(c)(5)	Possession of an explosive.										
TOTALS		7	4	11	0	0	6	4	1	10	2

Total Expulsions 11
 Total Revocations 12
 Total Expulsion Recommendations: 23

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Mary Salcido, Director, Access and Equity

SUBJECT: ADOPTION OF ENGLISH LANGUAGE DEVELOPMENT CURRICULUM FOR HIGH SCHOOLS

=====

BACKGROUND

To provide current standard-aligned instructional materials to the students in the Chino Valley Unified School District, as mandated by the state of California, the program specified below is proposed for adoption.

The textbook adoption committee, comprised of all high school English Language Development (ELD) teachers, reviewed the 2007 EDGE, the current ELD curriculum, with the latest 2014 edition. The 2014 edition of the EDGE curriculum is aligned to the new Common Core State Standards and offers improved technology components such as accessibility for school and home use. The textbook adoption committee's recommendation is to update the 2007 edition with the 2014 edition of EDGE.

This information was presented to the Curriculum Council and A.C.T has been consulted.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the adoption of English Language Development curriculum for high schools, as follows:

Moore, David W., Short, Deborah J., Smith, Michael W., and Tatum, Alfred W. (2014). *EDGE*. 2nd Edition. Monterey, CA: National Geographic Learning/Cengage Learning

FISCAL IMPACT

Estimated \$65,000.00 to LCAP funds.

Chino Valley Unified School District
Our Motto:
Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support

SUBJECT: REVISION OF BOARD POLICY 5146 STUDENTS – MARRIED/PREGNANT/PARENTING STUDENTS

=====

BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Policy 5146 Students – Married/Pregnant/Parenting Students is being revised to reflect state requirement that any education program or activity offered separately to pregnant students be “equal” to that offered to other District students, a standard that is more stringent than the federal standard for “comparable” programs. Policy also reflects new law (AB 302, 2015) requiring schools to offer reasonable accommodations, as specified, to any lactating student on the campus and providing that any complaint regarding noncompliance with these provisions may be addressed through the District’s uniform complaint procedures.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Policy 5146 Students – Married/Pregnant/Parenting Students.

FISCAL IMPACT

None.

WMJ:GP:rtt

MARRIED/PREGNANT/PARENTING STUDENTS

The Board of Education recognizes that early marriage, pregnancy, or parenting may disrupt students' education and increase the chance of a student dropping out of school. The Board therefore desires to provide instruction and services designed to assist in pregnancy prevention through abstinence education. The Board also desires to support male and female expectant and parenting students to attain strong academic and parenting skills and to promote the healthy development of their children.

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

(CF. 6011 - Academic Standards)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

Married, pregnant and parenting students in the District shall have the same educational and extracurricular opportunities as all students. Participation in special programs or schools shall be voluntary.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5127 - Graduation Ceremonies and Activities)

(cf. 6145 - Extracurricular and Cocurricular Activities)

For school-related purposes, married students under the age of 18 are emancipated minors and have all the rights and privileges of students who are 18, even if the marriage has been dissolved. (Family Code 7002)

Expectant and Parenting Students

The Board is committed to providing to expectant and parenting students and their children a comprehensive, continuous, community-linked program that reflects the cultural and linguistic diversity of the community.

The Superintendent or designee shall collaborate with the County Superintendent of Schools and other community agencies and organizations to ensure that appropriate educational and related support services are available to meet the needs of expectant and parenting teens and their children.

(cf. 1400 - Relations between Other Governmental Agencies and the Schools)

Expectant and parenting students retain the right to participate in any comprehensive school or educational alternative programs. School placement and instructional strategies for participating students shall be based on the needs and learning styles of individual students. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the individual student and/or child. (Education Code 54745)

MARRIED/PREGNANT/PARENTING STUDENTS (cont.)

(cf. 6158 - Independent Study)
(cf. 6183 - Home and Hospital Instruction)
(cf. 6184 - Continuation Education)
(cf. 6200 - Adult Education)

In addition to providing a quality education program for expectant and parenting students, the district's program shall provide parenting education and life skills instruction, special school nutrition supplements for pregnant and lactating students, and a child care and development program on or near the school site for the children of enrolled students. The district's program may provide other support services authorized by education code 54746 as necessary to meet the needs of students and their children. (Education Code 54745)

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 5141.6 - School Health Services)
(cf. 5148 - Child Care and Development)
(cf. 5148.1 - Child Care Services for Parenting Students)
(cf. 6164.2 - Guidance/Counseling Services)

Pregnancy Prevention Program

Superintendent or designee shall ensure that age-appropriate, culturally sensitive, and community-sensitive instruction and services are available to assist in the prevention of pregnancy among minors. The District's program shall be based on strategies that have proven effective in delaying the onset of sexual activity and reducing the incidence of pregnancy among school-age youth.

(cf. 5141.25 - Availability of Condoms)
(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6143 - Courses of Study)

ABSENCES

PREGNANT OR PARENTING STUDENTS MAY BE EXCUSED FOR ABSENCES RELATED TO CONFIDENTIAL MEDICAL APPOINTMENTS IN ACCORDANCE WITH BOARD POLICY AND ADMINISTRATIVE REGULATION 5113 - ABSENCES AND EXCUSES.

(cf. 5113 - Absences and Excuses)

THE SUPERINTENDENT OR DESIGNEE SHALL GRANT A STUDENT A LEAVE OF ABSENCE DUE TO PREGNANCY, CHILDBIRTH, FALSE PREGNANCY, TERMINATION OF PREGNANCY, AND RELATED RECOVERY FOR AS LONG AS IT IS DEEMED MEDICALLY NECESSARY BY A PHYSICIAN. AT THE CONCLUSION OF

MARRIED/PREGNANT/PARENTING STUDENTS (cont.)

THE LEAVE, THE STUDENT SHALL BE REINSTATED TO THE STATUS HELD WHEN THE LEAVE BEGAN. (34 CFR 106.40)

(cf. 5112.3 - Student Leave of Absence)

A PARENTING STUDENT MAY REQUEST EXEMPTION FROM ATTENDANCE BECAUSE OF PERSONAL SERVICES THAT MUST BE RENDERED TO A DEPENDENT.

(cf. 5112.1 - Exemptions from Attendance)

REASONABLE ACCOMODATIONS

WHEN NECESSARY, THE DISTRICT SHALL PROVIDE REASONABLE ACCOMMODATIONS TO PREGNANT AND PARENTING STUDENTS TO ENABLE THEM TO ACCESS THE EDUCATIONAL PROGRAM.

A PREGNANT STUDENT SHALL HAVE ACCESS TO ANY SERVICES AVAILABLE TO OTHER STUDENTS WITH TEMPORARY DISABILITIES OR MEDICAL CONDITIONS. (34 CFR 106.40)

(cf. 6183 - Home and Hospital Instruction)

THE SCHOOL SHALL PROVIDE REASONABLE ACCOMMODATIONS TO ANY LACTATING STUDENT TO EXPRESS BREAST MILK, BREASTFEED AN INFANT CHILD, OR ADDRESS OTHER NEEDS RELATED TO BREASTFEEDING. A STUDENT SHALL NOT INCUR AN ACADEMIC PENALTY FOR USING ANY OF THESE REASONABLE ACCOMMODATIONS, AND SHALL BE PROVIDED THE OPPORTUNITY TO MAKE UP ANY WORK MISSED DUE TO SUCH USE. REASONABLE ACCOMMODATIONS INCLUDE, BUT ARE NOT LIMITED TO: (Education Code 222)

1. ACCESS TO A PRIVATE AND SECURE ROOM, OTHER THAN A RESTROOM, TO EXPRESS BREAST MILK OR BREASTFEED AN INFANT CHILD
2. PERMISSION TO BRING ONTO A SCHOOL CAMPUS A BREAST PUMP AND ANY OTHER EQUIPMENT USED TO EXPRESS BREAST MILK
3. ACCESS TO A POWER SOURCE FOR A BREAST PUMP OR ANY OTHER EQUIPMENT USED TO EXPRESS BREAST MILK
4. ACCESS TO A PLACE TO STORE EXPRESSED BREAST MILK SAFELY

MARRIED/PREGNANT/PARENTING STUDENTS (cont.)

5. A REASONABLE AMOUNT OF TIME TO ACCOMMODATE THE STUDENT'S NEED TO EXPRESS BREAST MILK OR BREASTFEED AN INFANT CHILD

COMPLAINTS

ANY COMPLAINTS OF DISCRIMINATION ON THE BASIS OF PREGNANCY OR MARITAL OR PARENTAL STATUS SHALL BE ADDRESSED THROUGH THE DISTRICT'S UNIFORM COMPLAINT PROCEDURES IN ACCORDANCE WITH 5 CCR 4600-4687 AND BP/AR 1312.3 - UNIFORM COMPLAINT PROCEDURES.

(cf. 1312.3 - Uniform Complaint Procedures)

ANY COMPLAINT ALLEGING DISTRICT NONCOMPLIANCE WITH THE REQUIREMENTS TO PROVIDE REASONABLE ACCOMMODATIONS FOR LACTATING STUDENTS ALSO MAY BE FILED IN ACCORDANCE WITH THE DISTRICT'S PROCEDURES IN AR 1312.3 - UNIFORM COMPLAINT PROCEDURES. A COMPLAINANT WHO IS NOT SATISFIED WITH THE DISTRICT'S DECISION MAY APPEAL THE DECISION TO THE CALIFORNIA DEPARTMENT OF EDUCATION (CDE). IF THE DISTRICT OR THE CDE FINDS MERIT IN AN APPEAL, THE DISTRICT SHALL PROVIDE A REMEDY TO THE AFFECTED STUDENT. (Education Code 222; 5 CCR 4600-4687)

Legal Reference:

EDUCATION CODE

222 Reasonable accommodations; lactating students
230 Sex discrimination
8200-8498 Child Care and Development Act
48205 Excused absences
48220 Compulsory education requirement
48410 Persons exempted from continuation classes
49553 Nutrition supplements for pregnant/lactating students
51220.5 Parenting skills and education
51745 Independent study
52610.5 Enrollment of pregnant and parenting students in adult education
54740-54749.5 California School Age Families Education Program (Cal-SAFE)

CIVIL CODE

51 Unruh Civil Rights Act

FAMILY CODE

7002 Description of emancipated minor

HEALTH AND SAFETY CODE

104460 Tobacco prevention services for pregnant and parenting students

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform complaint procedures
4950 Nondiscrimination, marital and parental status

CODE OF REGULATIONS, TITLE 22

101151-101239.2 General licensing requirements for child care centers

MARRIED/PREGNANT/PARENTING STUDENTS (cont.)

101351-101439.1 Infant care centers

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, Education Act Amendments

UNITED STATES CODE, TITLE 42

1786 Special supplemental nutrition program for women, infants, and children

CODE OF FEDERAL REGULATIONS, TITLE 7

243.1-246.28 Special supplemental nutrition program for women, infants, and children

CODE OF FEDERAL REGULATIONS, TITLE 34

106.40 Marital or parental status

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 168(2004)

COURT DECISIONS

American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

Management Resources:

CALIFORNIA WOMEN'S LAW CENTER PUBLICATIONS

Educational Rights of Pregnant and Parenting Teens: Title IX and California State Law Requirements

Pregnant Students and Confidential Medical Services

The Civil Rights of Pregnant and Parenting Teens in California Schools, 2002

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Supporting the Academic Success of Pregnant and Parenting Students under Title IX of the Educational Amendments of 1972, rev. June 2013

WEBSITES

California Department of Education: www.cde.ca.gov

California Women's Law Center: www.cwlc.org/resources

U.S. Department of Agriculture, Women, Infants, and Children Program: www.fns.usda.gov/wic

U.S. Department of Education: www.ed.gov

Chino Valley Unified School District

Policy adopted: January 23, 1997

Revised: April 23, 1998

Revised: February 3, 2000

Revised: September 22, 2011

REVISED:

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017

TO: Members, Board of Education

FROM: Wayne M. Joseph, Superintendent

PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Julian Rodriguez, Director, Secondary Curriculum

SUBJECT: REVISION OF BOARD POLICY 6145 INSTRUCTION – EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

=====

BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Policy 6145 Instruction – Extracurricular and Cocurricular Activities is being revised to reflect law which provides that a homeless student must be immediately deemed to meet all residency requirements for participation in extracurricular activities. Legal cites added for the prohibition against student fees and the requirement to annually review the policy.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District's Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Policy 6145 Instruction – Extracurricular and Cocurricular Activities.

FISCAL IMPACT

None.

WMJ:GP:JR:rtt

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Board of Education recognizes that extracurricular and cocurricular activities enrich the educational and social development ~~and experiences~~ OF STUDENTS AND ENHANCE STUDENTS' FEELINGS OF CONNECTEDNESS WITH THE SCHOOLS. The District shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

(cf. 1330 - Use of School Facilities)
 (cf. 5137 - Positive School Climate)
 (cf. 5148.2 - Before/After School Programs)
 (cf. 6145.2 - Athletic Competition)

UNLESS SPECIFICALLY AUTHORIZED BY LAW, ~~No student shall be prohibited from~~ CHARGED A FEE FOR HIS/HER participatingTION in EDUCATIONAL ACTIVITIES, INCLUDING extracurricular and cocurricular activities AND MATERIALS OR EQUIPMENT related to ~~the educational program because of inability to pay fees associated with the activity~~ SUCH ACTIVITIES. (Education Code 49010, 49011)

(cf. 3260 - Fees and charges)
 (cf. 3452 - Student Activity Funds)

~~No~~ PREREQUISITES FOR STUDENT PARTICIPATION IN extracurricular or cocurricular ~~program or activities~~ES shall be ~~provided or conducted separately~~ LIMITED TO THOSE THAT HAVE BEEN DEMONSTRATED TO BE ESSENTIAL TO THE SUCCESS OF THE ACTIVITY. ~~and no District student's participation in~~ NO extracurricular ~~and~~ OR cocurricular PROGRAM OR activitiesY shall be required PROVIDED or ~~refused~~ CONDUCTED SEPARATELY ON THE ~~based~~IS ~~on the student's gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Requirements for~~ OF ANY ACTUAL OR PERCEIVED CHARACTERISTIC LISTED AS A PROHIBITED CATEGORY OF DISCRIMINATION IN STATE OR FEDERAL LAW, NOR SHALL ANY STUDENT'S participation in AN extracurricular ~~and~~ OR cocurricular activitiesY ~~shall be limited to those that are essential to the success of the activity~~ BE REQUIRED OR REFUSED ON THOSE BASES. (5 CCR 4925)

The Superintendent or designee shall ensure that disabled students have access, to the extent possible, to extracurricular and cocurricular activities, student organizations and school-related social events.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
 (cf. 5145.3 - Nondiscrimination/Harassment)
 (cf. 5145.7 - Sexual harassment)

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (cont.)

(cf. 6145.5 – Student Organizations and Equal Access)

ANY COMPLAINT ALLEGING UNLAWFUL DISCRIMINATION IN THE DISTRICT'S EXTRACURRICULAR OR COCURRICULAR PROGRAMS OR ACTIVITIES SHALL BE FILED IN ACCORDANCE WITH BP/AR 1312.3 – UNIFORM COMPLAINT PROCEDURES.

(cf. 1312.3 – Uniform Complaint Procedures)

Eligibility Requirements

To ~~BE encourage and support academic excellence, the Board requires~~ ELIGIBLE TO PARTICIPATE IN EXTRACURRICULAR AND COCURRICULAR ACTIVITIES students in grades 7 through 12 ~~to~~ MUST demonstrate satisfactory educational progress in the previous grading period ~~in order to be eligible to participate in extracurricular and cocurricular activities,~~ including but not limited to: (Education Code 35160.5)

1. Maintenance of a minimum of 2.0 ~~or “C”~~ grade point average on a 4.0 scale.
2. Maintenance of minimum progress toward meeting high school graduation requirements.

(cf. 5121 - Grades/Evaluation of Student Achievement)
(cf. 6146.1 - High School Graduation Requirements)

The Board desires to balance the academic needs of students with the benefits they receive from participating in school activities. In implementing this policy, the Superintendent or designee shall provide academic support to ineligible students to assist them in regaining their eligibility.

There will be no probationary period for students entering high school who do not meet the 2.0 GPA eligibility requirements.

Any decision regarding the eligibility of ~~any~~ A HOMELESS STUDENT, ~~child in foster care~~ YOUTH or ~~a~~ child of aN ACTIVE DUTY military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Code 48850 and 49701.

(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (cont.)

Students participating in interscholastic athletics are prohibited from using steroids and dietary supplements banned by the U.S. Anti-Doping Agency, as well as the substance synephrine, and from using or selling alcohol or other drugs or related paraphernalia.

The Superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

Student Conduct at Extracurricular/Cocurricular Events

When attending, or participating in extracurricular and/or cocurricular activities on or off campus, District students are subject to District policies and regulations relating to student conduct. Students who violate District policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Annual Policy Review

The Board shall annually review this policy and implementing regulations. (Education Code 35160.5)

Legal Reference:

EDUCATION CODE

35145 Public meetings

35160.5 District policy rules and regulations; requirements; matters subject to regulation

35179 Interscholastic athletics; associations or consortia

35181 Students' responsibilities

48850 Participation of homeless students and foster youth in extracurricular activities and interscholastic sports

48930-48938 Student organizations

49010-49013 Student fees

49024 Activity Supervisor Clearance Certificate

49700-49704 Education of children of military families

CALIFORNIA CONSTITUTION

Article 9, Section 5 Common school system

CODE OF REGULATIONS, TITLE 5

350 Fees not permitted

BP 6145(d)

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES (cont.)

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC),

Coded Correspondence 10-11, July 20, 2010

WEBSITES

California Association of Directors of Activities: www.cada1.org

California Department of Education: www.cde.ca.gov

California Interscholastic Federation: www.cifstate.org

Commission on Teacher Credentialing: www.ctc.ca.gov

Chino Valley Unified School District

Adopted: August 21, 1997

Revised: October 23, 1997

Revised: August 10, 2000

Revised: February 7, 2002

Revised: May 4, 2006

Revised: January 24, 2008

Revised: February 18, 2010

Revised: April 7, 2011

REVISED:

Chino Valley Unified School District

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Grace Park, Ed.D., Assistant Superintendent, Curriculum, Instruction, Innovation, and Support
Julian Rodriguez, Director, Secondary Curriculum
SUBJECT: REVISION OF BOARD POLICY AND ADMINISTRATIVE REGULATION 6145.2 INSTRUCTION – ATHLETIC COMPETITION

=====
BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. The revision of Board Policy and Administrative Regulation 6145.2 Instruction – Athletic Competition are being revised to reflect new law (AB 1639, 2016) which requires (1) distribution to student athletes and parents/guardians of information on the nature and warning signs of sudden cardiac arrest, (2) training of coaches and athletic directors on the nature and warning signs of sudden cardiac arrest, and (3) removal of a student from an athletic if he/she passes out or faints, until clearance is obtained from a health care provider. Policy also updated to reflect the prohibition against the use of a racially derogatory or discriminatory athletic team name, mascot, or nickname. Policy reflects law which provides that a homeless student must be immediately deemed to meet all residency requirements for participation in interscholastic athletic activities. Regulation also updated to reflect new law (SB 1375, 2016).

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District’s Strategic Plan.

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Policy and Administrative Regulation 6145.2 Instruction – Athletic Competition.

FISCAL IMPACT

None.

WMJ:GP:JR:rtt

ATHLETIC COMPETITION

The Board of Education recognizes that the District's athletic program constitutes an integral component of the educational program and helps to build a positive school climate. The athletic program also promotes the physical, social, and emotional well-being and character development of participating students. The DISTRICT'S athletic program shall be designed to meet students' interests and abilities and shall be varied in scope to attract wide participation.

(cf. 3541.1 - Transportation for School-Related Trips)
(cf. 5030 - Student Wellness)
(cf. 5137 - Positive School Climate)
(cf. 6142.7 - Physical Education and Activity)
(cf. 7110 - Facilities Master Plan)

Supervision

All athletic teams shall be supervised by qualified coaches to ensure that student athletes receive appropriate instruction and guidance related to safety, health, sports skills, and sportsmanship. Athletic events shall be officiated by qualified personnel.

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

The Board encourages business and community support for District athletic programs, subject to applicable District policies and regulations governing advertisements and donations.

(cf. 1260 - Educational Foundation)
(cf. 1321 - Solicitation of Funds from and by Students)
(cf. 1325 - Advertising and Promotion)
(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 3290 - Gifts, Grants and Bequests)

Nondiscrimination and Equivalent Opportunities in the Athletic Program

The District's athletic program shall be free from discrimination and discriminatory practices prohibited by state and federal law, INCLUDING, BUT NOT LIMITED TO, THE USE OF ANY RACIALLY DEROGATORY OR DISCRIMINATORY SCHOOL OR ATHLETIC TEAM NAME, MASCOT, OR NICKNAME. The Superintendent or designee shall ensure that equivalent athletic opportunities are provided for males and females, AND THAT STUDENTS ARE PERMITTED TO PARTICIPATE IN ATHLETIC ACTIVITIES CONSISTENT WITH THEIR GENDER IDENTITY.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

ATHLETIC COMPETITION (cont.)

Any complaint regarding the District's athletic program shall be filed in accordance with the District's uniform complaint procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

California Interscholastic Federation

The Board maintains membership in the CIF and requires that interscholastic athletic activities be conducted in accordance with Board policy, administrative regulations, and CIF bylaws and rules. The Superintendent or designee shall have responsibility for the District's interscholastic athletic program, while the principal or designee at each participating school shall be responsible for site-level decisions, as appropriate.

Upon recommendation of the Superintendent, the Board shall annually designate ~~an employee from each high~~ A REPRESENTATIVE TO THE LOCAL CIF LEAGUE FROM EACH school to serve as a representative to the local CIF league THAT PARTICIPATES IN CIF SPORTS. ~~Appointees shall represent the district in performing all duties required by the CIF league. In making this selection, the Board shall consider the employee's~~ THE SUPERINTENDENT OR DESIGNEE SHALL RECOMMEND A CANDIDATE FOR THE POSITION WHO DEMONSTRATES AN understanding of the District's goals for student learning, AND interscholastic and ~~extracurricular~~ activities, knowledge of the athletic programs, awareness of the implications of league decisions for the school and the District, and ~~individual~~ interpersonal communication and leadership skills.

The ~~Superintendent or designee~~ DESIGNATED REPRESENTATIVE(S) shall ensure that the ~~District representatives to CIF report regularly to the Board on~~ VOTE ON ISSUES THAT IMPACT INTERSCHOLASTIC ATHLETICS AT THE league, AND section LEVELS, and PERFORM ANY OTHER DUTIES REQUIRED BY THE CIF LEAGUE. ~~and statewide issues, as well as activities and prospective actions related to athletic programs.~~

(cf. 0500 - Accountability)

Student Eligibility

Eligibility requirements for STUDENT participation in the District's interscholastic athletic program, including requirements pertaining to academic achievement ~~and residency~~, shall be the same as those set by the District for participation in extracurricular and cocurricular activities.

(cf. 3530 - Risk Management/Insurance)

(cf. 5111.1 - District Residency)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6145 - Extracurricular and Cocurricular Activities)

ATHLETIC COMPETITION (cont.)

(cf. 6146.1 - High School Graduation Requirements)
(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)

In addition, the Superintendent or designee shall ensure that students participating in interscholastic athletics governed by CIF satisfy CIF eligibility requirements.

Students shall not be charged a fee to participate in an athletic program, INCLUDING, BUT NOT LIMITED TO, A FEE TO COVER THE COST OF UNIFORMS, LOCKS, LOCKERS, OR ATHLETIC EQUIPMENT.

(cf. 3260 - Fees and Charges)
(cf. 5143 - Insurance)

Sportsmanship

The Board values the quality and integrity of the athletic program and the character development of student athletes. Student athletes, coaches, parents/guardians, spectators, and others are expected to demonstrate good sportsmanship, ethical conduct, and fair play during all athletic competitions. They shall also abide by the core principles of trustworthiness, respect, responsibility, fairness, caring, and good citizenship and the Codes of Conduct ETHICS adopted by CIF.

Students and staff ~~may~~ SHALL be subject to disciplinary action for improper conduct.

(cf. 3515.2 - Disruptions)
(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 5131 - Conduct)
(cf. 5131.1 - Bus Conduct)
(cf. 5131.4 - Student Disturbances)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Disabilities))

Health and Safety

The Board desires to give student health and safety the highest consideration in planning and conducting athletic activities.

Students shall have a medical clearance before participating in interscholastic athletic programs. Care shall be taken to ensure that all athletic trainings and competitions are conducted in a manner that will not overtax the physical capabilities of the participants. When appropriate, protective equipment shall be used to prevent or minimize injuries.

ATHLETIC COMPETITION (cont.)

(cf. 5131.61 - Drug Testing)
(cf. 5131.63 - Steroids)
(cf. 5141.3 - Health Examinations)
(cf. 5141.6 - School Health Services)
(cf. 5141.7 - Sun Safety)
(cf. 5143 - Insurance)

Coaches and appropriate District employees shall take every possible precaution to ensure that athletic equipment is kept in safe and serviceable condition. The Superintendent or designee shall ensure that all athletic equipment is cleaned and inspected for safety before the beginning of each school year.

(cf. 5142 - Safety)

In the event ~~that~~ OF an injury ~~occurs~~ OR A PERCEIVED IMMINENT RISK TO A STUDENT'S HEALTH, SUCH AS A CONCUSSION OR PASSING OUT, FAINTING, OR OTHER SIGN OF SUDDEN CARDIAC ARREST, DURING OR IMMEDIATELY AFTER AN ATHLETIC ACTIVITY, the coach or ~~other appropriate~~ ANY OTHER District employee WHO IS PRESENT shall ~~observe universal precautions and shall~~ remove the student athlete from the activity, OBSERVE UNIVERSAL PRECAUTIONS IN HANDLING BLOOD OR OTHER BODILY FLUID, and/or seek medical treatment for the student as appropriate.

(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)
(cf. 4119.43/4219.43/4319.43 - Universal Precautions)
(cf. 5141 - Health Care and Emergencies)
(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)
(cf. 5141.22 - Infectious Diseases)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination
17578 Cleaning and sterilizing of football equipment
17580-17581 Football equipment
32220-32224 Insurance for athletic teams, especially:
32221.5 Required insurance for athletic activities
33353-33353.5 California Interscholastic Federation; implementation of policies, insurance program
33354 California Department of Education authority over interscholastic athletics
33479-33479.9 The Eric Parades Sudden Cardiac Arrest Prevention Act
35160.5 District policies; rules and regulations
35179 Interscholastic athletics
35179.1 California High School Coaching Education and Training Program
35179.5 Interscholastic athletics; limitation on full-contact practices
48850 Interscholastic athletics; students in foster care
48900 Grounds for suspension and expulsion
48930-48938 Student organizations
49010-49013 Student fees
49020-49023 Athletic programs; legislative intent, equal opportunity

ATHLETIC COMPETITION (cont.)

49030-49034 Performance-enhancing substances
49458 Health examinations, interscholastic athletic program
49475 Health and safety, concussions and head injuries
49700-49701 Education of children of military families
51242 Exemption from physical education for high school students in interscholastic athletic program

PENAL CODE

245.6 Hazing

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs, especially:
4920-4922 Nondiscrimination in intramural, interscholastic, and club activities
5531 Supervision of extracurricular activities of students 5
5590-5596 Employment of noncertificated coaches

UNITED STATES CODE, TITLE 20

1681-1688 Discrimination based on sex or blindness, Title IX

CODE OF FEDERAL REGULATIONS, TITLE 34

106.31 Nondiscrimination on the basis of sex in education programs or activities
106.33 Comparable facilities
106.41 Nondiscrimination in athletic programs

COURT DECISIONS

Mansourian v. Regents of University of California, (2010) 594 F. 3d 1095
Kahn v. East Side Union High School District, (2004) 31 Cal. 4th 990t
McCormick v. School District of Mamaroneck, (2004) 370 F.3d 275
Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Updated Legal Guidance: Protecting Transgender and Gender Nonconforming Students Against Discrimination, March 2017

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013

CALIFORNIA INTERSCHOLASTIC FEDERATION PUBLICATIONS

Guidelines for Gender Identity Participation

California Interscholastic Federation Constitution and Bylaws

A Guide to Equity in Athletics

Keep Their Heart in the Game: A Sudden Cardiac Arrest Information Sheet for Athletes and Parents/Guardians

Pursuing Victory with Honor, 1999

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

Heads Up: Concussion in High School Sports, Tool Kit, June 2010

Heads Up: Concussion in Youth Sports, Tool Kit, July 2007

Acute Concussion Evaluation (ACE) Care Plan, 2006

OFFICE FOR CIVIL RIGHTS, U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Withdrawal of Dear Colleague Letter on Transgender Students, Dear Colleague Letter, February 22, 2017

Intercollegiate Athletics Policy Clarification: The Three-Part Test - Part Three, Dear Colleague letter, April 20, 2010

WEBSITES

California School Boards Association: www.csba.org

California Department of Education: www.cde.ca.gov

California Interscholastic Federation: www.cifstate.org

Centers for Disease Control and Prevention, Concussion Resources: www.cdc.gov/concussion

National Federation of State High School Associations: www.nfhs.org

ATHLETIC COMPETITION (cont.)

National Operating Committee on Standards for Athletic Equipment: www.nocsae.org

U.S. Anti-Doping Agency: www.usada.org

U.S. Department of Education, Office for Civil Rights: www2.ed.gov/ocr

Chino Valley Unified School District

Policy adopted: August 21, 1997

Revised: February 18, 2010

Revised: July 16, 2015

REVISED:

ATHLETIC COMPETITION

Nondiscrimination and Equivalent Opportunities in the Athletic Program

No ~~person~~ STUDENT shall be excluded from participation in, be denied the benefits of, be denied equivalent opportunity in, or otherwise be discriminated against in interscholastic, intramural, or club athletics on the basis of actual or perceived sex, sexual orientation, gender, gender identity, gender expression, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability, or any other basis specified in law. (Education Code 220, 221.5, 230; 5 CCR 4920; 34 CFR 106.41)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee may provide single-sex teams when selection for the teams is based on competitive skills. (34 CFR 106.41; 5 CCR 4921)

Each student shall be allowed to participate in any single-sex athletic program or activity consistent with his/her gender identity and for which he/she is otherwise eligible to participate, irrespective of the gender listed on the student's records. (Education Code 221.5)

(cf. 5125 - Student Records)

When a school provides only one team in a particular sport for members of one sex, but provides no team in the same sport for members of the other sex, and athletic opportunities in the total program for that sex have been previously limited, members of the excluded sex shall be allowed to try out and compete with the team. The same standards for eligibility shall be applied to every student trying out for the team, regardless of sex, sexual orientation, gender, gender identity, gender expression, or other protected group status. (5 CCR 4921; 34 CFR 106.41)

The Superintendent or designee shall ensure that equivalent opportunities are available to both sexes in athletic programs by considering, among other factors: (5 CCR 4922; 34 CFR 106.41)

1. Whether the offered selection of sports and levels of competition effectively accommodate the interests and abilities of both sexes

The athletic program may be found to effectively accommodate the interests and abilities of both sexes using any one of the following tests: (Education Code 230)

ATHLETIC COMPETITION (cont.)

- a. Whether the interscholastic-level participation opportunities for male and female students are provided in numbers substantially proportionate to their respective enrollments
 - b. ~~When~~ WHERE the members of one sex have been and are underrepresented among interscholastic athletes, whether the District can show a history and a continuing practice of program expansion that is demonstrably responsive to the developing interests and abilities of the members of that sex
 - c. Where the members of one sex are underrepresented among interscholastic athletes and the District cannot show a history and a continuing practice of program expansion as required in item #1b above, whether the District can demonstrate that the interests and abilities of the members of that sex have been fully and effectively accommodated by the present program
2. The provision and maintenance of equipment and supplies
 3. Scheduling of games and practice times, selection of the season for a sport, and location of the games and practices
 4. Travel and per diem allowances
 5. Opportunities to receive coaching and academic tutoring
 6. Assignment and compensation of coaches and tutors
 7. Provision of locker rooms, practice facilities, and competitive facilities
 8. Provision of medical and training facilities and services
 9. Provision of housing and dining facilities and services
 10. Publicity
 11. Provision of necessary funds

~~Beginning with the 2015/2016 school year and every year thereafter,~~ Each school that offers competitive athletics shall, AT THE END OF THE SCHOOL YEAR, post the following information on its school website, or on the District website if the school does not have a website, ~~at the end of the school year~~ THE FOLLOWING INFORMATION:

ATHLETIC COMPETITION (cont.)

(Education Code 221.9)

1. The total enrollment of the school, classified by gender
2. The number of students enrolled at the school who participate in competitive athletics, classified by gender
3. The number of boys' and girls' teams, classified by sport and by competition level

(cf. 1113 - District and School Websites)

The data reported for items #1-3 above shall reflect the total number of players on a team roster on the official first day of competition. The materials used to compile this information shall be retained by the school for at least three years after the information is posted on the website. (Education Code 221.9)

(cf. 3580 - District Records)

~~Health and Safety~~ CONCUSSIONS AND HEAD INJURIES

The Superintendent or designee shall annually distribute to student athletes and their parents/guardians an information sheet on concussions and head injuries. The student and parent/guardian shall sign and return the information sheet before the student's initiating practice or competition. (Education Code 49475)

(cf. 5145.6 - Parental Notifications)

If a student athlete is suspected of sustaining a concussion or head injury in an athletic activity, he/she shall be immediately removed from the activity for the remainder of the day. The student shall not be permitted to return to the activity until he/she is evaluated by a licensed health care provider trained in the management of concussions and receives the health care provider's written clearance to return to the activity. If the health care provider determines that the athlete sustained a concussion or a head injury, the athlete shall also complete a graduated return-to-play protocol of no less than seven days in duration under the supervision of a licensed health care provider. (Education Code 49475)

The Superintendent or designee shall notify the student's parent/guardian of the date, time, and extent of any injury suffered by the student and any actions taken to treat the student.

ATHLETIC COMPETITION (cont.)

The Superintendent or designee shall provide training to coaches and/or athletic trainers regarding concussion symptoms, prevention, and appropriate response.

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

A junior HIGH school or high school football team shall not hold a full-contact practice during the off-season and shall not conduct more than two full-contact practices per week during the preseason and regular season (from 30 days before the commencement of the regular season until the completion of the final interscholastic football game of that season). In addition, the full-contact portion of a practice shall not exceed 90 minutes in any single day. For these purposes, full-contact practice means a practice where drills or live action is conducted that involves collisions at game speed, where players execute tackles and other activity that is typical of an actual tackle football game. (Education Code 35179.5)

SUDDEN CARDIAC ARREST

THE SUPERINTENDENT OR DESIGNEE SHALL DISTRIBUTE THE CALIFORNIA INTERSCHOLASTIC FEDERATION (CIF) INFORMATION SHEET ON SUDDEN CARDIAC ARREST TO ALL STUDENT ATHLETES WHO WILL BE PARTICIPATING IN A CIF-GOVERNED ATHLETIC ACTIVITY AND TO THEIR PARENTS/GUARDIANS. THE STUDENT AND PARENT/GUARDIAN SHALL SIGN AND RETURN THE INFORMATION SHEET PRIOR TO THE STUDENT'S PARTICIPATION IN THE ATHLETIC ACTIVITY. IF AN ATHLETIC ACTIVITY IS NOT COVERED BY THE CIF, THE STUDENT AND HIS/HER PARENT/GUARDIAN SHALL, PRIOR TO PARTICIPATING IN THE ATHLETIC ACTIVITY, SIGN AND RETURN AN ACKNOWLEDGEMENT THAT THEY HAVE RECEIVED AND REVIEWED THE SUDDEN CARDIAC ARREST INFORMATION POSTED ON THE CALIFORNIA DEPARTMENT OF EDUCATION'S WEBSITE. (Education Code 33479.2, 33479.3)

THE SUPERINTENDENT OR DESIGNEE SHALL PROVIDE TRAINING TO COACHES AND/OR ATHLETIC TRAINERS REGARDING THE NATURE AND WARNING SIGNS OF SUDDEN CARDIAC ARREST. (Education Code 33479.6, 33479.7, 35179.1, 49032)

IF A STUDENT ATHLETE PASSES OUT OR FAINTS, OR IS KNOWN TO HAVE PASSED OUT OR FAINTED, WHILE PARTICIPATING IN OR IMMEDIATELY FOLLOWING HIS/HER PARTICIPATION IN AN ATHLETIC ACTIVITY, THE STUDENT SHALL BE REMOVED FROM PARTICIPATION AT THAT TIME. IF A STUDENT EXHIBITS ANY OTHER SYMPTOMS OF SUDDEN CARDIAC ARREST, INCLUDING SEIZURES DURING EXERCISE, UNEXPLAINED SHORTNESS OF BREATH, CHEST PAINS, DIZZINESS, RACING HEART RATE, OR EXTREME FATIGUE, HE/SHE MAY BE REMOVED FROM PARTICIPATION BY A COACH OR OTHER EMPLOYEE WHO OBSERVES THESE SYMPTOMS. IF ANY SUCH SYMPTOMS ARE OBSERVED,

ATHLETIC COMPETITION (cont.)

NOTIFICATION SHALL BE GIVEN TO THE STUDENT'S PARENT/GUARDIAN SO THAT THE PARENT/GUARDIAN CAN DETERMINE THE TREATMENT, IF ANY, THE STUDENT SHOULD SEEK. A STUDENT WHO HAS BEEN REMOVED FROM PARTICIPATION SHALL NOT BE PERMITTED TO RETURN UNTIL HE/SHE IS EVALUATED AND GIVEN WRITTEN CLEARANCE TO RETURN TO PARTICIPATION BY A HEALTH CARE PROVIDER. (Education Code 33479.2, 33479.5)

ADDITIONAL Parental Notifications

Before a student participates in interscholastic athletic activities, the Superintendent or designee shall, IN ADDITION TO PROVIDING HIS/HER PARENTS/GUARDIANS WITH INFORMATION ON THE SIGNS AND SYMPTOMS OF CONCUSSIONS AND SUDDEN CARDIAC ARREST AS DESCRIBED ABOVE, send a notice to the student's parents/guardians which:

1. Contains information about the procedures for filing a discrimination complaint that arises out of an interscholastic athletic activity, including the name of the District's Title IX Coordinator

(cf. 1312.3 - Uniform Complaint Procedures)

2. Includes a copy of students' Title IX rights pursuant to Education Code 221.8.

3. Explains that there is an element of risk associated with all athletic competitions and that the District cannot guarantee that students will not be injured, despite a commitment to every participant's health and welfare

(cf. 3530 - Risk Management/Insurance)

4. Provides information about insurance protection pursuant to Education Code 32221.5

(cf. 5143 - Insurance)

5. Requests parental permission for the student to participate in the program and, if appropriate, be transported by the District to and from competitions

(cf. 3541.1 - Transportation for School-Related Trips)

6. States the District's expectation that students adhere strictly to all safety rules, regulations, and instructions as well as rules and guidelines related to conduct and sportsmanship

(cf. 5144 - Discipline)

ATHLETIC COMPETITION (cont.)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

7. Includes a copy of the local California Interscholastic Federation (CIF) league rules
8. Includes information about the CIF bylaw and District policy requiring any student athlete and his/her parent/guardian to sign a statement that the student will not use steroids, UNLESS PRESCRIBED BY A LICENSED HEALTH CARE PRACTITIONER, or PROHIBITED dietary supplements THAT INCLUDE SUBSTANCES banned by the U.S. Anti-Doping Agency

(cf. 5131.63 - Steroids)

Chino Valley Unified School District

Regulation approved: August 21, 1997

Revised: February 4, 2010

Revised: June 25, 2015

Revised: February 18, 2016

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
**SUBJECT: REVISION OF BOARD POLICY 1160 COMMUNITY RELATIONS –
POLITICAL PROCESSES**

=====
BACKGROUND

A Board member requested that District policy addressing its political processes be clarified. Board Policy 1160 Community Relations – Political Processes is being revised to clarify the restrictions regarding the posting of campaign materials on District property.

This item was presented to the Board of Education on April 6, 2017, as information. Since then, there have been additional revisions to the policy for a second reading. New subsequent language is provided in **bold UPPER CASE**. New language that was added in the first reading but will be deleted from the second reading is ~~UPPER CASE lined through~~. Old language that was ~~lined through~~ in the first reading but will be added back in the second reading is *italicized*.

Consideration of this item supports the goals identified within the District’s Strategic Plan

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Policy 1160 Community Relations – Political Processes.

FISCAL IMPACT

None.

WMJ:LF:mcm

POLITICAL PROCESSES

The Board of Education has a responsibility to actively advocate fiscal and public policy that supports the District's schools and the children in the community. The Board shall be proactive in defining the District's advocacy agenda based on the District's vision and goals and the needs of the District and community. The Board's advocacy efforts shall be conducted in accordance with legal requirements.

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)
(cf. 9000 - Role of the Board)
(cf. 9010 - Public Statements)

The Board may provide fair and impartial information about legislative issues affecting schools and children, and shall inform the community about its legislative advocacy activities. *However, the Board shall not urge the public to lobby the legislature on behalf of the District.*

Ballot Measures/Candidates

No District funds, services, supplies or equipment shall be used to urge the support or defeat of any ballot measure or candidate, including any candidate for election to the Board of Education. (Education Code 7054)

The Board may discuss and study the potential effect of proposed or qualified ballot measures on the District's schools at an open and agendaized board meeting. The Board's discussion of the effect of such measures shall include an opportunity for staff and members of the public to speak on all sides of the issue. At that meeting, the Board may adopt a position or resolution in support of or in opposition to a ballot measure. The language in any resolution adopted by the Board shall not urge the public to take any action regarding the measure.

(cf. 9320 - Meetings and Notices)

The Board's position on a ballot measure, including any resolution, shall be publicized only through normal District procedures and consistent with regular District practice for reporting Board actions. Such publicity shall be for informational purposes and shall not attempt to influence voters.

The Superintendent or designee may use District resources to provide students, parents/guardians, and community members with fair and impartial information related to ballot measures, including information about the impact of ballot measures on the District. (Education Code § 7054)

POLITICAL PROCESSES (cont.)

(cf. 1100 - Communication with the Public)

In preparing or distributing such informational material, the Superintendent or designee shall analyze the material to help ensure that it is an appropriate informational activity, provides a fair analysis of the issues, and does not advocate passage or defeat of a measure or candidate.

District resources, including email or computer systems shall not be used to disseminate campaign literature. In addition, District resources shall not be used to purchase advertisements, bumper stickers, posters, or similar promotional items that advocate an election result or urge voters to take any action in support of or in opposition to a measure.

~~CAMPAIGN LITERATURE SHALL NOT BE POSTED OR DISTRIBUTED ON DISTRICT PROPERTY. THE SUPERINTENDENT OR DESIGNEE MAY AUTHORIZE THE REMOVAL AND DISPOSAL OF ANY CAMPAIGN LITERATURE POSTED ON DISTRICT PROPERTY.~~

~~MEMBERS OF THE COMMUNITY MAY NOT DISTRIBUTE CAMPAIGN LITERATURE ON DISTRICT PROPERTY. PRINCIPALS MAY EXCLUDE PARENTS, COMMUNITY MEMBERS, OR ANY MEMBER OF THE PUBLIC~~ **OR OTHER MEMBERS OF THE COMMUNITY** FROM A SCHOOL SITE WHEN, IN THEIR JUDGMENT, THE PERSON'S CONTINUAL PRESENCE MAY POSE A THREAT TO ~~STUDENTS~~ **PUPILS** OR STAFF DUE TO INAPPROPRIATE CONDUCT OR A PREVIOUS INCIDENT ON CAMPUS INVOLVING ~~STUDENTS~~ **PUPILS** OR STAFF.

(cf. 1325 - Advertising and Promotion)

Political activity related to District bond measures shall, in addition to the above, be subject to the following conditions:

1. The Superintendent or designee may research, draft and prepare a bond measure or other initiative for the ballot, but shall not use District resources to influence voters or otherwise campaign for the measure.
2. Upon request, Board members and District administrators may appear at any time before a citizens' group to explain why the Board called for an election on a bond measure and to answer questions. (Education Code 7054.1)

If the presentation occurs during working hours, the employee representing the District shall not urge a citizens' group to vote for or against the bond measure.

3. The Board or any individual Board member may file a written argument for the ballot that is either for or against any school measure. (Elections Code 9501)

POLITICAL PROCESSES (cont.)

Legislation

The Board's responsibility as an advocate for the District may include lobbying and outreach at the state, national, and local levels. The Board and Superintendent or designee shall work to establish and maintain ongoing relationships with elected officials, community leaders, and the media in order to communicate District positions and concerns.

(cf. 1020 - Youth Services)

(cf. 1112 - Media Relations)

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 7131 - Relations with Local Agencies)

In order to strengthen legislative advocacy efforts, the District may work with organizations and coalitions, and may join associations whose representatives lobby on behalf of their members in accordance with Government Code 53060.5.

The District may provide fair and impartial information about legislative issues affecting schools and children and shall inform the community about its advocacy activities. However, informational materials about legislation shall not urge the public to lobby the legislature, governor, or state agencies on behalf of the District.

As necessary, the Superintendent or designee may draft legislative ~~OR REGULATORY~~ proposals which serve the District's interests.

Legal Advocacy

The Board of Education recognizes that some issues are more appropriately addressed judicially rather than legislatively. When a legal issue is likely to set a state or national precedent, the District may join with other districts or parties in order to ~~RESOLVE~~ *challenge* the issue through litigation or other appropriate means.

(cf. 9124 - Attorney)

(cf. 9321 - Closed Session Purposes and Agendas)

Political Forums

Forums on political issues may be held in District facilities as long as the forum is made available to all sides of the issue on an equitable basis. (Education Code § 7058)

(cf. 1330 - Use of School Facilities)

POLITICAL PROCESSES (cont.)**Legal Reference:**EDUCATION CODE

7050-7058 Political activities of school officers and employees, including: 7054 Use of district property

7054.1 Requested appearance

7056 Soliciting or receiving political funds 35160 Authority of governing boards 35172 Promotional activities

ELECTIONS CODE

9501 School district elections, arguments for or against a measure

GOVERNMENT CODE

8314 Unlawful use of state resources

53060.5 Attendance at legislative body; expenses 54953.5 Right to record proceedings

54953.6 Broadcasts of proceedings

81000-91015 Political Reform Act, including: 82031 Definition of independent expenditure

CODE OF REGULATIONS, TITLE 2

18600-18640 Lobbyists

18901.1 Campaign related mailings sent at public expense

COURT DECISIONS

Vargas v. City of Salinas, (2009) 46 Cal. 4th 1

Santa Barbara County Coalition Against Automobile Subsidies v. Santa Barbara County Association of Governments, (2008) 167 Cal.App.4th 1229

Yes on Measure A v. City of Lake Forest, (1997) 60 Cal.App.4th 620

Choice-in-Education League et al v. Los Angeles Unified School District, (1993) 17 Cal.App.4th 415

League of Women Voters v. Countywide Criminal Justice Coordination Committee, (1988) 203

Cal.App.3d 529

Miller v. Miller, (1978) 87 Cal.App.3d 762

Stanson v. Mott, (1976) 17 Cal. 3d 206

ATTORNEY GENERAL OPINIONS

88 Ops.Cal.Atty.Gen. 46 (2005)

73 Ops.Cal.Atty.Gen. 255 (1990)

Management Resources:CSBA PUBLICATIONS

Legal Guidelines: Use of Public Resources for Ballot Measures and Candidates, Fact Sheet, February 2011

Legal Guidelines for Lobbying Activity, Fact Sheet, February 2011

INSTITUTE FOR LOCAL GOVERNMENT PUBLICATIONS

Legal Issues Associated with Use of Public Resources and Ballot Measure Activities, June 2010

WEB SITESCalifornia School Boards Association: www.csba.orgFair Political Practices Commission: www.fppc.ca.govInstitute for Local Government: www.ca-ilg.org**Chino Valley Unified School District**

Policy adopted: October 19, 1995

Revised: May 20, 1999

Revised: September 8, 2011

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
SUBJECT: REVISION OF BOARD POLICY AND ADMINISTRATIVE REGULATION 1312.3 COMMUNITY RELATIONS – UNIFORM COMPLAINT PROCEDURES

=====

BACKGROUND

Board policies, administrative regulations, and bylaws of the Board are routinely developed and revised as a result of changes in law, mandates, federal regulations, and current practice. Board Policy and Administrative Regulation 1312.3 Community Relations – Uniform Complaint Procedures are being revised to clarify the annual notifications and complaint filing requirements. Also, to provide for equitable treatment of the respondent to a complaint and to reflect programs that must be investigated.

New language is provided in UPPER CASE while old language to be deleted is ~~lined through~~.

Consideration of this item supports the goals identified within the District’s Strategic Plan

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Policy and Administrative Regulation 1312.3 Community Relations – Uniform Complaint Procedures.

FISCAL IMPACT

None.

WMJ:LF:mcm

UNIFORM COMPLAINT PROCEDURES

The Board of Education recognizes the District has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages the early, informal resolution of complaints whenever possible and appropriate. To resolve complaints which cannot be resolved through such informal process, the Board shall adopt a uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

The District's Uniform Complaint Procedures (UCP) shall be used to investigate and resolve the following complaints:

1. Any complaint alleging District violation of applicable state and federal law or regulations governing adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs (5 CCR 4610).

(cf. 3553 - Free and Reduced Price Meals)
(cf. 3555 - Nutrition Program Compliance)
(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 5148 - Child Care and Development)
(cf. 6159 - Individualized Education Program)
(cf. 6171 - Title I Programs)
(cf. 6174 - Education for English Language Learners)
(cf. 6175 - Migrant Education Program)
(cf. 6178 - Career Technical Education)
(cf. 6178.1 - Work-Based Learning)
(cf. 6178.2 - Regional Occupational Center/Program)
(cf. 6200 - Adult Education)

2. Any complaint alleging the occurrence of unlawful discrimination, such as discriminatory harassment, or intimidation, against any person, based on his/her actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, PREGNANCY, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics, in District programs and activities, including, but not limited to, those funded directly by or that receive or benefit from any state financial assistance (5 CCR 4610).

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4030 - Nondiscrimination in Employment)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

UNIFORM COMPLAINT PROCEDURES (cont.)

3. Any complaint alleging District noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus TO EXPRESS BREAST MILK, BREASTFEED AN INFANT CHILD, or to address OTHER breastfeeding-related needs of the student (Education Code 222)

(cf. 5146 - Married/Pregnant/Parenting Students)

4. Any complaint alleging District noncompliance with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities (5 CCR 4610)

(cf. 3260 - Fees and Charges)

(cf. 3320 - Claims and Actions Against the District)

5. Any complaint alleging District noncompliance with legal requirements related to the implementation of the local control and accountability plan (Education Code 52075)

(cf. 0460 - Local Control and Accountability Plan)

6. Any complaint, by or on behalf of any student who is a foster youth, alleging District noncompliance with any legal requirement applicable to the student regarding placement decisions, the responsibilities of the District's educational liaison to the student, the award of credit for coursework satisfactorily completed in another school or district, school transfer, or the grant of an exemption from board-imposed graduation requirements (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)

(cf. 6173.1 - Education for Foster Youth)

7. Any complaint, by or on behalf of a homeless student as defined in 42 USC 11434a, alleging District noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board-imposed graduation requirements (Education Code 51225.1, 51225.2)

(cf. 6173 - Education for Homeless Children)

8. Any complaint alleging District noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assignment of a student to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions (Education Code 51228.3)

(cf. 6152 - Class Assignment)

UNIFORM COMPLAINT PROCEDURES (cont.)

9. Any complaint alleging District noncompliance with the physical education instructional minutes requirement for students in elementary school (Education Code 51210, 51223)

(cf. 6142.7 - Physical Education and Activity)

10. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy

11. Any other complaint as specified in a District policy

The Board recognizes that Alternative Dispute Resolution (ADR) can, depending on the nature of the allegations, offer a process to reach a resolution to the complaint that is agreeable to all parties. One type of ADR is mediation, which shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The District shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. As appropriate, for any complaint alleging retaliation, or unlawful discrimination, such as discriminatory harassment, intimidation, or bullying, the Superintendent or designee shall keep confidential the identity of a complainant and/or the subject of the complaint, if he/she is different from the complainant, as long as the integrity of the complaint process is maintained.

(cf. 4119.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

When an allegation that is not subject to the UCP is included in a UCP complaint, the District shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP related allegation(s) through the District's UCP.

The Superintendent or designee shall provide training to District staff to ensure awareness and knowledge of current law and related requirements, including the steps and timelines specified in this policy and the accompanying administrative regulation.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

UNIFORM COMPLAINT PROCEDURES (cont.)

The Superintendent or designee shall maintain records of all UCP complaints and the investigations of those complaints. All such records shall be destroyed in accordance with applicable state law and District policy.

(cf. 3580 - District Records)

Non-Uniform Complaint Procedures Complaints

The following complaints shall not be subject to the District's UCP but shall be referred to the specified agency: (5 CCR 4611)

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services, the County Protective Services Division, and the appropriate law enforcement agency.
2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services and shall, for licensing-exempt facilities, be referred to the appropriate Child Development regional administrator.
3. Any complaint alleging employment discrimination shall be sent to the California Department of Fair Employment and Housing and the compliance officer shall notify the complainant by first class mail of the transfer.
4. Any complaint alleging fraud shall be referred to the California Department of Education.

In addition, the District's Williams Uniform Complaint Procedures, AR 1312.4, shall be used to investigate and resolve any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments (Education Code 35186)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

Legal Reference:**EDUCATION CODE**

200-262.4 Prohibition of discrimination
 222 Reasonable accommodations; lactating students
 8200-8498 Child care and development programs
 8500-8538 Adult basic education
 18100-18203 School libraries
 32289 School safety plan, uniform complaint procedures
 35186 Williams uniform complaint procedures
 48853-48853.5 Foster youth
 48985 Notices in language other than English
 49010-49013 Student fees

UNIFORM COMPLAINT PROCEDURES (cont.)

49060-49079 Student records
 49069.5 Rights of parents
 49490-49590 Child nutrition programs
 51210 Courses of study grades 1-6
 51223 Physical education, elementary schools
 51225.1-51225.2 Foster youth and homeless children; course credits; graduation requirements
 51228.1-51228.3 Course periods without educational content
 52060-52077 Local control and accountability plan, especially
 52075 Complaint for lack of compliance with local control and accountability plan requirements
 52160-52178 Bilingual education programs
 52300-52490 Career technical education
 52500-52616.24 Adult schools
 52800-52870 School-based program coordination
 54400-54425 Compensatory education programs
 54440-54445 Migrant education
 54460-54529 Compensatory education programs
 56000-56867 Special education programs
 59000-59300 Special schools and center
 64000-64001 Consolidated application process

GOVERNMENT CODE

11135 Nondiscrimination in programs or activities funded by state
 12900-12996 Fair Employment and Housing Act

PENAL CODE

422.55 Hate crime; definition
 422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

3080 Application of section
 4600-4687 Uniform complaint procedures
 4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20

1221 Application of laws
 1232g Family Educational Rights and Privacy Act
 1681-1688 Title IX of the Education Amendments of 1972
 6301-6577 Title I basic programs
 6801-6871 Title III language instruction for limited English proficient and immigrant students
 7101-7184 Safe and Drug-Free Schools and Communities Act
 7201-7283g Title V promoting informed parental choice and innovative programs
 7301-7372 Title V rural and low-income school programs
 12101-12213 Title II equal opportunity for individuals with disabilities

UNITED STATES CODE, TITLE 29

794 Section 504 of Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42

2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended
 2000h-2-2000h-6 Title IX of the Civil Rights Acts of 194
 6101-6107 Age Discrimination Act of 1975

CODE OF FEDERAL REGULATIONS, TITLE 28

35.107 Nondiscrimination of basis of disability; complaints

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy
 100.3 Prohibition of discrimination on basis of race, color or national origin
 104.7 Designation of responsible employee for Section 504
 106.8 Designation of responsible employee for Title IX
 106.9 Notification of nondiscrimination on basis of sex
 110.25 Notification of nondiscrimination on the basis of age

UNIFORM COMPLAINT PROCEDURES (cont.)

Management Resources:

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Title IX Coordinators, April 2015

Questions and Answers on Title IX and Sexual Violence, April 2014

Dear Colleague Letter: Bullying of Students with Disabilities, August 2013

Dear Colleague Letter; Sexual Violence, April 2011

Dear Colleague Letter: Harassment and Bullying, October 2010

Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, of Third Parties, January 2001

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 2002

WEBSITES

California School Boards Association: www.csba.org

California Department of Education: www.cde.ca.gov

Family Policy Compliance Office: family.policy.ed.gov

U.S. Department of Education, Office for Civil Rights: www.ed.gov/about/offices/list/ocr

U.S. Department of Justice: www.justice.gov

Chino Valley Unified School District

Policy adopted: October 19, 1995

Revised: September 4, 2003

Revised: December 9, 2004

Revised: September 1, 2005

Revised: October 15, 2009

Revised: August 16, 2012

Revised: June 13, 2013

Revised: September 5, 2013

Revised: October 2, 2014

Revised: August 13, 2015

Revised: November 5, 2015

Revised: September 15, 2016

REVISED:

UNIFORM COMPLAINT PROCEDURES

Except as the Board of Education may otherwise specifically provide in other District policies, the Uniform Complaint Procedures (UCP) shall be used to investigate and resolve only the complaints specified in BP 1312.3.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 4030 - Nondiscrimination in Employment)

Compliance Officers

The District designates the individual(s) identified below as the employee(s) responsible for coordinating the District's response to complaints and for complying with state and federal civil rights laws. THE INDIVIDUAL(S) ALSO SERVE AS THE COMPLIANCE OFFICER(S) SPECIFIED IN AR 5145.3 - NONDISCRIMINATION/HARASSMENT AS THE RESPONSIBLE EMPLOYEE TO HANDLE COMPLAINTS REGARDING UNLAWFUL DISCRIMINATION (SUCH AS DISCRIMINATORY HARASSMENT, OR INTIMIDATION). The individual(s) shall receive and coordinate the investigation of complaints and shall ensure District compliance with law.

(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

~~Wayne M. Joseph~~, Superintendent
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~~Grace Park Ed.D.~~, Assistant Superintendent of Human Resources
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The compliance officer who receives a complaint may assign another compliance officer to investigate and resolve the complaint. The compliance officer shall promptly notify the complainant AND RESPONDENT, IF APPLICABLE, if another compliance officer is assigned to the complaint.

In no instance shall a compliance officer be assigned to a complaint in which he/she has a bias or conflict of interest that would prohibit him/her from fairly investigating or resolving the complaint. Any complaint against ~~or implicating a compliance officer~~ OR THAT RAISES A CONCERN ABOUT THE COMPLIANCE OFFICER'S ABILITY TO INVESTIGATE THE COMPLAINT FAIRLY AND WITHOUT BIAS may be filed with the Superintendent or designee WHO SHALL DETERMINE HOW THE COMPLAINT WILL BE INVESTIGATED.

UNIFORM COMPLAINT PROCEDURES (cont.)

At the direction of the compliance officer additional District administrators will assist in investigations within their area of expertise as follows:

- a. Deputy Superintendent or designee;
- b. Assistant Superintendent of Business Services, or designee;
- c. Assistant Superintendent of Educational Services or designee;
- d. Assistant Superintendent of Facilities, Planning and Operations, or designee.

The Superintendent or designee shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaints to which they are assigned. Training provided to such designated employees shall include current state and federal laws and regulations governing the program, applicable processes for investigating and resolving complaints including those involving alleged unlawful discrimination, applicable standards for reaching decisions on complaints, and appropriate corrective measures. Designated employees may have access to legal counsel as determined by the Superintendent or designee.

(cf. 4331 - Staff Development)
(cf. 9124 - Attorney)

The compliance officer or, if necessary, any appropriate administrator shall determine whether interim measures are necessary during and pending the results of an investigation. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement, if possible, one or more of the interim measures. The interim measures may remain in place until the compliance officer determines that they are no longer necessary or until the District issues its final written decision, whichever occurs first.

Notifications

The District's UCP policy and administrative regulation shall be posted in all District schools and offices, including staff lounges and student government meeting rooms. (Education Code 234.1)

The Director of Student Support Services shall annually provide written notification of the District's UCP, uniform complaint procedures including information regarding unlawful student fees and local control and accountability plan (LCAP) requirements, and requirements related to the educational rights of foster youth and homeless students, to students, employees, parents/guardians, the district advisory committee, school advisory

UNIFORM COMPLAINT PROCEDURES (cont.)

committees, appropriate private school officials or representatives, and other interested parties (Education Code 262.3, 48853, 48853.5, 49013, 51225.1, 51225.2, 52705; 5 CCR 4622) through its annual distribution of the parent information handbook.

(cf. 0420 - School Plans/Site Councils)
 (cf. 0460 - Local Control and Accountability Plan)
 (cf. 1220 - Citizen Advisory Committees)
 (cf. 3260 - Fees and Charges)
 (cf. 4112.9/4212.9/4312.9 - Employee Notifications)
 (cf. 5145.6 - Parental Notifications)
 (cf. 6173 - Education for Homeless Children)
 (cf. 6173.1 - Education for Foster Youth)

THE ANNUAL NOTIFICATION AND COMPLETE CONTACT INFORMATION OF THE COMPLIANCE OFFICER(S) MAY BE POSTED ON THE DISTRICT WEBSITE.

(cf. 1113 - District and School Websites)
 (cf. 1114 - District-Sponsored Social Media)

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the District's policy, regulations, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular District school speak a single primary language other than English, the District's policy, regulation, forms, and notices concerning the UCP shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the District shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

The notice shall:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints.
2. Advise the complainant of any civil law remedies that may be available to him/her under state or federal discrimination laws, if applicable.
3. Advise the complainant of the appeal process, including, if applicable, the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies, such as the U.S. Department of Education's Office for Civil Rights (OCR) in cases involving unlawful discrimination.
4. Include statements that:

UNIFORM COMPLAINT PROCEDURES (cont.)

- a. The District has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs.
- b. The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline.
- c. A complaint alleging retaliation or, unlawful discrimination, must be filed not later than six months from the date it occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension.
- d. COMPLAINTS SHOULD BE FILED IN WRITING AND SIGNED BY THE COMPLAINANT. IF A COMPLAINANT IS UNABLE TO PUT HIS/HER COMPLAINT IN WRITING, FOR EXAMPLE, DUE TO CONDITIONS SUCH AS A DISABILITY OR ILLITERACY, DISTRICT STAFF SHALL ASSIST HIM/HER IN THE FILING OF THE COMPLAINT.
- e. If a complaint is not filed in writing but the district receives notice of any allegation that is subject to the UCP, the district shall take affirmative steps to investigate and address the allegations, in a manner appropriate to the particular circumstances.

If the allegation involves retaliation or unlawful discrimination (such as discriminatory harassment, OR intimidation, ~~or bullying~~) and the investigation reveals that discrimination has occurred, the district will take steps to prevent recurrence of discrimination and correct its discriminatory effects on the complainant, and on others, if appropriate.

- df. A student enrolled in a public school shall not be required to pay a fee for his/her participation in an educational activity that constitutes an integral fundamental part of the District's educational program, including curricular and extracurricular activities.
- eg. The Board is required to adopt and annually update the LCAP in a manner that includes meaningful engagement of parents/guardians, students, and other stakeholders in the development and/or review of the LCAP.
- fh. A foster youth shall receive information about educational rights related to his/her educational placement, enrollment in and checkout from school, as well as the responsibilities of the district liaison for foster youth to ensure and facilitate these requirements and to assist the student in ensuring

UNIFORM COMPLAINT PROCEDURES (cont.)

proper transfer of his/her credits, records, and grades when he/she transfers between schools or between the district and another district.

- gi. A foster youth or homeless student who transfers into a district high school or between district high schools shall be notified of the district's responsibility to:
 1. Accept any coursework or part of the coursework that the student has satisfactorily completed in another public school, juvenile court school, or a nonpublic, nonsectarian school or agency, and to issue full or partial credit for the coursework completed
 2. Not require the student to retake any course or a portion of a course which he/she has satisfactorily completed in another public school, juvenile court school, or a nonpublic, nonsectarian school or agency
 3. If the student has completed his/her second year of high school before the transfer, provide the student information about district-adopted coursework and board-imposed graduation requirements from which he/she may be exempted pursuant to Education Code 51225.1
- hj. The complainant has a right to appeal the district's decision to the CDE by filing a written appeal within 15 calendar days of receiving the district's decision.

IN ANY COMPLAINT ALLEGING UNLAWFUL DISCRIMINATION (SUCH AS DISCRIMINATORY HARASSMENT, OR INTIMIDATION), THE RESPONDENT ALSO SHALL HAVE THE RIGHT TO FILE AN APPEAL WITH THE CDE IN THE SAME MANNER AS THE COMPLAINANT, IF HE/SHE IS DISSATISFIED WITH THE DISTRICT'S DECISION.

- ik. The appeal to the CDE must include a copy of the complaint filed with the district and a copy of the district's decision.
- jl. Copies of the district's UCP are available free of charge.

District Responsibilities

All UCP-related complaints shall be investigated and resolved within 60 calendar days of the District's receipt of the complaint unless the complainant agrees in writing to an extension of the timeline. (5 CCR 4631)

UNIFORM COMPLAINT PROCEDURES (cont.)

FOR COMPLAINTS ALLEGING UNLAWFUL DISCRIMINATION (SUCH AS DISCRIMINATORY HARASSMENT, OR INTIMIDATION), THE DISTRICT SHALL INFORM THE RESPONDENT WHEN THE COMPLAINANT AGREES TO AN EXTENSION OF THE TIMELINE FOR INVESTIGATING AND RESOLVING THE COMPLAINT.

The compliance officer shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

All parties involved in the allegations shall be notified when a complaint is filed and when a decision or ruling is made. However, the compliance officer shall keep all complaints of allegations of retaliation or unlawful discrimination, confidential except when disclosure is necessary to carry out the investigation, take subsequent corrective action, conduct ongoing monitoring, or maintain the integrity of the process. (5 CCR 4630, 4964)

Filing of Complaint

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

All complaints shall be filed in accordance with the following:

1. A written complaint alleging District violation of applicable state or federal law or regulations governing adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs may be filed by any individual, public agency, or organization. (5 CCR 4630)
2. Any complaint alleging noncompliance with law regarding the prohibition against requiring students to pay student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school. However, any such complaint shall be filed no later than one year from the date the alleged violation occurred. (Education Code 49013, 52075; 5 CCR 4630)
3. A complaint alleging unlawful discrimination may be filed only by a person who alleges that he/she personally suffered the unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to it. The complaint shall be initiated no later than six months from the date when the alleged discrimination occurred, or six months from the date when

UNIFORM COMPLAINT PROCEDURES (cont.)

the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)

4. When a complaint alleging unlawful discrimination is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.
5. When the complainant or alleged victim of unlawful discrimination requests confidentiality, the compliance officer shall inform him/her that the request may limit the District's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the District shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.
6. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, District staff shall assist him/her in the filing of the complaint. (5 CCR 4600)

Mediation

Within three business days after the compliance officer receives the complaint, he/she may informally discuss with all the parties the possibility of using mediation. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of a sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a complaint alleging retaliation or unlawful discrimination, the compliance officer shall ensure that all parties agree to make the mediator a party to relevant confidential information. The compliance officer shall also notify all parties of the right to end the informal process at any time.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the District's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. If mediation is successful and the complaint is withdrawn, then the District shall take only the actions agreed to through the mediation. If mediation is unsuccessful, the District shall then continue with subsequent steps specified in this administrative regulation.

UNIFORM COMPLAINT PROCEDURES (cont.)**Investigation of Complaint**

Within (10) business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

Within three business days of initiating the investigation, the compliance officer shall provide the complainant and/or his/her representative with the opportunity to present the information contained in the complaint to the compliance office and shall notify the complainant and/or his/her representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. He/she shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. AT APPROPRIATE INTERVALS, THE COMPLIANCE OFFICER MAY INFORM BOTH PARTIES OF THE STATUS OF THE INVESTIGATION.

To investigate a complaint alleging retaliation or unlawful discrimination, the compliance officer shall interview the alleged victim(s), any alleged offenders, and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the District's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of lack of evidence to support the allegation. SIMILARLY, A RESPONDENT'S REFUSAL TO PROVIDE THE DISTRICT'S INVESTIGATOR WITH DOCUMENTS OR OTHER EVIDENCE RELATED TO THE ALLEGATIONS IN THE COMPLAINT, FAILURE OR REFUSAL TO COOPERATE IN THE INVESTIGATION, OR ENGAGEMENT IN ANY OTHER OBSTRUCTION OF THE INVESTIGATION MAY RESULT IN A FINDING, BASED ON EVIDENCE COLLECTED, THAT A VIOLATION HAS OCCURRED AND IN THE IMPOSITION OF A REMEDY IN FAVOR OF THE COMPLAINANT. (5 CCR 4631)

In accordance with law, the District shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Failure or refusal of the District to cooperate in the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

UNIFORM COMPLAINT PROCEDURES (cont.)

The compliance officer shall apply a “preponderance of the evidence” standard in determining the veracity of the factual allegations in a complaint. This standard is met if the allegation is more likely to be true than not.

Report of Findings

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant AND RESPONDENT IF THERE IS ONE, a written report, as described in the section “Final Written Decision” below, within 60 calendar days of the District's receipt of the complaint. (5 CCR 4631)

Final Written Decision

The District's decision on how it will resolve the complaint shall be in writing and shall be sent to the complainant AND RESPONDENT. (5 CCR 4631)

In consultation with District legal counsel, information about the relevant part of a decision may be communicated to a victim who is not the complainant and to other parties that may be involved in implementing the decision or affected by the complaint, as long as the privacy of the parties is protected.

If the complaint involves a limited-English-proficient student or parent/guardian and the student involved attends a school at which 15 percent or more of the students speak a single primary language other than English, then the decision shall also be translated into that language. In other all other instances, the District shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

For all complaints, the decision shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered. In reaching a factual determination, the following factors may be taken into account:
 - a. Statements made by any witnesses
 - b. The relative credibility of the individuals involved
 - c. How the complaining individual reacted to the incident
 - d. Any documentary or other evidence relating to the alleged conduct
 - e. Past instances of similar conduct by any alleged offenders
 - f. Past false allegations made by the complainant

UNIFORM COMPLAINT PROCEDURES (cont.)

2. The conclusion(s) of law.
3. Disposition of the complaint.
4. Rationale for such disposition.

For complaints of retaliation or unlawful discrimination, the disposition of the complaint shall include a determination for each allegation as to whether retaliation or unlawful discrimination has occurred.

The determination of whether a hostile environment exists may involve consideration of the following:

- a. How the misconduct affected one or more students' education
 - b. The type, frequency, and duration of the misconduct
 - c. The relationship between the alleged victim(s) and offender(s)
 - d. The number of persons engaged in the conduct and at whom the conduct was directed
 - e. The size of the school, location of the incidents, and context in which they occurred
 - f. Other incidents at the school involving different individuals
5. Corrective action(s) including any actions that have been taken or will be taken to address the allegations in the complaint and including, with respect to a student fees complaint, a remedy that comports with Education Code 49013 and 5 CCR 4600.

For complaints of unlawful discrimination, the notice may, as required by law, include:

- a. The corrective actions imposed on the ~~individual found to have engaged in the conduct that relate directly to the subject of the complaint~~ RESPONDENT
- b. Individual remedies offered or provided to the COMPLAINANT OR ANOTHER PERSON WHO WAS THE subject of the complaint, BUT THIS INFORMATION SHOULD NOT BE SHARED WITH THE RESPONDENT

UNIFORM COMPLAINT PROCEDURES (cont.)

- c. Systemic measures the school has taken to eliminate a hostile environment and prevent recurrence
6. Notice of the complainant's AND RESPONDENT'S right to appeal the District's decision within 15 calendar days to the CDE and procedures to be followed for initiating such an appeal.

The decision may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

For complaints alleging unlawful discrimination, the decision shall also include a notice to the complainant that:

1. He/she may pursue available civil law remedies outside of the District's complaint procedures, including seeking assistance from mediation centers or public/private interest attorneys, 60 calendar days after the filing of an appeal with the CDE. (Education Code 262.3)
2. The 60 days moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law. (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination.

Corrective Actions

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or District environment may include, but are not limited to, actions to reinforce District policies, training for faculty, staff, and students, updates to school policies, or school climate surveys.

For complaints involving retaliation, or unlawful discrimination, appropriate corrective actions that focus on the victim BUT NOT COMMUNICATED TO THE RESPONDENT may include, but are not limited to, the following:

1. Counseling
2. Academic support
3. Health services

UNIFORM COMPLAINT PROCEDURES (cont.)

4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation
9. Determination of whether any past actions of the victim that resulted in discipline were related to the treatment the victim received and described in the complaint

For complaints involving retaliation or unlawful discrimination, or appropriate corrective actions that focus on a student offender may include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team
6. Denial of participation in extracurricular or co-curricular activities or other privileges as permitted by law
7. Disciplinary action, such as suspension or expulsion, as permitted by law

WHEN AN EMPLOYEE IS FOUND TO HAVE COMMITTED RETALIATION OR UNLAWFUL DISCRIMINATION (SUCH AS DISCRIMINATORY HARASSMENT, OR INTIMIDATION), THE DISTRICT SHALL TAKE APPROPRIATE DISCIPLINARY ACTION, UP TO AND INCLUDING DISMISSAL, IN ACCORDANCE WITH APPLICABLE LAW AND COLLECTIVE BARGAINING AGREEMENT.

UNIFORM COMPLAINT PROCEDURES (cont.)

If a complaint alleging noncompliance with the laws regarding student fees, deposits, and other charges, physical education instructional minutes for students in elementary schools, or any requirement related to the LCAP is found to have merit, the District shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 52075)

For complaints alleging noncompliance with the laws regarding student fees, the District shall attempt in good faith, by engaging in reasonable efforts, to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint. (Education Code 49013; 5 CCR 4600)

Appeals to the California Department of Education

Any complainant who is dissatisfied with the District's final written decision may file an appeal in writing with the CDE within 15 calendar days of receiving the District's decision. (Education Code 222, 48853, 48853.5, 49013, 49069.5, 51223, 51225.1, 51225.2, 51228.3, 52075; 5 CCR 4632)

WHEN A RESPONDENT IN ANY COMPLAINT ALLEGING UNLAWFUL DISCRIMINATION (SUCH AS DISCRIMINATORY HARASSMENT, OR INTIMIDATION) IS DISSATISFIED WITH THE DISTRICT'S FINAL WRITTEN DECISION, HE/SHE, IN THE SAME MANNER AS THE COMPLAINANT, MAY FILE AN APPEAL WITH THE CDE.

The complainant OR RESPONDENT shall specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the District's decision. (5 CCR 4632)

Upon notification by the CDE that the complainant OR RESPONDENT has appealed the District's decision, the Superintendent or designee shall forward the following documents to the CDE: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the written decision
3. A summary of the nature and extent of the investigation conducted by the District, if not covered by the decision
4. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator

UNIFORM COMPLAINT PROCEDURES (cont.)

5. A report of any action taken to resolve the complaint
6. A copy of the District's Uniform Complaint procedures
7. Other relevant information requested by the CDE

Chino Valley Unified School District

Regulation approved: October 19, 1995

Revised: November 20, 1997

Revised: May 9, 2002

Revised: December 9, 2004

Revised: October 1, 2009

Revised: July 19, 2012

Revised: May 23, 2013

Revised: August 15, 2013

Revised: September 18, 2014

Revised: July 16, 2015

Revised: October 15, 2015

Revised: September 1, 2016

REVISED:

CHINO VALLEY UNIFIED SCHOOL DISTRICT

Our Motto:

Student Achievement • Safe Schools • Positive School Climate
Humility • Civility • Service

DATE: July 20, 2017
TO: Members, Board of Education
FROM: Wayne M. Joseph, Superintendent
PREPARED BY: Lea Fellows, Assistant Superintendent, Human Resources
SUBJECT: REVISION OF BOARD POLICY AND ADMINISTRATIVE REGULATION 4119.25, 4219.25 AND 4319.25 ALL PERSONNEL – POLITICAL ACTIVITIES OF EMPLOYEES

=====
BACKGROUND

A Board member requested that District policy and administrative regulation be clarified with regards to campaign activity on District property. Board Policy and Administrative Regulation 4119.25, 4219.25, and 4319.25 All Personnel – Political Activities of Employees are being revised to enact rules regarding the political activity of employees.

This item was presented to the Board of Education on April 6, 2017, as information. Since then, there have been additional revisions to the policy for a second reading. New subsequent language is provided in **bold UPPER CASE**, while old language to be deleted is ~~bold lined through~~. New language that was added in the first reading but will be deleted from the second reading is ~~UPPER CASE lined through~~.

Consideration of this item supports the goals identified within the District’s Strategic Plan

RECOMMENDATION

It is recommended the Board of Education receive for information the revision of Board Policy and Administrative Regulation 4119.25, 4219.25, and 4319.25 All Personnel – Political Activities of Employees.

FISCAL IMPACT

None.

WMJ:LF:mcm

All Personnel

BP 4119.25(a)
BP 4219.25(a)
BP 4319.25(a)

POLITICAL ACTIVITIES OF EMPLOYEES

The Board of Education respects the right of school employees to engage in political ~~DISCUSSIONS AND~~ activities on their own time and at their own expense. On such occasions, employees shall make it clear that they are acting as individuals and not as representatives of the District.

(cf. 1160 - Political Processes)

THE BOARD OF EDUCATION ALSO RECOGNIZES THAT STATE LAW GENERALLY PROHIBITS THE USE OF DISTRICT PROPERTY, FUNDS, SERVICES, SUPPLIES, OR EQUIPMENT AND DISTRICT TIME FOR POLITICAL PURPOSES. ~~THE BOARD IT~~ THEREFORE ENACTS THE FOLLOWING RULES REGARDING POLITICAL ACTIVITY:

NO ON-DUTY EMPLOYEE SHALL ENGAGE IN POLITICAL ACTIVITIES UPON PROPERTY UNDER THE JURISDICTION OF THE CHINO VALLEY UNIFIED SCHOOL DISTRICT. "PROPERTY" AS USED HEREIN, INCLUDES SCHOOL PREMISES, PROPERTY OWNED BY THE DISTRICT, AND PROPERTY IN POSSESSION OF THE DISTRICT, WHETHER THE POSSESSION BE THROUGH LEASE OR OTHERWISE. HOWEVER, OUTSIDE OF ON-DUTY HOURS AND OFF DISTRICT PROPERTY, EMPLOYEES HAVE THE SAME RIGHT AS ALL OTHER PERSONS TO PARTICIPATE IN POLITICAL ACTIVITIES.

Like other COMMUNITY members, employees may use school facilities for meetings under the Civic Center Act.

(cf. 1330 - Use of School Facilities)

Employees shall refrain from prohibited activities identified in law and administrative regulations. Employees who engage in these activities shall be subject to disciplinary action and/or criminal penalties.

EMPLOYEES WHO ARE CONTACTED OR SOLICITED TO DISTRIBUTE POLITICAL MATERIAL TO STUDENTS ~~OR STAFF~~ SHALL IMMEDIATELY REPORT SUCH CONTACT TO THE PRINCIPAL, OR OTHER SITE ADMINISTRATOR, WHO SHALL REPORT THE MATTER TO THE SUPERINTENDENT OR DESIGNEE FOR RESOLUTION.

(cf. 1325 - Advertising and Promotion)
(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

BP 4119.25(b)
BP 4219.25(b)
BP 4319.25(b)

POLITICAL ACTIVITIES OF EMPLOYEES (cont.)

Legal Reference:

EDUCATION CODE

7050-7057 Political activities of school officers and employees 38130-38139 Civic Center Act
51520 Prohibited solicitations on school premises

GOVERNMENT CODE

3543.1 Rights of employee organizations

COURT DECISIONS

San Leandro Teachers Association v. Governing Board (2009) 46 Cal.4th 822
Downs v. Los Angeles Unified School District, (9th Cir. 2000) 228 F.3d 1003
California Teachers Association v. Governing Board of San Diego Unified School District, (1996) 45 Cal.App. 4th 1383
L.A. Teachers Union v. L.A. City Board of Education, (1969) 71 Cal.2d 551

ATTORNEY GENERAL OPINIONS

84 Ops.Cal.Atty.Gen. 106 (2001)
84 Ops.Cal.Atty.Gen. 52 (2001)
77 Ops.Cal.Atty.Gen. 56 (1994)

PUBLIC EMPLOYMENT RELATIONS BOARD RULINGS

California Federation of Teachers, Local 1931 v. San Diego Community College District (2001) PERB Order #1467 (26 PERC 33014)

Management Resources:

CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Political Activities of School Districts: Legal Issues, 1998, revised 2001

WEBSITES

California School Board Association: www.csba.org
Office of the Attorney General, Dept. of Justice: www.caag.state.ca.us
Public Employment Relations Board: www.perb.ca.gov

Chino Valley Unified School District

Policy Adopted: November 16, 1995

Revised: April 1, 1999

Revised: October 18, 2012

REVISED:

All Personnel

AR 4119.25(a)
AR 4219.25(a)
AR 4319.25(a)

POLITICAL ACTIVITIES OF EMPLOYEES

District employees shall not:

1. Use District funds, services, supplies or equipment to urge the passage or defeat of any ballot measure or candidate, including any candidate for election to the Board of Education. (Education Code 7054)

(cf. 1160 - Political Processes)

2. During working hours and on District property, solicit or receive any political funds or contributions to promote the passage or defeat of a ballot measure that would affect the rate of pay, hours of work, retirement, civil service or other working conditions. (Education Code 7056)
3. During working hours and on District property, solicit or receive any political funds or contributions to promote the passage or defeat of other types of ballot measures.
4. **DURING WORKING HOURS AND ON DISTRICT PROPERTY, Use District time to** urge the passage or defeat of any ballot measure or candidate.
5. Use District equipment for the preparation or reproduction of political campaign materials, even if the District is reimbursed.

(cf. 3512 - Equipment)

6. **DURING WORKING HOURS AND ON DISTRICT PROPERTY,** post or distribute political campaign materials ~~on District property~~.
7. Disseminate political campaign materials through the District's mail service, email or staff mailboxes.

(cf. 4040 - Employee Use of Technology)

8. Use students to write, address or distribute political campaign materials.
9. Present viewpoints on particular candidates or ballot measures in the classroom without giving equal time to the presentation of opposing views.

(cf. 6144 - Controversial Issues)

POLITICAL ACTIVITIES OF EMPLOYEES (cont.)

10. **USE THEIR POSITION AS DISTRICT EMPLOYEES TO ATTEMPT TO COERCE OR INFLUENCE THE POLITICAL ACTIVITY OR INACTIVITY OF ANOTHER PERSON IN EXCHANGE FOR A PROMISE OF BENEFIT OR THREAT OF REPRISAL. (Education Code 7053)**
- ~~10. ATTEMPT TO COERCE OR INFLUENCE THE POLITICAL ACTIVITY OR INACTIVITY OF ANOTHER PERSON IN EXCHANGE FOR A PROMISE OF BENEFIT OR THREAT OF REPRISAL. (Education Code 7053)~~
11. DISPLAY POLITICAL SIGNS ON VEHICLES PARKED ON DISTRICT PROPERTY IF, IN THE JUDGMENT OF THE PRINCIPAL OR SITE ADMINISTRATOR, SUCH SIGNS MAY LEAD TO DISRUPTION OF THE EDUCATIONAL ENVIRONMENT OR IMPLY DISTRICT ENDORSEMENT OF THE CONTENT OF THE SIGN. IN CONTRAST, DISPLAYING POLITICAL BUMPER STICKERS, AND SIMILARLY-SIZED SIGNS INSIDE VEHICLES, THAT ARE NOT VISIBLE TO STUDENTS IN ANY CLASSROOM AND DO NOT IMPLY DISTRICT ENDORSEMENT IS PERMITTED.
- ~~12.~~ **DURING INSTRUCTIONAL TIME**, wear buttons or articles of clothing that express political opinions on ballot measures or candidates.

However, teachers shall not be prohibited from wearing political buttons during noninstructional time, such as back-to-school night.

THE REFERENCE TO “WORKING HOURS” ABOVE ENCOMPASSES ALL TIME FOR WHICH AN EMPLOYEE IS IN PAID STATUS, REGARDLESS OF WHETHER THAT TIME IS BEFORE, DURING, OR AFTER SCHOOL HOURS; “WORKING HOURS” DOES NOT INCLUDE NONWORKING TIME, REGARDLESS OF WHETHER THAT TIME IS BEFORE OR AFTER SCHOOL, THE LUNCH PERIOD, OR OTHER SCHEDULED WORK INTERMITTENCY DURING THE SCHOOL OR WORK DAY.

Nothing in board policy or administrative regulation shall be construed to prevent employees from soliciting or receiving funds or contributions for political purposes during nonworking time, including before and after school, the lunch period or other scheduled work intermittency during the school day. (Education Code 7056)

Employee Organizations

Employee organizations may use District mailboxes and other means to communicate with employees, subject to reasonable regulation. Employee organizations may have access at reasonable times to areas in which employees work; may use institutional

AR 4119.25(c)
AR 4219.25(c)
AR 4319.25(c)

POLITICAL ACTIVITIES OF EMPLOYEES (cont.)

bulletin boards, mailboxes, and other means of communication and may use District facilities at reasonable times for the purpose of meetings. (Government Code 3543.1)

However, employee organizations shall not use District funds, services, supplies or equipment, such as the District mail OR EMAIL system, to urge the passage or defeat of any ballot measure or candidate, including any candidate for election to the Board. (Education Code 7054)

(cf. 4140/4240 - Bargaining Units)

Access to District communication channels shall be limited in cases where such access would be disruptive to District operations.

In the event of a concerted action or work stoppage, political activities by employee organizations and individual employees shall be restricted to peaceful informational picketing and other activities allowed by law.

(cf. 4141.6/4241.6 - Concerted Action/Work Stoppage)

Chino Valley Unified School District

Regulation approved: November 16, 1995

Revised: October 4, 2012

REVISED: